

VOORHEES TOWNSHIP BOARD OF EDUCATION
329 ROUTE 73, VOORHEES, NJ 08043

The regular meeting of the Voorhees Township Board of Education was held on Wednesday, June 19, 2013 at 7:30 P.M. at the Administration Building, Mr. Richard Nelson, President, presiding.

I. PUBLIC NOTICE

Public notice of this meeting, pursuant to the Open Public Meetings Act, has been given by the Board Secretary in the following manner:

- a. Posting written notice on the official bulletin board at the Voorhees Township Public Schools Administrative Building on May 3, 2012.
- b. Sending written notice to the Courier Post and the Voorhees Sun on May 3, 2012.
- c. Filing written notice with the Clerk of Voorhees Township on May 3, 2012.

II. SALUTE TO THE FLAG

III. ROLL CALL

Present

Barbara Dunleavy

Denise Kirkland

Amy Lynch

John Schmus

Nancy Seigle

Richard Nelson, President

Raymond Brosel, Superintendent

Dr. Frank T. DeBerardinis, Assistant Superintendent for Business/
Board Secretary

Howard Mendelson, Attorney

Absent

Dr. Gary Bennett

Matthew Dortch

Bruce Karpf, Vice-President

IV. MINUTES

1. Motion by Mrs. Dunleavy, seconded by Mrs. Lynch, to approve the minutes of the meeting of May 1, 2013.

Motion carried, 5 ayes, 1 abstention; Mrs. Kirkland.

V. INFORMATION ITEMS

1. Fire Drills and Safety Drills as shown on Attachment "A".
1. Suspensions as shown on Attachment "B".
2. (HIB) Harassment, Intimidation and Bullying

VI. COMMUNICATIONSVII. BOARD SECRETARY REPORT

1. Summer Projects

VIII. SUPERINTENDENT REPORT

1. Anti-Bullying Bill of Rights - School Self Assessment
(Report available for public review)

Open for Public Comment

IX. COMMITTEE REPORT

1. Policy Committee
 - a. Mrs. Seigle reported the Committee reviewed policies, bylaws and regulations on the agenda and recommend them for approval.
 - b. Mrs. Seigle reported that the entire Board will be meeting with Policy Committee in Executive Session later in the meeting to discuss its findings on a Harassment, Intimidation and Bullying Appeal. The Board will vote in public session after Executive Session on whether to affirm, modify or reject the Superintendent's recommendation.

X. AUDIENCE PARTICIPATION

(The Board is limited in its ability to respond in public on the following matters: personnel, litigation, negotiations, attorney-client privilege.)

NONE

XI. BOARD COMMENTS

XII. TRANSPORTATION

XIII. POLICY

Motion by Mrs. Seigle, seconded by Mrs. Dunleavy, to approve:

1. the first reading of the following bylaws:
 - a. 0000.02 Introduction
2. the first reading of the following policies:
 - a. 3232 Tutoring Services (New)
 - b. 5120 Assignment of Pupils
 - c. 5300 Automated External Defibrillators (AEDs) (New)
 - d. 5533 Pupil Smoking (New)
 - e. 7434 Smoking in School Buildings and On School Grounds
3. the following regulations:
 - a. 3232 Tutoring Services
 - b. 5300 Automated External Defibrillators (AEDs) (New)

Motion carried, 6 ayes.

XIV. PERSONNEL

The Superintendent recommends the following for your approval:

Motion by Mrs. Lynch, seconded by Mrs. Kirkland, to approve:

1. requesting emergency approval from the New Jersey State Department of Education to employ staff pending outcome of background checks as indicated below by asterisk.
2. employment of the following summer maintenance employee for the period

from July 1, 2013 through June 30, 2014 at the hourly rate shown:

- a. Dennis Mignone \$20.00
3. the employment of the following temporary technology maintenance employees for the period from July 1, 2013 through June 30, 2014:
 - a. Michael Canale \$18.34
 - b. Gary Stamm \$10.00
 - c. Kyle Roberto \$9.00
4. the employment of the following temporary summer maintenance employees for the period from June 10, 2013 through June 30, 2013 and July 1, 2013 through June 30, 2014 at the hourly rate shown:
 - a. Steven Arnold \$9.00
 - b. Thomas Bordi \$8.00
5. the employment of the following temporary summer maintenance employees for the period from June 25, 2013 through June 30, 2013 and July 1, 2013 through June 30, 2014 at the hourly rate shown:
 - a. Ross Dammer \$9.00
 - b. Jeffrey Gomes \$9.00
 - c. Kyle Gomes \$9.00
 - d. Erik Grant \$8.00
 - e. Phil Falkowski \$10.00
 - f. Larry Osbourne \$10.00
6. the re-employment of Gladys Ogunseitan, substitute cafeteria helper, for the period from September 1, 2013 through June 30, 2014 at an hourly rate of Step 2, \$8.50.
 7. the employment of Elayne Conti, substitute cafeteria helper, for the period from May 28, 2013 through June 30, 2013 at an hourly rate of Step 1, \$8.00.
 8. the re-employment of Elayne Conti, substitute cafeteria helper, for the period from September 1, 2013 through June 30, 2014 at an hourly rate of Step 1,

- \$8.00.
9. ratifying revising the employment of Patricia Pace, teacher, for the period from November 26, 2012 through May 31, 2013 to December 3, 2012 through June 30, 2013 at a salary of Step 1, BA, \$47,523, pro-rated. (Leave replacement position)
 10. the employment contract for Diane Young, Assistant Superintendent for Curriculum and Instruction, as reviewed and approved by the Camden County Office of Education and shown on Attachment "C".
 11. the appointment of Robert Rossi as principal of Voorhees Middle School for the period from July 1, 2013 through June 30, 2014 at a salary of Step 1, \$104,774.
 12. the employment of Russel Winsett as assistant principal of the Voorhees Middle School for the period from September 1, 2013 through June 30, 2014 at a salary of Step 5, \$80,705.
 13. the employment of Mary Tadley as assistant principal of Osage School for the period from September 1, 2013 through June 30, 2014 at a salary of Step 1, 73,500.
 14. revising the employment of Donna Trunkwalter, from instructional associate to teacher, for the period from September 1, 2013 through September 30, 2013 at a salary of Step 1, BA + 15, \$49,001, prorated and October 1, 2013 through June 30, 2014 at a salary of Step 2, BA + 15, \$49,501, prorated.
 15. the re-employment of Amanda Forman, from leave replacement teacher to teacher, for the period from September 1, 2013 through September 30, 2013 at a salary of Step 2, BA, \$48,023, prorated and October 1, 2013 through June 30, 2014 at a salary of Step 3, BA, \$48,529, prorated.
 16. the re-employment of Kelli Slack, from leave replacement teacher to teacher, for the period from September 1, 2013 through September 30, 2013 at a salary of Step 2, BA, \$48,023, prorated and October 1, 2013 through June 30, 2014 at a salary of Step 3, BA, \$48,529, prorated.
 17. revising the employment of Frances Kyrtatas, from part-time teacher to teacher, for the period from September 1, 2013 through September 30, 2013 at a salary of Step 3, BA, \$48,529, prorated and October 1, 2013 through June 30, 2014 at a salary of Step 4, BA, \$49,035, prorated.
 18. revising the employment of Kelly Smart, from part-time teacher to teacher, for the period from September 1, 2013 through September 30, 2013 at a salary of

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- Step 2, BA, \$48,024, prorated and October 1, 2013 through June 30, 2014 at a salary of Step 3, BA, \$48,529, prorated.
19. the re-employment of Beatrice Puggi, from leave replacement teacher to teacher, for the period from September 1, 2013 through September 30, 2013 at a salary for Step 2, BA, \$48,023, prorated and October 1, 2013 through June 30, 2014 at a salary of Step 3, BA, \$48,529, prorated.
 20. the re-employment of Kelly Court, from leave replacement teacher to teacher, for the period from September 1, 2013 through September 30, 2013 at a salary of Step 1, BA, \$47,523, prorated and October 1, 2013 through June 30, 2014 at a salary of Step 2, BA, \$48,023, prorated.
 21. the re-employment of Shawn Seppanen, teacher, for the period from September 1, 2013 through September 30, 2013 at a salary of Step 1, BA, \$47,523, prorated and October 1, 2013 to June 30, 2014 at a salary of Step 2, BA, \$48,023, prorated.
 22. the re-employment of Patricia Pace, teacher, for the period from September 1, 2013 through September 30, 2013 at a salary of Step 1, BA, \$47,523, prorated October 1, 2013 through June 30, 2014 at a salary of Step 2, BA, \$48,023, prorated
 23. the employment of Julie Sternberg, teacher, for the period from September 1, 2013 through June 30, 2014 at a salary of Step 1, BA, \$47,523.
 24. the employment of Linda Fulleylove, teacher, for the period from September 1, 2013 through June 30, 2014 at a salary of Step 1, MA, \$51,318.
 25. the employment of Lauren White, teacher, for the period from September 1, 2013 through June 30, 2014 at a salary of Step 1, BA, \$47,523.
 26. the employment of Gina Mitchell, teacher, for the period from September 1, 2013 through June 30, 2014 at a salary of Step 1, BA, \$47,523.
 27. the employment of Mary Melissa Killion, teacher, for the period from September 1, 2013 through June 30, 2014 at a salary of Step 1, BA, \$47,523.
 28. the employment of Kimberly Stratton, teacher, for the period from September 1, 2013 through June 30, 2014 at a salary of Step 1, BA, \$47,523.
 29. the employment of Samantha Super, teacher, for the period from September 1, 2013 through June 30, 2014 at a salary of Step 1, BA, \$47,523.
 30. the employment of Kenneth Holovachuk, teacher, for the period from September 1, 2013 through September 30, 2013 at a salary of Step 1, MA,

\$51,318, prorated and October 1, 2013 through June 30, 2014 at a salary of Step 2, MA, \$51,818, prorated. (Leave of absence replacement)

31. the employment of Paula Giordano, teacher, for the period from September 1, 2013 through June 30, 2014 at a salary of Step 1, BA, \$47,523. (Leave of absence replacement)
32. the appointment of Sandra D'Amico as enrichment teacher, for the period from September 1, 2013 through June 30, 2014 at her previously approved salary.
33. revising the salary of Cynthia Logan, library technician, from September 1, 2013 through September 30, 2013 at a salary of Step 2, BA \$48,023, prorated and October 1, 2013 through June 30, 2014 at a salary of Step 3, BA, \$48,529, prorated.
34. the transfers of the following staff members for the 2012-2013 school year:

| | <u>FROM</u> | <u>TO</u> |
|------------------|-------------|-----------|
| a. Patricia Pace | VMS | Osage |
35. the transfers of the following staff members for the 2013-2014 school year:

| | <u>FROM</u> | <u>TO</u> |
|----------------------|-------------|----------------|
| a. Karen Acerbo | Osage | VMS |
| b. Diane Young | VMS | Administration |
| c. Sharon Stallings | Osage | Signal Hill |
| d. Danielle Clark | Hamilton | Signal Hill |
| e. Donna Trunkwalter | VMS | Kresson |
| f. Celinas Medina | VMS | Kresson |
| g. Beatrice Puggi | VMS | Kresson |
| h. Gail Christopher | Kresson | Osage |
| i. Patricia Pace | Osage | VMS |
| j. Karen Geiter | Signal Hill | VMS |
| k. Kelly Smart | Osage | Kresson |
| l. Mary Tadley | Hamilton | Osage |
| m. Denise Daniels | VMS | Kresson |

36. continuing Cynthia L. McClain, Assistant Business Administrator, as the district's delegate to the Burlington County Joint Insurance Fund and Administrator of the District's self-insured insurance and risk program for an annual stipend of \$6,500 and Melissa Dammer as alternate delegate at an amount of \$50 per month for the period from July 1, 2013 through June 30, 2014. (Funded through the elimination of outside consulting and brokerage fees.)
37. the employment of Deborah Zee, Director of Food Services, not to exceed twenty (20) days, during July and August 2013, at her previously approved per diem rate.
38. the employment of the following staff members for nine (9) hours for CPR/AED instruction for the 2013-2014 school year at an hourly rate of \$50:
- a. Susan Guerin
 - b. Peggy Moore
39. the employment of staff during June, July and August 2013 at their previously approved per diem rate as shown on Attachment "D".
40. the extra-curricular activity appointments for the 2013-2014 school year as shown on Attachment "E".
41. the following bus supervisors for the 2013-2014 school years with the following stipends:
- | | | | |
|----|-------------------|---------------|---------|
| a. | Andrea Carroll | E.T. Hamilton | \$3,942 |
| b. | Marlene Cosenza | E.T. Hamilton | \$3,942 |
| c. | Barbara Andrew | Kresson | \$3,942 |
| d. | Jacquelyn Price | Kresson | \$3,942 |
| e. | Dewyne Bradley | Osage | \$3,942 |
| f. | Susan Wilt | Osage | \$3,942 |
| g. | Leanne Binkley | Signal Hill | \$3,942 |
| h. | Debra Volpe-Hines | Signal Hill | \$1,971 |
| i. | Maribeth Holliday | Signal Hill | \$1,971 |

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42. the employment of the following staff members for technology training in June 2013 at an hourly rate of \$49:
- a. Lisa Morgan 22.5 hours
 - b. Helen Rubin 17.5 hours
 - c. Joanne Slotterback 22.5 hours
43. ratifying the employment of Paula Connolly as a mentor for the 2012-2013 School year with a stipend of \$363.67.
44. the employment of the following staff as homebound instructors for the 2012-2013 school year at an hourly rate of \$40:
- a. Gail Markus
 - b. Christine Blizzard
 - c. Jaclyn Dubowitch
45. the employment of staff as homebound instructors for the 2013-2014 school year as shown on Attachment "F".
46. ratifying the employment of personnel for providing special education and/or related services for the 2012-2013 school year as shown on Attachment "G". (Names of students on file with Board Secretary)
47. the employment of personnel for providing special education and/or related services for the 2012-2013 extended school year as shown on Attachment "H". (Names of students on file with Board Secretary)
48. the employment of CER employees for the period from July 1, 2013 through June 30, 2014 as shown on Attachment "I".
49. the employment of the following substitute teachers for the 2013-2014 school year at a daily rate of \$80:
- a. Stephanie Goldstein BS University of Rhode Island
 - b. Gail Markus MA Temple University
 - c. Ellen Pitel BA Glassboro State College
 - d. Lisa-Joy Cohen BA Boston University

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|----|-------------------|----|----------------------------|
| e. | Joanne Hirst | BA | Trenton State College |
| f. | Bernadette Gorman | BA | Glassboro State College |
| g. | Betsy O'Hara | BA | Glassboro State College |
| h. | William McBride | BA | University of Pennsylvania |
50. the re-employment of substitute teachers, instructional associates, nurses and secretaries as shown on Attachment "J".
51. an unpaid personal medical leave of absence for D. F., instructional associate, for the period from July 1, 2013 through June 30, 2014.
52. ratifying revising the paid medical leave for T.S., teacher, from September 3, 2013 through September 28, 2013 to June 3, 2013 through September 28, 2013, then commencing September 29, 2013, an unpaid child rearing leave is approved through June 30, 2014, during which time the family leave act shall be honored.
53. ratifying revising the paid medical leave for J.C., teacher, from September 3, 2013 through September 20, 2013 to June 3, 2013 through September 20, 2013, then commencing September 21, 2013, an unpaid child rearing leave is approved through April 8, 2014, during which time the family leave act shall be honored.
54. a paid medical leave for M.S., teacher, for the period from September 18, 2013 through November 16, 2013 then commencing November 17, 2013 an unpaid child rearing leave is approved through June 30, 2014, during which time the family leave act shall be honored.
55. a paid medical leave for A.S., teacher, for the period from September 1, 2013 through October 19, 2013, then commencing October 20, 2013 an unpaid child rearing leave is approved through February 2, 2014, during which time the family leave act shall be honored.
56. a paid medical leave for J.R., teacher, for the period from September 1, 2013 through September 30, 2013 then commencing October 1, 2013 an unpaid child rearing leave is approved through February 2, 2014, during which time the family leave act shall be honored.
57. a paid medical leave for J.B., teacher, for the period from September 23, 2013 through November 1, 2013 then commencing November 2, 2013 an unpaid child rearing leave is approved through February 2, 2014, during which time the family leave act shall be honored.

58. a paid medical leave for A.B., social worker, from October 25, 2013 through November 29, 2013, then commencing November 30, 2013, an intermittent unpaid child rearing leave is approved through December 18, 2013, returning to work on December 19, 2013, then the balance of the intermittent unpaid child rearing leave from January 2, 2014 through February 13, 2014, during which time the family leave act shall be honored.
59. the retirement of Lori Osler, teacher, effective June 30, 2013.
60. the retirement of Joann Hirst, teacher, effective June 30, 2013.
61. the retirement of Sandy DiGenova, cafeteria manager, effective June 30, 2013.
62. the employment of Denise Pugliese, instructional associate, twenty (20) hours per week, for the period from September 1, 2013 through June 30, 2014 at a salary of Step 1, NC, \$16,535, prorated.
63. the employment of Alexandra Keith, instructional associate, twenty (20) hours per week, for the period from September 1, 2013 through June 30, 2014 at a salary of Step 1, NC, \$16,535, prorated.

Motion carried, 6 ayes.

XV. DEFERRED ACTION

XVI. NEW BUSINESS

Motion by Mr. Schmus, seconded by Mrs. Lynch, to approve:

1. and ratify the following field trips:
 - a. Middle School, self contained class, June 11, 2013, Destination – Wawa and John Connolly Park, Voorhees, NJ.
 - b. Kresson School, self contained class, June 11, 2013, Destination – Johnson’s Farm, Medford, NJ. (Originally scheduled for June 6, 2013, rescheduled due to rain)
 - c. Kresson School, kindergarten, June 20, 2013, Destination – Storybook Land, Egg Harbor Township, NJ. (Originally scheduled for June 6, 2013, rescheduled due to rain)
 - d. Middle School, ESY classes, July 18, 2013, Destination – Friendly’s, Voorhees, NJ.

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- e. Middle School, ESY classes, July 29, 2013, Destination – Pleasant Valley Mini Golf, Voorhees, NJ.
 - f. Middle School, ESY classes, August 12, 2013, Destination – Wawa and John Connolly Park, Voorhees, NJ.
 - g. Middle School, ESY classes, August 14, 2013, Destination – Rave Movie Theater, Voorhees, NJ.
2. and ratify travel and related expenses for district employees as shown on Attachment “K”.
 3. the Anti-Bullying Bill of Rights – School Self Assessment as shown on Attachment “L”.
 4. the following tuition rates for the 2013-2014 school year:

| | |
|--|----------|
| a. Kindergarten Student | \$9,962 |
| b. Elementary Student | \$12,569 |
| c. Middle School Student | \$12,754 |
| d. LLD (learning and/or language disabled) | \$34,847 |
| e. Pre-School Handicapped | \$32,995 |
| f. Multiple Disabilities | \$66,706 |
 5. the Professional Services Agreement between the Voorhees Township Board of Education and the Educational Services Unit of the Burlington County Special Services District for the 2013-2014 school year as shown on Attachment “M”.
 6. ratifying out of district tuition and contracted services for special education for the 2012-2013 school year as shown on Attachment “N”. (Names of students on file with Board Secretary)
 7. special education and contracted services for the 2012-2013 extended school year as shown on Attachment “O”. (Names of students on file with Board Secretary)
 8. the submission of the 2013-2014 Professional Development Plan.
 9. CER programs and summer trips as shown on Attachment “P”.
 10. CER School Age Care 2013-2014 Parent’s Manual as shown on Attachment

“Q”.

11. ratifying revising the tuition to be charged to IDEA-B Basic Grant FY13 for the 2012-2013 school year as shown on Attachment “R”. (Names of students on file with Board Secretary)
12. Colleen Rossi, Rider University, for one hundred (100) hours of supervised counseling fieldwork at Osage School during the 2013-2014 school year.
13. ratifying Robin Mazurek, Rowan University, for twenty (20) hours of field observation at Signal Hill School during the 2012-2013 ESY program.

Motion carried, 6 ayes.

XVII. MEETING DATES

Wednesday, August 28, 2013 7:30 PM Board Meeting
Administration Building

XVIII. AUDIENCE PARTICIPATION

(The Board is limited in its ability to respond in public on the following matters: personnel, litigation, negotiations, attorney-client privilege.)

NONE

XIX. BOARD COMMENTS

XX. FINANCE

Motion by Mrs. Dunleavy, seconded by Mr. Schmus, to approve:

1. the Bill Lists as shown on Attachment “S”.
2. the following financial reports, in accordance with N.J.S.A. 18A:17-36 and N.J.S.A. 18A:17-9, for month ending April 30, 2013 as shown on Attachment “T”.
 - a. Cash Reconciliation
 - b. Board Secretary’s Report

3. the transfer list as shown on Attachment "U".
4. the Board Secretary Certification resolution as follows:

BE IT RESOLVED That the Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

In accordance with N.J.A.C. 6A:23A-16.10 (c) 2, it is certified that anticipated revenue has changed for the months ending April 30, 2013 and May 31, 2013 as follows:

Increased \$0.00

Decreased \$0.00

5. the Board of Education Certification resolution as follows:

BE IT RESOLVED That pursuant to N.J.A.C. 6A:23A-16.10(c), the Voorhees Township Board of Education certifies that as of April 30, 2013 and after review of the Secretary's Monthly Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C.6A:23A-16.10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

6. the purchasing resolution in accordance with 18A:18A-10 as follows:

BE IT RESOLVED That the Voorhees Township Board of Education does hereby authorize Frank T. DeBerardinis, the district's qualified purchasing agent, to make purchases of goods and services utilizing contracts entered into on behalf of the State by the Division of Purchase and Property utilizing various vendors as needed for the month of May.

NONE

7. establishing a maintenance reserve account in accordance with 6A:23A-14.2 in the amount not to exceed that which is required maintenance in the approved comprehensive maintenance plan.
8. the resolution authorizing the transfer of funds to the Capital Reserve Account and the Maintenance Reserve Account as shown on Attachment "V".
9. the Assistant Superintendent for Business/Board Secretary and the Assistant Business Administrator as designated signatories on all imprest fund accounts.

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10. imprest funds for the 2013-2014 school year as follows: (Approval is in the amount of \$100 unless otherwise stated)
 - a. Executive Secretary to the Superintendent
 - b. Purchasing Coordinator for Business Office
 - c. Executive Secretary to the Assistant Superintendent for Curriculum and Instruction
 - d. Secretary to each Principal (\$200)
 - e. Administrative Assistant For Business Services to CER
 - f. Director of Building and Grounds (\$300)
 - g. Secretary to Child Study Team
 - h. Director of Food Services (\$200)
 11. canceling purchase orders on file with the Board Secretary which have not been completed and remain outstanding.
 12. the price of school lunch and milk for the 2013-2014 school year at the current rate of (same for four (4) years):

| | | |
|----|-------------------------|--------|
| a. | Elementary School Lunch | \$2.50 |
| b. | Middle School Lunch | \$2.75 |
| c. | Adult Lunch | \$3.75 |
| d. | Adult Special Lunch | \$4.00 |
| e. | Milk | \$0.60 |
 13. the resolution directing the distribution of the Voorhees Township Board of Education's net returned surplus funds held in trust by the Burlington County Insurance Pool Joint Insurance Fund as shown on Attachment "W".
 14. disqualifying Peterson Service Company, Inc. as a qualified bidder for HVAC due to past poor performance in the District.
 15. rejecting all skilled trade bids for painting and carpentry and require each job to be quoted or bid as appropriate.

16. awarding hourly contracts for building trades to the lowest qualified bidder as follows and shown on Attachment "X". All contracts will be on an as needed basis.

| | <u>13-14</u> | <u>14-15</u> | <u>15-16</u> |
|--|--------------|--------------|--------------|
| a. <u>Electrical</u> USA Electrical Construction, Inc. 630 South Broadway Pitman, NJ 08071 | \$60.97 | \$67.65 | \$72.00 |
| b. <u>HVAC</u> West Jersey AC & Heating 5800 Westfield Avenue Pennsauken, NJ 08110 | \$68.10 | \$69.95 | \$72.50 |
| c. <u>Plumbing</u> Northeast Mechanical 1535 North Tuckahoe Road Williamstown, NJ 08094 | \$85.00 | \$87.00 | \$89.00 |
| d. <u>Roofing</u> Mike Kobithen Roofing 57 Virginia Drive Churchville, PA 18966 | \$60.56 | \$63.53 | \$66.71 |

Motion carried, 6 ayes.

XXI. EXECUTIVE SESSION

1. Motion by Mrs. Seigle, seconded by Mrs. Dunleavy, to approve adjourning to Executive Session at 7:40 PM.

BE IT RESOLVED That pursuant to Section 8 of the Open Public Meeting Act the public shall be excluded from that portion of the meeting involving a hearing of a student Harassment , Intimidation and Bullying appeal.

FURTHER RESOLVED That the discussion of such matters in Executive Session can be disclosed to the public at such time as the Board takes formal action.

Motion carried, 6 ayes.

**JULY 2012 TO JUNE 2013
OFFICIAL FIRE DRILL AND SCHOOL SAFETY DRILL REPORTS:**

| <u>MONTH</u> | <u>SCHOOL</u> | <u>FIRE DRILL</u> | <u>SAFETY DRILL</u> | <u>TYPE OF DRILL</u> |
|--------------|---------------|-------------------|---------------------|-----------------------|
| July | Hamilton | N/A | N/A | |
| | Kresson | 7/13 & 7/27/12 | 7/20/2012 | Lockdown - Tier II |
| | Middle | 7/25/2012 | 7/26/2012 | Lockdown - Tier I |
| | Osage | N/A | N/A | |
| | Signal Hill | 7/23/2012 | 7/20/2012 | Shelter in Place |
| August | Hamilton | N/A | N/A | |
| | Kresson | 8/15/2012 | 8/2/2012 | Lockdown - Tier I |
| | Middle | 8/1/2012 | 8/2/2012 | Lockdown - Tier II |
| | Osage | N/A | N/A | |
| | Signal Hill | 8/6/2012 | 8/7/2012 | Lockdown |
| September | Hamilton | 9/11/2012 | 9/24/2012 | Lockdown |
| | Kresson | 9/11/2012 | 9/25/2012 | Lockdown - Tier II |
| | Middle | 9/14/2012 | 9/25/2012 | Evacuation (Non-fire) |
| | Osage | 9/14/2012 | 9/20/2012 | Evacuation Drill |
| | Signal Hill | 9/11/2012 | 9/24/2012 | Active Shooter |
| October | Hamilton | 10/9/2012 | 10/18/2012 | Evacuation (Non-fire) |
| | Kresson | 10/10/2012 | 10/23/2012 | Evacuation (Non-fire) |
| | Middle | 10/15/2012 | 10/19/2012 | Bomb Threat |
| | Osage | 10/8/2012 | 10/17/2012 | Lockdown - Tier II |
| | Signal Hill | 10/15/2012 | 10/16/2012 | Evacuation (Non-fire) |
| November | Hamilton | 11/5/2012 | 11/26/2012 | Bomb Threat |
| | Kresson | 11/5/2012 | 11/21/2012 | Bomb Threat |
| | Middle | 11/5/2012 | 11/27/2012 | Active Shooter |
| | Osage | 11/12/2012 | 11/21/2012 | Bomb Threat |
| | Signal Hill | 11/2/2012 | 11/20/2012 | Bomb Threat |
| December | Hamilton | 12/5/2012 | 12/12/2012 | Active Shooter |
| | Kresson | 12/5/2013 | 12/13/2013 | Active Shooter |
| | Middle | 12/11/2013 | 12/20/2013 | Lockdown - Tier II |
| | Osage | 12/18/2012 | 12/12/2012 | Active Shooter |
| | Signal Hill | 12/12/2013 | 12/19/2013 | Shelter in Place |
| January | Hamilton | 1/9/2013 | 1/23/2013 | Lockdown |
| | Kresson | 1/9/2013 | 1/28/2013 | Shelter in Place |
| | Middle | 1/9/2013 | 1/25/2013 | Shelter in Place |
| | Osage | 1/10/2013 | 1/17/2013 | Lockdown - Tier II |
| | Signal Hill | 1/14/2013 | 1/9/2013 | Lockdown - Tier II |

| <u>MONTH</u> | <u>SCHOOL</u> | <u>FIRE DRILL</u> | <u>SAFETY DRILL</u> | <u>TYPE OF DRILL</u> |
|--------------|---------------|-------------------|---------------------|-----------------------|
| February | Hamilton | 2/19/2013 | 2/4/2013 | Bomb Threat |
| | Kresson | 2/7/2013 | 2/15/2013 | Active Shooter |
| | Middle | 2/5/2013 | 2/27/2013 | Active Shooter |
| | Osage | 2/7/2013 | 2/15/2013 | Active Shooter |
| | Signal Hill | 2/15/2013 | 2/25/2013 | Lockdown |
| March | Hamilton | 3/4/2013 | 3/19/2013 | Active Shooter |
| | Kresson | 3/5/2013 | 3/20/2013 | Tier II Lockdown |
| | Middle | 3/27/2013 | 3/28/2013 | Tier I Lockdown |
| | Osage | 3/11/2013 | 3/22/2013 | Evac Drill - nonfire |
| | Signal Hill | 3/11/2013 | 3/19/2013 | Active Shooter |
| April | Hamilton | 4/16/2013 | 4/17/2013 | Evacuation (Non-fire) |
| | Kresson | 4/10/2013 | 4/24/2013 | Evacuation (Non-fire) |
| | Middle | 4/15/2013 | 4/26/2013 | Active Shooter |
| | Osage | 4/9/2013 | 4/19/2013 | Shelter in Place |
| | Signal Hill | 4/9/2013 | 4/24/2013 | Evacuation (Non-fire) |
| May | Hamilton | 5/2/2013 | 5/22/2013 | Shelter in Place |
| | Kresson | 5/2/2013 | 5/23/2013 | Bomb Threat |
| | Middle | 5/14/2013 | 5/24/2013 | Evacuation (Non-fire) |
| | Osage | 5/1/2013 | 5/23/2013 | Bomb Threat |
| | Signal Hill | 5/17/2013 | 5/31/2013 | Reverse Evacuation |
| June | Hamilton | | | |
| | Kresson | | | |
| | Middle | | | |
| | Osage | 6/5/2013 | 6/6/2013 | Reverse Fire Drill |
| | Signal Hill | | | |

SUSPENSIONS

Middle School

| | | |
|-----------|--------|------------------------|
| 1 student | 2 days | Inappropriate Behavior |
| 1 student | 2 days | Inappropriate Behavior |
| 1 student | 2 days | Inappropriate Behavior |

E.T. Hamilton School

| | | |
|-----------|-------|------------------------|
| 1 student | 1 day | Inappropriate Behavior |
|-----------|-------|------------------------|



State of New Jersey

DEPARTMENT OF EDUCATION

CHRIS CHRISTIE
Governor

CAMDEN COUNTY OFFICE OF EDUCATION

CHRISTOPHER D. CERF
Commissioner

KIM GUADAGNO
Lt. Governor

JEFFERSON HALL, 3RD FLOOR
P. O. BOX 200, COLLEGE DRIVE
BLACKWOOD, NJ 08012
PHONE: (856) 401-2400
FAX: (856) 401-2410

MARGARET J. NICOLSI
Interim Executive County Superintendent

May 24, 2013

Raymond J. Brose, Jr., Superintendent
Voorhees Twp. School District
Voorhees Schools Administration Building
329 Route 73
Voorhees, New Jersey 08043

Dear Mr. Brose:

The proposed contract for Dr. Diane Young, Assistant Superintendent for Curriculum and Instruction for the term August 1, 2013 to June 30, 2014 has been reviewed. The contract, as proposed, is being approved as it has met the following:

- Pursuant to N.J.A.C. 6A:23A-3.1(d), the board of education has supplied the Executive County Superintendent with a detailed worksheet setting forth the total cost of the contract. A worksheet detailing the total cost of the contract has been supplied.
- Pursuant to N.J.A.C. 6A:23A-3.1(e)1, the proposed contract has been reviewed and comparison has been made with other similarly credentialed and experienced administrators regarding salary, benefits and other emoluments contained in those contracts. The proposed contract meets those standards.
- All other conditions have been met pursuant to N.J.A.C. 6A:23A-3.1.

Once the board has approved the contract, an original signed contract is to be sent to my office.

Sincerely,

Margaret J. Nicolosi
Interim Executive County Superintendent

cc: C. Ann Volk, Interim Executive School Business Administrator
Dr. Frank T. DeBerardinis, School Business Administrator

Diane Young, Ed. D.
Assistant Superintendent for
Curriculum and Instruction

Employment Contract

For

August 1, 2013 through June 30, 2014

1. Contract Term

Diane Young, Ed. D., an employee residing at 140 Preamble Drive, Marlton, NJ, 08053, is employed by the Voorhees Township Board of Education as the Assistant Superintendent for Curriculum and Instruction from August 1, 2013 to June 30, 2014.

2. Compensation Salary

The Board shall pay the Assistant Superintendent for Curriculum and Instruction from August 1, 2013 to June 30, 2014 an annual salary of \$165,862 prorated. The salary shall be paid in equal installments in accordance with the Board policy and the Voorhees Township Board of Education's Employee Handbook.

3. Insurance and Leave

In accordance with the Voorhees Township Board of Education's Employee Handbook, the Assistant Superintendent for Curriculum and Instruction is granted the following:

a. Insurance:

Medical, Prescription, Dental and Vision coverage for herself and dependents.

The Assistant Superintendent for Curriculum and Instruction shall contribute an amount toward payment for Medical and Prescription pursuant to PL 2011, c78 and be eligible for the waiver of Medical and Prescription "payment in lieu of benefits" capped at the lesser of 25% of the district's savings or \$5,000.

b. Leave:

| | |
|------------------|--|
| Personal Days | 3 (If not used, converts to sick days) |
| Family Illness | 2 |
| Bereavement Days | 5 |
| Sick Days | 12 |

At retirement the Assistant Superintendent for Curriculum and Instruction shall be compensated for accumulated sick days in accordance with 18A:30-3.6 at an amount not to exceed the amount so accrued as Principal under the "Administrators' Collective Bargaining Agreement" as of the effective date of 7/31/2013 in the amount of \$52,100. ((206 days total (200 x \$250) (6 x \$350))

4. Vacation

The Assistant Superintendent for Curriculum and Instruction shall be entitled to thirty-three (33) days vacation per year in accordance with N.J.A.C. 6A:23A-3.1(e)(8) and N.J.S.A. 18A:30-9, 9.1. Vacation days awarded can be carried over for one (1) year at a maximum of twenty-five (25) days and must be used in the following year. Unused vacation days will be reimbursed upon separation from the district prorated based on a 260 day work year in accordance with N.J.A.C. 6A:23A-3.1(e), 8 and 9.

5. Other Benefits

The Assistant Superintendent Curriculum and Instruction shall maintain membership in her professional organizations. The Board shall pay for all expenses including, but not limited to, membership fees and reasonable and ordinary expenses for attending annual conventions and workshops given by her organizations, at an estimated amount of \$5,200. These benefits are granted in accordance with Board Policy and procedures and are outlined in the Voorhees Township Board of Education's Handbook. Mileage allowance for business related travel will be reimbursed at .31 per mile and in accordance with 08-19 OMB Circular (N.J.A.C. 6A:23A-3.1)(e)(13).

Diane Young, Ed.D. Date
Assistant Superintendent
for Curriculum and Instruction

President of the Date
Voorhees Township Board of Education

Vice - President of the Date
Voorhees Township Board of Education

SUMMER EMPLOYMENT

Account 11-000-223-110-00

| | |
|--------------------|---------|
| Barbara Andrew | 5 days |
| Frances Bree | 1 day |
| Donna Canfield | 1 day |
| Andrea Carroll | 3 days |
| Jennifer Dougan | 2 days |
| Joan Gallagher | 5 days |
| Susan Guerin | 2 days |
| Judith Hawkins | 10 days |
| Lillian Howard | 5 days |
| Melissa Kaye | 1 day |
| Marilyn Keith | 5 days |
| Marcy Lawrence | 1 day |
| Lisa Morgan | 3 days |
| Peggy Moore | 2 days |
| Larry Osborne | 10 days |
| Colleen Rossi | 3 days |
| Helen Rubin | 3 days |
| Joanne Slotterback | 4 days |
| Jennifer Waro | 15 days |

Account 11-000-223-110B-00

| | |
|-------------------|---------|
| Kristine Calabria | 10 days |
| Denise Costigan | 10 days |
| Russel Winsett | 10 days |
| Mary Tadley | 10 days |

Account 11-000-223-110P-00

| | |
|------------|---------|
| Irene Afek | 15 days |
|------------|---------|

Account 20-233-100-101-05

| | |
|---------------|-------------------|
| Donna Macphee | Stipend of 325.00 |
|---------------|-------------------|

Voorhees Middle School
Voorhees Township Public Schools
(856) 795-2025

Diane Young
Principal

Kristine Calabria
Assistant Principal

Robert C. Rossi
Assistant Principal

Denise J. Costigan
Assistant Principal

TO Mrs. Fran Collins
FROM Dr. Diane Young
SUBJECT Extra Curricular Activity Recommendations
DATE June 3, 2013

Please make the following extra-curricular appointments for the Middle School for the 2013-2014 school year.

| <u>POSITION</u> | <u>COACH/ADVISOR</u> | <u>STIPEND</u> |
|--------------------------|-----------------------------|-----------------------|
| <u>ACTIVITIES</u> | | |
| Adopt-a-Grandparent | Aleina Parmentier | \$1803 |
| | Pam Austin | \$1803 |
| Band-Viking | Stacy DeBernardo | \$3826 |
| Band-Norseman | Sharon Clarke | \$2672 |
| Bus Supervisor | Edmond Brandhorst | \$3942 |
| Bus Supervisor | Jaclyn Pryzbylkowski | \$3942 |
| Bus Supervisor | Margaret Frasca | \$3942 |
| Bus Supervisor | Gary Alexander | \$3942 |
| Chess Club | Jeff Lanzilotta | \$2324 |
| Chorus | Aleina Parmentier | \$3606 |
| Computer Club | Joanne Slotterback | \$2679 |
| Drama-Director | Leta Strain | \$5028 |

| | | |
|--------------------------|---------------------|------------------------------|
| Drama-Technical Director | Christine Blizzard | \$3558 |
| Drama-Production Asst. | Kelli Slack | \$1350 |
| Environmental Club | Joseph Sapovits | \$2679 |
| Homework Club | Joanna Swartz | \$2789.00 |
| Lunchroom Supervisor | Catherine Badolato | \$3651 |
| Lunchroom Supervisor | Jim Brown | \$3651 |
| Lunchroom Supervisor | Margie Frasca | \$3651 |
| Lunchroom Supervisor | Steven Kosyla | \$3651 |
| Lunchroom Supervisor | Dave Magpiong | \$3651 |
| Lunchroom Supervisor | Helen Milillo | \$3651 |
| Lunchroom Supervisor | Dave Thompson | \$3651 |
| Lunchroom Supervisor | Julie Zielinski | \$3651 |
| Magazine | Kathy Stamm | \$2324 |
| Newspaper | Karen Jacobs | \$2789 |
| Orchestra | Stacy DeBernardo | \$3826 |
| School Store | Anne Luscombe | \$2324 |
| Science Olympiad | Cindy Slawski | \$2324 |
| Olympics/Mind | Noreen Saggese | \$2324 (Odyssey of the Mind) |
| Olympics/Mind | Linda Butler | \$2324 (Odyssey of the Mind) |
| Student Council Advisor | Sandy Scheurenbrand | \$3605 |
| Student Council Advisor | Dave Magpiong | \$3605 |
| Technology Ed. | Gary Alexander | \$2324 |
| Voorhees Viking Vols | Tara Johnson | \$2789 |
| Yearbook | Janetta Barnhart | \$3549 |
| Yearbook Assistant | Traci Brosius | \$2326 |

SPORTS

| | | |
|-------------------------|-----------------------|--------|
| Baseball Head | Richard Bakely | \$3981 |
| Baseball Asst. | Alex Morales | \$2590 |
| Boys' Basketball Head | Scott Middleton | \$5029 |
| Boys' Basketball Asst. | Steve Kosyla | \$3242 |
| Girls' Basketball Head | David Thompson | \$5029 |
| Girls' Basketball Asst. | Karen Malessa-O'Brien | \$3242 |
| Cheerleading | Stefanie Levin | \$3118 |
| Assistant Cheerleading | Helen Milillo | \$1965 |
| Field Hockey Head | Virginia Concepcion | \$4077 |
| Field Hockey Asst. | Min Park | \$2640 |
| Intramurals Fall | Deborah Rossi | \$2357 |
| Intramurals Spring | Deborah Rossi | \$2357 |
| Running Club | Philip Falkowski | \$1177 |
| Running Club | Kristin Abel | \$1177 |
| Boys' Soccer Head | Alex Morales | \$4077 |
| Boys' Soccer Asst. | Philip Falkowski | \$2640 |
| Girls' Soccer Head | Stacey Tosadori | \$4077 |
| Girls' Soccer Asst. | Michele Carrafiello | \$2640 |
| Girls' Softball Head | Scott Middleton | \$3981 |
| Girls' Softball Asst. | Karen Malessa-O'Brien | \$2590 |
| Track Head | Stacey Tosadori | \$3981 |
| Track Asst. | Jessica Rosetti | \$2590 |
| Track Asst. | Jeff Lanzilotta | \$2590 |

| | | | |
|--------------------------|-------------------------|--------------|----|
| Track Asst. | Dottie Holmes | \$2590 | |
| Track Asst. | Frank Concepcion | \$2590 | |
| Wrestling Head | Jeffrey Lanzilotta | \$5029 | |
| Wrestling Assistant | Devon Loeb | \$3242 | |
| After School Supervisors | Michele Carrafiello | \$81/session | |
| | Phil Falkowski | \$81/session | |
| | Kevin Hill | \$81/session | |
| | Tara Johnson | \$81/session | |
| | Alex Morales | \$81/session | |
| | Sandy Scheurenbrand | \$81/session | |
| S.P.O.R.T. Intramural | Stacy DeBernardo | \$2144 | |
| S.P.O.R.T. Intramural | Stephanie Steinback | \$2144 | |
| Peer Mediation | Jacqueline Prybylkowski | \$1695 | ** |

** Paid out of Municipal Alliance Funds (Time sheet will be submitted)

VOORHEES TOWNSHIP SPECIAL SERVICES

Elaine Hill, Ed.D.
Director of Special Services
(856) 751-8446 FAX (856) 489-8390

Child Study Team
329 Route 73
Voorhees, NJ 08043

To: Fran Collins
From: Elaine Hill
Date: 6/17/13
Re: Homebound Instruction

This is a request for Board approval of the following personnel for homebound instruction for the 2013-2014 school year:

| | | |
|--------------------|----------------------|---------------------|
| Nicole Ashton | Vicky Hill | Joanna Swartz |
| Lisa Bailey | Dottie Holmes | Cherise Stankovitch |
| Janetta Barnhart | Tara Johnson | Maria Sykora |
| Cammie Bell | Cliff Levine | Asha Verma |
| Christine Blizzard | Kevin Long | Eileen Yaffa |
| Dewyne Bradley | Crystal Love | Julie Zileninski |
| Lori Brandley | Donna Macphee | Gordon Zwicker |
| Claudia Buderman | Diane Manashil | |
| Wendy Burrows-Gaff | Gail Markus | |
| Kimberly Canfield | Lorie Maylie | |
| Cari Cooper | Celines Medina | |
| Marlene Cosenza | Simone Miliareisis | |
| Lisa DeAugustine | Helen Milillo | |
| Jaclyn Dubowitch | Marni Mitchell | |
| Laura Feeny | Lisa Morgan | |
| Karen Fiedler | Michelle Nyce | |
| Meghan Gallagher | Sheri Pierson | |
| Lynn Gavin | Jaclyn Pryzbylkowski | |
| Kimberly Goebel | Noreen Saggese | |
| Bernadette Gorman | Joseph Sapovits | |
| Val Hairrel | Lois Siebert | |

**Personnel Ratifications
2012-2013 School Year**

Attachment G
June 19, 2013
Page 1 of 1

793

| Student ID | Student | <u>Service/Personnel/Costs/Duration</u> | <u>Costs</u> |
|-------------------|----------------|--|---------------------|
|-------------------|----------------|--|---------------------|

Please ratify the provision of the following services:

OT services by Karen Acerbo for 3 days at her per diem rate.

Simone Miliaris for 3 hours of ABA Home Therapy for K. A. @ \$28 per hour

Donna Trunkwalter for 1.5 hours as a substitute for Running Club supervision @ \$28 per hour

**Personnel Approvals
2013 Extended School Year**

Costs: hourly rate/hours per week/number of weeks or rate/total hours

| <u>Student ID</u> | <u>Student</u> | <u>Service/Personnel/Costs/Duration</u> | <u>Costs</u> |
|-------------------|----------------|---|--------------|
| 13RB | | Reading/Math Related Services Colleen Campbell \$30/10 hrs | \$300 |
| 13RB | | Adult support in CER PLUS/Mastering 6 th Grade | |
| 13HS | | John Yezzi \$28/3/20days | \$1680 |
| | | Bonnie Burushkin \$28/3/8days | \$672 |
| 13NC | | Adult Support in CER and ESY | |
| | | Hillary Garr ESY \$28/4/24days | \$2688 |
| | | Hillary Garr CER \$28/3/8days | \$672 |
| 13ND | | Reading Related Services Marlene Cosenza \$30/12 hrs | \$360 |
| 13JS | | ABA Services Celines Medina \$28/2/8wks | \$448 |
| 12DK | | Reading Related Services Marlene Cosenza \$30/9hrs | \$270 |
| 13DP | | ABA Services Celines Medina \$28/2/7wks | \$392 |
| 13MS | | Math Related Services Danielle Riggs \$30/9hrs | \$270 |
| 13AT | | ABA Services Monica DiNicolas \$28/6hrs | \$168 |
| 13RT | | ABA Services Pat Kranzley \$28/2/11wks | \$616 |
| | | Debbie James \$28/3/11wks | \$924 |
| 13DW | | ABA Services Deborah Sperling \$22/2/11wks | \$484 |
| 13JW | | ABA Services Deborah Sperling \$22/4/11wks | \$968 |

**Personnel Approvals
 2013 Extended School Year**

Costs: hourly rate/hours per week/number of weeks or rate/total hours

| <u>Student ID</u> | <u>Student</u> | <u>Service/Personnel/Costs/Duration</u> | <u>Costs</u> |
|-------------------|----------------|---|--------------|
|-------------------|----------------|---|--------------|

Please approve the following Child Study Team members to be available to conduct assessments, write reports and manage cases.

| | | | |
|--|------------------|--------------------|--------|
| | Amy Behnke | \$49/up to 112 hrs | \$5488 |
| | Gianna Benedetto | \$49/up to 112 hrs | \$5488 |
| | Dawn Danley | \$49/up to 112 hrs | \$5488 |
| | Jennifer Demski | \$49/up to 112 hrs | \$5488 |
| | Wendy Dickstein | \$49/up to 12 hrs | \$ 588 |
| | Beverly Duffey | \$49/up to 12hrs | \$ 588 |
| | Helen Rosica | \$49/up to 112 hrs | \$5488 |
| | Donna Petersen | \$49/up to 112 hrs | \$5488 |
| | Anna Watkin | \$49/up to 56 hrs | \$2744 |

Summer Extended School Year Program

Please approve the following teachers to provide services to students who require an extended school year program at the rate of \$49 per hour for 4.75 hrs for 24 days totaling \$5586 for the period from July 8 through August 15, 2013.

| | | | | |
|---------------------|---------------------|-------------------|----------------|-------------|
| Marlene Cosenza | Allison Jennings | Melissa Farrell | Ryan Flynn | Kelli Slack |
| Cherise Stankovitch | Stephanie Steinbeck | Donna Trunkwalter | Gordon Zwicker | |

Please approve the following instructional associates to support students who require an extended school year program at \$28/hour for 4.75 hrs for 24 days totaling \$3192 for the period from July 8 through August 15, 2013.

Nancy Badessa
 Elaine Bansch
 Kim Covallo
 Monica DiNicolas
 Laure Ehly
 Karen Geiter
 Vicki Hill
 Debbie James
 Mary Lambert
 Leslie Maser
 Nancy Naulty
 Mary Thompson
 Kelli Trost
 Diane Wooden

Preschool Enrichment Program

Please approve the following teachers for a stipend of \$1664 for providing instruction through the special education enrichment program for the period from July 8 through August 1, 2013:

Asha Verma

Please approve the following instructional associates for a stipend of \$1024 for providing support to students through the special education summer enrichment program for the period from July 8 through August 1, 2013:

Claudia Parisi

Related Services

Please request approval of the following related services to students requiring extended school services:

**Personnel Approvals
2013 Extended School Year**

Costs: hourly rate/hours per week/number of weeks or rate/total hours

| <u>Student ID</u> | <u>Student</u> | <u>Service/Personnel/Costs/Duration</u> | <u>Costs</u> |
|-----------------------------|------------------|---|--------------|
| Speech Therapy | | | |
| | Alyson Snider | 72 hrs @ \$55 = | \$3960 |
| | Ellen Gardner | 15 hrs @ \$55 = | \$ 825 |
| | Debbie Hayden | 52 hrs @ \$55 = | \$2860 |
| | Jackye Price | 30 hrs @ \$55 = | \$1650 |
| | Diane Romaniello | 15 hrs @ \$55 = | \$ 825 |
| Occupational Therapy | | | |
| | Brooke Yarnal | 60 hrs @ \$55 = | \$3,300 |

Please approve the following as substitutes for teachers or instructional associates at the rate of \$80 per day:

| | |
|------------------|------------------|
| Pam Austin | Dewyne Bradley |
| Colleen Campbell | Tara Christopher |
| Julie Elliott | Jennifer Jenkins |
| Tara Johnson | Wendy Gaff |
| Hillary Garr | Mary Higgs |
| Maribeth Holiday | Megan LaGrossa |
| Jennifer Long | Karen Malessa |
| Diane Manashil | Mary Pat Mignona |
| Denise Pugliese | Janice Prince |
| Danielle Riggs | Noreen Saggese |
| Kelli Slack | Cheryl Tumolo |
| Linda Vilorio | Julie Zielinski |



Great Community-Great Schools

Community Education Recreation

Michael Redfearn
Coordinator
(856) 795-5566 Ext. 5232

Karen Ferguson
Administrative Assistant
(856) 795-5566 Ext. 5231

To: Frank DeBerardinis
From: Michael Redfearn
Date: June 7, 2013
Re: Personnel

Please approve for hiring the following personnel at the hourly salary indicated below for the 13-14 School year.

| <u>Name</u> | <u>Salary</u> | <u>Position</u> |
|--|---------------|-----------------|
| <u>Building Coordinator/Maintenance</u> | | |
| Eileen Adams | 21.00 | CER Coordinator |
| Nancy Badessa | 21.00 | CER Coordinator |
| Lesley Echols | 21.00 | CER Coordinator |
| Michael Farrell | 21.00 | CER Coordinator |
| Joseph Flannigan | 20.00 | CER Coordinator |
| Russell Footman | 21.00 | CER Coordinator |
| Anthony Garr | 20.00 | CER Coordinator |
| Karen Montgomery | 21.00 | CER Coordinator |
| Lori Halliwell | 21.00 | CER Coordinator |
| James Hayden | 21.00 | CER Coordinator |
| Debbie James | 21.00 | CER Coordinator |
| John Keys | 21.00 | CER Coordinator |
| Patricia Kranzley | 21.00 | CER Coordinator |
| Stephanie Levin | 21.00 | CER Coordinator |
| Cynthia Logan | 21.00 | CER Coordinator |
| Fernardo Martinez | 20.00 | CER Coordinator |
| Leslie Maser | 21.00 | CER Coordinator |
| Thomas McLaughlin | 21.00 | CER Coordinator |
| Mark Mignone | 21.00 | CER Coordinator |
| Mark Mignone | 25.00 | Fly Technician |
| Ray Moton | 20.00 | CER Coordinator |
| Kathleen Pease | 15.00 | CER Custodian |
| Debbie Pellegrino | 16.00 | CER Custodian |
| Joey Quintana | 20.00 | CER Coordinator |
| Jose Quintana | 21.00 | CER Coordinator |
| Jose Quintana | 25.00 | Fly Technician |
| Daniel Riggs | 20.00 | CER Coordinator |
| Abimael Rodriquez | 20.00 | CER Coordinator |

| | | |
|--|-------|-----------------------------|
| Rocco Rosetti | 21.00 | CER Coordinator |
| Mark Sviben | 21.00 | CER Coordinator |
| Mark Sviben | 25.00 | Fly Technician |
| Diane Wooden | 21.00 | CER Coordinator |
| Kelly Wormann | 21.00 | CER Coordinator |
| Elizabeth Laird | 20.00 | CER Coordinator |
| | | |
| <u>Theater Technician</u> | | |
| James Cotter | 26.00 | Theater Technician |
| Scott Middleton | 31.00 | Technical Director |
| | | |
| <u>Child Care</u> | | |
| Eileen Adams | 14.25 | Child Care Counselor |
| Alexis Banner | 8.50 | Child Care Substitute |
| Scott Beasley | 7.50 | Child Care Counselor Rachel |
| Brown | 7.70 | Child Care Counselor |
| Dory Connor | 16.75 | Child Care Counselor |
| Bonnie Buruschkin | 10.00 | Child Care Substitute |
| Vicky Hill | 14.25 | Child Care Counselor |
| Kumud Jadeja | 16.60 | Child Care Counselor |
| Michael Loeser | 11.00 | Child Care Counselor |
| Pat Luchtman | 10.00 | Child Care Substitute |
| Sarah Makor | 8.00 | Child Care Counselor |
| Mary Margre | 15.30 | Child Care Substitute |
| Patricia Mayer | 19.25 | Site Supervisor |
| Katherine Melching | 14.25 | Child Care Counselor |
| Scott Middleton Jr | 10.00 | Child Care Counselor |
| Virginia Miller | 19.75 | Site Supervisor |
| Kimberly Osterhout | 8.00 | Child Care Counselor |
| Debbie Pellegrino | 15.55 | Asst. Site Supervisor |
| Margaret Rolfe | 16.60 | Site Supervisor |
| Sean Seppanen | 13.00 | Child Care Counselor |
| Daniel Smith | 8.50 | Child Care Counselor |
| Elyse Susterowitz | 12.65 | Child Care Counselor |
| Nancy Talewsky | 19.75 | Site Supervisor |
| Linda Weiss | 15.05 | Asst. Site Supervisor |
| | | |
| <u>Summer SDC/Funshine Child Care</u> | | |
| Christine Blizzard | 12.00 | Counselor |
| Dory Connor | 16.50 | Asst. Site Supervisor |
| Elizabeth Gardiner | 18.50 | Site Supervisor |
| Vicky Hill | 14.25 | Counselor |
| Patricia Mayer | 19.00 | Site Supervisor |
| Deborah Pellegrino | 15.30 | Asst. Site Supervisor |

KCER Aides

| | | |
|-------------------|-------|--------------------|
| Lynda Brascetta | 13.00 | Instructional Aide |
| Linda Hall | 13.00 | Instructional Aide |
| Erin Ochinegro | 13.00 | Instructional Aide |
| Debbie Pellegrino | 13.00 | Instructional Aide |
| Dawn Wapenski | 13.00 | Instructional Aide |
| Penny Elliott | 13.00 | Substitute |
| Sally Mangold | 13.00 | Lunchroom Aide |

KCER

| | | |
|---------------|-----------|---------|
| Linda Carter | 29,454.00 | Teacher |
| Beth Gardiner | 28,180.00 | Teacher |
| Trish Sawka | 29,454.00 | Teacher |
| Kim Sunstrom | 29,454.00 | Teacher |

| | | |
|-----------------|-------|---------------|
| Mike Canale | 25.00 | Tech. Support |
| Timothy Hassall | 28.00 | Web Design |

Sub/Secretary

| | | |
|------------------|-------|--------------|
| Kristen Ferguson | 12.00 | Office Staff |
|------------------|-------|--------------|

Adult Instructors

| | | |
|----------------|-------|-------------------|
| Andrea Carroll | 25.00 | Computer Teacher |
| Mitch Winkler | 50.00 | Tennis Instructor |
| George Logan | 30.00 | Windmill Pitching |
| Steve Kosyla | 30.00 | Indoor Soccer |

SUMMER DAY CAMP

| | | | | |
|-----------|------------------|--------------------|---------|---------|
| Karyn | Montgomery | Supervisor SHS | SHS | \$25.00 |
| Eileen | Adams | Supervisor SHS | SHS | \$25.00 |
| Elizabeth | Gardiner | Supervisor Plus | Kresson | \$17.00 |
| Ali | Ferrell | Supervisor Kresson | Kresson | \$25.00 |
| Mike | Farrell | Supervisor Kresson | Kresson | \$25.00 |
| Alfred | Lewis | Supervisor | SHS | \$25.00 |
| Justin | Smith | Substitute | Kresson | \$14.00 |
| Amy | Roncicka-Casmary | Substitute | Kresson | \$14.50 |
| Lamont | Day | Substitute | SHS | \$14.00 |
| Kristen | O'Brien | SAC | Kresson | \$13.00 |
| Karen | Malessa | SAC | Kresson | \$15.00 |
| Richard | Blossom | Presenter | Kresson | \$25.00 |
| Melissa | Farrell | Presenter | Kresson | \$25.00 |
| Nicholas | Reca | Plus | Kresson | \$10.00 |
| Kristen | Connor | Plus | Kresson | \$10.00 |
| Donna | Canfield | Nurse | Kresson | \$25.00 |
| Dennise | Daniels | Nurse | SHS | \$18.00 |
| Richard | Brattelli | GYM | SHS | \$14.25 |
| Jim | Hayden | Gym | Kresson | \$14.25 |
| Virginia | Conception | Group Leader | SHS | \$14.25 |
| Tara | Johnson | Group Leader | Kresson | \$13.50 |
| Shawn | Seppanen | Group Leader | Kresson | \$13.50 |
| Sally | Mangold | Group Leader | Kresson | \$13.00 |
| Rachel | Hensal | Group Leader | Kresson | \$13.75 |
| Patricia | Mayer | Group Leader | SHS | \$14.75 |
| Noreen | Saggese | Group Leader | SHS | \$13.50 |
| Mike | McCormick | Group Leader | Kresson | \$14.00 |
| Mike | Loeser | Group Leader | SHS | \$12.75 |
| Melissa | Rupp | Group Leader | Kresson | \$13.50 |
| Mary | Tadley | Group Leader | Kresson | \$13.50 |
| Mark | Peters | Group Leader | SHS | \$12.75 |
| Marisa | Reca | Group Leader | Kresson | \$13.50 |
| Lynne | Brascetta | Group Leader | Kresson | \$13.00 |
| Lindsey | May | Group Leader | SHS | \$13.75 |
| Kevin | D'Antonio | Group Leader | SHS | \$13.75 |
| Kelli | Slack | Group Leader | SHS | \$13.50 |
| Julie | Zelinski | Group Leader | SHS | \$15.00 |
| Jennifer | Long | Group Leader | Kresson | \$13.50 |
| Jenna | Gallo | Group Leader | SHS | \$13.75 |
| Frank | Conception | Group Leader | Kresson | \$14.25 |
| Edward | Branhort | Group Leader | VMS | \$14.50 |
| Devon | Bell | Group Leader | SHS | \$12.75 |
| Derek | Myers | Group Leader | SHS | \$14.25 |
| Debbie | Volpe-Hines | Group Leader | SHS | \$14.25 |
| Debbie | Pelligrino | Group Leader | SHS | \$14.25 |
| Dawn | Wapenski | Group Leader | Kresson | \$13.00 |
| Colleen | Kelly | Group Leader | SHS | \$13.50 |

SUMMER DAY CAMP

| | | | | |
|-----------|------------|---------------------|-------------|---------|
| Christine | Blizzard | Group Leader | Plus | \$12.75 |
| Carla | Busillo | Group Leader | Kresson | \$14.25 |
| Ann | Osborn | Group Leader | SHS | \$13.50 |
| Anette | Barone | Group Leader | Kresson | \$13.25 |
| Fran | Bree | Director Academics | SHS | \$25.00 |
| Alexis | Banner | Counselor | SHS | \$8.25 |
| Sarah | Makar | Counselor | Kresson | \$7.50 |
| Rachel | Brown | Counselor | SHS | \$7.70 |
| Rachel | Tavani | Counselor | SHS | \$7.25 |
| Morgan | Outler | Counselor | Kresson | \$7.20 |
| Matthew | Peters | Counselor | SHS | \$7.75 |
| Mallory | Damner | Counselor | Kresson | \$8.00 |
| Kylee | Applebaum | Counselor | Kresson | \$7.20 |
| Julia | Scafone | Counselor | Kresson | \$7.20 |
| Joseph | Lavollo | Counselor | Kresson | \$8.00 |
| Jerry | Shaen | Counselor | SHS | \$7.20 |
| Jasmine | Stephens | Counselor | Kresson/SHS | \$8.00 |
| Hannah | Vandetta | Counselor | Kresson | \$7.20 |
| Flora | Ruli | Counselor | SHS | \$7.25 |
| Emily | Vandetta | Counselor | SHS | \$8.50 |
| Edward | Keheo | Counselor | Kresson | \$7.20 |
| Brennan | Zelinski | Counselor | Kresson | \$7.00 |
| Ashley | Borie | Counselor | SHS | \$7.00 |
| Andrea | Carol | Computers | Kresson | \$14.50 |
| Jaclyn | Capresecco | Arts/Crafts SHS | SHS | \$14.00 |
| Dorthory | Connor | Arts/Crafts Kresson | Kresson | \$14.75 |
| Liam | Keheo | Counselor | Kresson | \$7.20 |

SUBSTITUTE TEACHERS (\$80/day)

Allen, Heather
Altringer, Susan
Anas, Erica
Anderson, Walter
Awadhiya, Anjana
Badat, Ismail
Baker, Maureen
Barsony, Kelli
Bayram, Donna
Bell, Devon
Berger, Jessica
Bhattacharya, Rohan
Bittner, Allison
Bloch, Jodi
Bonfanti, Bryana
Braslow, Elaine
Burton, Carolyn
Calabree, Joan
Cardone, Valerie
Carrafiello, Rosemarie
Carroll, Dana
Cecick, Richard
Choi, Hannah
Chopra, Nemita
Ciampoli, Christopher
Ciocca, Maria
Cohen, Michelle
Cook, Catherine
Coolahan, Kim
Cuddihy, Phyllis
David, Sharon
Dawson, Nikki-Lee
DeAugustine, Lisa
DeFlavis, Alex
Dell'Olio, Vincent
Denenberg, Joanne
Dorman, Kelly
Driscoll, Melissa
Duke, William
Dwier, Janell
Edel, Ashley
Eisennagel, Melissa
Elliott, James (Jimmy)
Fekete, Margaret
Fleming, Catherine
Fox, Kathy
Fox, Maria
Gallagher, Meghan
Gans, Ellyn
Gillespie, Kathleen
Giordano, Paula
Giosa, Lori
Grove, Lindsay
Gumtow, Ashley
Gupta, Sonal
Hayden, James
Healey, Katherine
Hesington, Amanda
Hinden, Marcia
Hopkins, Francine
Huston, Steven
Hutchinson, Dawn
Hutkin, Carol
Inver, Aaron
Inzinna, Barbara
Isshak, Hayam
Jacobson-Katz, Lisa
James, Jeannine
Kaldany, Patrice
Keith, Alexandra
Kerbaugh, Annmarie
Kersey, Napoleon
Kershaw, Linda
Kieserman, Regina
Koos, Courtney
Kosyla, Christina
Lambersky, Ross
Laslie, Maryann
Leavenworth, Michelle
Lerro, Lynn
Lieg, Matthew
Lindberg, Jill
Lino, Suzette
Long-Hyde, Kim
Loughlin, Charles
Maddison, Ashley
Maffucci, Emily
Magee, Alexa
Manchio, Mark

Mann, Richard
Marshall, Kevin
Mather, Violet
Matteson, Kellyann
Mawn, Maura
Mazurek, Robin
McCarthy, Roberta
McCreesh, Cristin
McErlean, Kelly
McFadden, Rachael
McGuriman, Ashley
McKenna, Patricia
McNeal, Ruth
Melsi, Tom
Merkh, Patricia
Merz, Samantha
Mignogna, Matthew
Mignone, Dennis
Mignone, Kathryn
Miles, Diane
Miller, Melissa
Mirsky, Barbara
Mortelliti, Kirsten
Moss, Irene
Mulligan, Rachel
Muni, Kevin
Murzenski-Spurr, Louise
Natarella, Mary Anne
Nelson, Renee
Nimon, Jaclynne
Oakes, Brittany
O'Brien, Kirsten
Ojha, Sunita
Orio, Victoria
O'Toole, Kaitlin
Paolini, Melissa
Patel, Trupti
Platt, Hilary
Pontelandolfo, Renee
Radi, Katarina
Reca, Marisa
Reeve, Charlene
Richman, Judith
Ringel, Judy
Ritchie, Regina

Rivers, Melanie
Salvador, Karen
Santos, Kay
Sbrocco, Josephine
Schafer, Susan
Scher, Philip
Seppanen, Shawn
Shmukler, Becky
Shute, Theresa
Sia, Jaime
Singley, Emily
Smith, Taylor
Sperrazza, Caitlin
Stamm, Gary
Stratton, Kimberly
Stuessy, Wendy
Swartz, Heidi
Swift, Jamie
Sytnik, Stella
Tait, Linda
Taylor, Valerie
Thomas-Arter, Kate
Thompson, Kristen
Tiffany, Jessica
Trommater, Susan
Viloria, Jessica
Vuono, Denise
Waicus, Julie
Walker, Victoria
Ward, Rhonda
Waterhouse, Jaime
Weber, Lisa
Weinreb, Janine
Winkleman, Gary
Wood, Catherine
Zambito, Lisa
Zams, Kelly

SUBSTITUTE IA (\$65/day)

Allen, Heather
Anderson, Walter
Awadhiya, Anjana
Badat, Ismail
Baker, Maureen
Barsony, Kelli
Bayram, Donna
Beckman, Nora
Bell, Devon
Berger, Jessica
Bhattacharya, Rohan
Bittner, Allison
Bloch, Jodi
Boaggio, Milly
Bonfanti, Bryana
Braslow, Elaine
Burg, Richard
Burton, Carolyn
Cardone, Valerie
Carrafiello, Rosemarie
Cecick, Richard
Choi, Hannah
Chopra, Nemita
Ciocca, Maria
Cohen, Michelle
Coolahan, Kim
Cuddihy, Phyllis
Dammer, Ross
Dawson, Nikki-Lee
DeAugustine, Lisa
DeFlavis, Alex
Dell'Olio, Vincent
Denenberg, Joanne
D'Olio, Maryann
Dorman, Kelly
Driscoll, Melissa
Dwier, Janell
Edel, Ashley
Elliott, James (Jimmy)
Fekete, Margaret
Fox, Kathy
Fox, Maria
Gallagher, Meghan
Gans, Ellyn
Ghaffari, Patti
Giordano, Paula
Giosa, Lori
Giunta, Maria
Grove, Lindsay
Gumtow, Ashley
Gupta, Sonal
Hayden, James
Healey, Katherine
Hesington, Amanda
Hinden, Marcia
Hopkins, Francine
Huston, Steven
Hutchinson, Dawn
Hutkin, Carol
Inver, Aaron
Inzinna, Barbara
James, Jeannine
Kaldany, Patrice
Kane, Mary Ellen
Keith, Alexandra
Kerbaugh, Annmarie
Kershaw, Linda
Kieserman, Regina
Koos, Courtney
Kosyla, Christina
Lambersky, Ross
Laslie, Maryann
Leavenworth, Michelle
Lieg, Matthew
Lino, Suzette
Maddison, Ashley
Maffucci, Emily
Magee, Alexa
Manchio, Mark
Mann, Richard
Marshall, Kevin
Matteson, Kellyann
Mawn, Maura
Mazurek, Robin
McBride, Patricia
McCarthy, Roberta
McCreesh, Cristin
McErlean, Kelly
McFadden, Rachael

McGuriman, Ashley
McKenna, Patricia
McNeal, Ruth
Merkh, Patricia
Merz, Samantha
Mignogna, Matthew
Mignone, Dennis
Mignone, Kathryn
Miles, Diane
Miller, Melissa
Mortelliti, Kirsten
Mulligan, Rachel
Murzenski-Spurr, Louise
Natarella, Mary Anne
Nelson, Renee
Notaro, Karen
Oakes, Brittany
O'Brien, Kirsten
Ojha, Sunita
Orio, Victoria
O'Toole, Kaitlin
Paolini, Melissa
Patel, Trupti
Pfeffer, Isabel
Platt, Hilary
Pontelandolfo, Renee
Pugliese, Denise
Radi, Katarina
Reca, Marisa
Ritchie, Regina
Rivers, Melanie
Rosica, Zachary
Salvador, Karen
Santos, Kay
Sbrocco, Josephine
Schafer, Susan
Seppanen, Shawn
Shmukler, Becky
Shrager, Jay
Shute, Theresa
Sia, Jaime
Singley, Emily
Smith, Taylor
Sperrazza, Caitlin
Stamm, Gary

Stuessy, Wendy
Swift, Jamie
Sytnik, Stella
Szkardnik, Mary Anne
Tait, Linda
Taylor, Valerie
Thomas-Arter, Kate
Trommater, Susan
Viloria, Jessica
Vuono, Denise
Waicus, Julie
Walker, Victoria
Ward, Rhonda
Waterhouse, Jaime
Weber, Lisa
Weinreb, Janine
Wetmore, Linda
Winkleman, Gary
Wood, Catherine
Zambito, Lisa

SUBSTITUTE SECRETARIES (\$60/day)

Beckman, Nora
Boaggio, Milly
Braslow, Elaine
Burg, Richard
Denenberg, Joanne
Dorman, Kelly
Ghaffari, Patti
Giordano, Paula
Giunta, Maria
Hinden, Marcia
Hutchinson, Dawn
Mawn, Maura
Mazurek, Robin
McBride, Patricia
Mignogna, Matthew
Mortelliti, Kirsten
Murzenski-Spurr, Louise
Notaro, Karen
Orio, Victoria
Paolini, Melissa
Platt, Hilary
Pontelandolfo, Renee

Pugliese, Denise
Scott, Carol
Sedergran, Carol
Trommater, Susan
Vuono, Denise
Waterhouse, Jaime
Weiss, Linda
Wetmore, Linda

SUBSTITUTE NURSES (\$115/day)

Burghart-Chorney, Maureen
Codario, Celeste
Consalvi, Ashley
Conway, Theresa
Ficke, Linda
Guerra, Tina
Harris-Mague, Brenda
Hutchinson, Dawn
Jefferson, Maria
Kane, Mary Ellen
Pfeffer, Isabel
Szkardnik, Mary Anne

VOORHEES TOWNSHIP BOARD OF EDUCATION
 June 19, 2013
 BOARD MEETING
 PROFESSIONAL DAYS - APPROVALS

| DATE | LAST | FIRST | SCHOOL | TITLE | INSERVICE | LOCATION | COST |
|--------------|------------|-----------|----------|---------------------|---------------------------------------|-------------------|----------|
| 10/3-4/2013 | Lewis | Denise | Hamilton | Teacher | Art Educators of NJ Annual Conference | New Brunswick, NJ | \$75.00 |
| 8/22-23/2013 | Blizzard | Christine | VMS | Teacher | EIRC-iPad Institute Workshop | Mullica Hill, NJ | \$175.00 |
| 8/22-23/2013 | Kathryn | Tierney | VMS | Teacher | EIRC-iPad Institute Workshop | Mullica Hill, NJ | \$175.00 |
| 8/22-23/2013 | Elliot | Julie | VMS | Teacher | EIRC-iPad Institute Workshop | Mullica Hill, NJ | \$175.00 |
| 8/7-9/2013 | Cosenza | Marlena | Hamilton | Teacher | WRS Introductory Workshop | Mt. Laurel, NJ | \$525.00 |
| 8/7-9/2013 | Rucci | Crisilda | Hamilton | Teacher | WRS Introductory Workshop | Mt. Laurel, NJ | \$525.00 |
| 8/7-9/2013 | Kille | Judy | Kresson | Teacher | WRS Introductory Workshop | Mt. Laurel, NJ | \$525.00 |
| 8/7-9/2013 | Meyer | Susan | Kresson | Teacher | WRS Introductory Workshop | Mt. Laurel, NJ | \$525.00 |
| 8/7-9/2013 | Blossom | Susan | Kresson | Teacher | WRS Introductory Workshop | Mt. Laurel, NJ | \$525.00 |
| 8/7-9/2013 | Lenthe | Juli | Osage | Teacher | WRS Introductory Workshop | Mt. Laurel, NJ | \$525.00 |
| 8/7-9/2013 | Mitchell | Gina | Hamilton | Teacher | WRS Introductory Workshop | Mt. Laurel, NJ | \$525.00 |
| 8/7-9/2013 | Canale | Colleen | Osage | Teacher | WRS Introductory Workshop | Mt. Laurel, NJ | \$525.00 |
| 8/7-9/2013 | Stillwagon | Lisa | Osage | Teacher | WRS Introductory Workshop | Mt. Laurel, NJ | \$525.00 |
| 8/5-7/2013 | Demski | Jennifer | Admin | Behavior Specialist | STAR & LINKS Training | Phila, PA | \$650.00 |

PROFESSIONAL DAYS - RATIFICATIONS

| DATE | LAST | FIRST | SCHOOL | TITLE | INSERVICE | LOCATION | COST |
|-----------|----------|-------|--------|---------|-------------------------------|--------------|----------|
| 5/17/2013 | DelRossi | Marc | VMS | Teacher | Meaningful Student Motivation | Vineland, NJ | \$200.00 |

Voorhees Township Public Schools

School Self Assessment for Determining Grades under the Anti-Bullying Bill of Rights (ABR) (N.J.S.A. 18A:17-46) January 5, 2011 – June 30, 2013

The School Safety Team of each school completed the self-assessment based upon the following Core Elements:

1. HIB Programs, Approaches or Other Initiatives
All schools meet or exceed the requirements
2. Training on the Board of Education approved HIB Policy
All schools meet or exceed the requirements
3. Other Staff Instruction and Training Programs
All schools meet or exceed the requirements
4. Curriculum and Instruction on HIB and Related Information and Skills
All schools meet or exceed the requirements
5. HIB Personnel
All schools meet or exceed the requirements
6. School-Level HIB Incident Reporting Procedure
All schools meet or exceed the requirements
7. HIB Investigation Procedure
All schools exceed the requirements
8. HIB Reporting
All schools exceed the requirements

Average Self Assessment School Score: 70 points out of a possible 75 points.

AGREEMENT FOR PROFESSIONAL SERVICES
Between
BURLINGTON COUNTY SPECIAL SERVICES SCHOOL DISTRICT
And
VOORHEES TOWNSHIP SCHOOL DISTRICT BOARD OF EDUCATION

This agreement is made and entered into by the VOORHEES TOWNSHIP SCHOOL DISTRICT BOARD OF EDUCATION, (hereinafter referred to as the School District) and the Burlington County Special Services School District/Educational Services Unit (hereinafter referred to as ESU) for Professional Services for the 2013-2014 school year.

Responsibilities of the Educational Services Unit:

1. The ESU will provide the following Professional Services, as requested by the School District, to include:
 - a. Child Study Team Staffing and Evaluations, participation in eligibility and IEP meetings, counseling and other related CST services
 - b. Physical, Occupational and Speech Therapy evaluations, consultation and therapy services
 - c. Home Instruction, Supplemental Instruction, and classroom instruction/consultation
 - d. Transition Services, Vocational Assessment, Structured Learning Experience Coordinator (SLE) and Job Coaching
 - e. Assistive Technology evaluations, consultation, training and support services
 - f. Staff Training
 - g. Behavioral Assessment*
 - h. Functional Behavioral Assessment (FBA) *
 - i. Behavioral Consultation and Behavioral Consultative Reports*
 - j. Auditory Impaired Services
 - k. Information Technology Services
 - l. Other Specialized Educational Services
 - m. Student Assistance Coordinator Services

** For students other than those with Autism*
2. The ESU will provide services, records and reports in accordance with all regulations affecting the School District in force during the period of this agreement.
3. The ESU will ensure that all of their staff is appropriately certified as required by New Jersey State regulations to perform the Professional Services.
4. The Professional Services provided by ESU staff will be in response to specific written requests from the School District. All services provided will comply with applicable New Jersey State and Federal regulations. ESU administration will collaborate with School District staff in the provision of the Professional Services.
5. The ESU will provide the School District with a monthly record for Professional Services rendered.
6. Any service needs not reflected in the agreement, should be discussed with the ESU administration.
7. Out of County rate applies to the location where the services are provided, not the location of the student's home district.
8. No Show Charges are in effect for Professional and Paraprofessional Services as stated on the Fee Schedule.
9. When a single request is less than one hour, a minimum 1 hour billing for services will be charged.
10. Refer to Professional Services Agreement for additional details (i.e. no shows, block rates per day, etc.)



Responsibilities of the School District:

1. The School District shall make available to the ESU all records and information relevant to the School District and relevant to students for whom the Professional Services are being rendered.
2. The School District will provide adequate facilities for Professional Services to be performed on the School District premises.
3. The School District shall pay to the ESU the following Rates for Professional Services:

ASSESSMENTS / CONSULTATIONS / EVALUATIONS (Cost per evaluation-unless noted)

| | IN COUNTY | OUT OF COUNTY <i>Flat rate fee not applicable for Out of County</i> |
|---|-------------|--|
| Assistive Technology Evaluation | \$880.00 | \$105.00/hr |
| FBA/BA/BIP (For students other than those with Autism) | \$100.00/hr | \$120.00/hr |
| Behavioral Consultation (For students other than those with Autism) | \$82.00/hr | \$95.00/hr |
| Learning Evaluation | \$370.00 | \$410.00 |
| Psychological Evaluation | \$370.00 | \$410.00 |
| Social Evaluation | \$335.00 | \$360.00 |
| Occupational Therapy Evaluation | \$285.00 | \$310.00 |
| Occupational Therapy Evaluation w/Sensory Profile | \$370.00 | \$410.00 |
| Physical Therapy Evaluation | \$285.00 | \$310.00 |
| Speech Evaluation (Articulation) | \$285.00 | \$310.00 |
| Speech Evaluation (Language) | \$370.00 | \$410.00 |
| Vocational Assessment | \$70.00/hr | \$77.00/hr |
| *NOTICE * No Show Charges will apply - Evaluations: \$100.00 | | |

CHILD STUDY TEAM SERVICES

| | | |
|--|---|------------|
| Counselor | \$70.00/hr \$435.00 · day BLOCK RATE * | \$80.00/hr |
| Learning Disabilities Teacher / Consultant | | |
| Psychologist | | |
| Social Worker | | |
| *NOTICE * No Show Charges will apply: Hourly Services - One (1) hour at contract rate | | |

PROGRAM COSTS

| | | |
|--|---|-----------------------------|
| Assistive Technology ® | \$89.00/hr | \$105.00 /hr |
| Educational Interpreter | \$68.00/hr (2 hour minimum) | \$78.00/hr (2 hour minimum) |
| Job Coaching | \$34.00 | \$39.00 |
| Student Assistance Coordinator (SAC) | \$70.00/hr \$442.00·day BLOCK RATE * | \$80.00/hr |
| Structured Learning Experiences (SLE) Coordinator | \$65.00/hr | \$75.00/hr |
| Teacher | \$59.00/ hr | \$69.00/hr |
| Teacher of Deaf (TOD) | \$105.00/hr | \$115.00/hr |
| *NOTICE * No Show Charges will apply: Hourly Services - One (1) hour at contract rate | | |

THERAPY SERVICES

| | | |
|--|---|------------|
| Occupational Therapy | \$80.00/hr \$499.00·day BLOCK RATE * | \$90.00/hr |
| Physical Therapy | | |
| Speech Therapy | | |
| *NOTICE * No Show Charges will apply: Hourly Services - One (1) hour at contract rate | | |



INFORMATION TECHNOLOGY SERVICES

www.tricountytechnologyservices.com

Computer Technician · Network Engineer

IT Staffing · Web Hosting · Website Filtering · Remote Network Monitoring & Alert Services · Offsite Backup Solutions

Fees for IT services will be based upon the size and scope of the Districts needs

OTHER SERVICES

| | |
|---|---|
| Burlington County Inclusion Project Annual fee | \$1.25 per resident student based on ASSA count |
| Burlington County School Crisis Response Team (BCSCRT) | \$285.00-1,000 or less students \$560.00-over 1,000 students |
| Workshops · Presentations · Training Various relevant topics | Please contact ESU Director for details. |

* Block Rate Full Day: 6.5 hrs Itemized billing NOT available for Block Rate Services. Minimum 1 hour billing for Single Services.

© For information about Assistive Technology equipment including Alternative Augmentative Communication Devices, please contact the Assistive Technology Department.

NOTE: Out of County rate applies to the location where the services are provided, not the location of the student's home district.

Additional Understandings:

- A. This Agreement shall be effective as of the later date of party execution.
- B. Both parties will promote a coordinated effort by mutual periodic evaluation of the program.
- C. This Agreement may be amended only by the written consent of both parties. This Agreement may be terminated at any time, for any reason, by either party, upon a forty five (45) day advance written notice to the other party.

VOORHEES TOWNSHIP SCHOOL DISTRICT

By: 
 President, Board of Education

VOORHEES TOWNSHIP SCHOOL DISTRICT

Date: 6/19/13

BCSSSD

By: _____
 Robert Silcox, President, Board of Education
 Burlington County Special Services School District

Date: _____

ATTEST


 Board Secretary

 Board Secretary
 Theresa L. Margiotta



**New Business Ratifications
Out of District and Contracted Services 2012-13**

| | | |
|------|---|------------|
| 13AN | Bancroft Cherry Hill- start date 5/7/13 31 days @ \$259.99 per day | \$8,059.69 |
|------|---|------------|

Please ratify the services of an additional 30 minutes for Debbie Taylor for meeting purposes \$32.50

**New Business Approvals
 Out of District and Contracted Services 2013-14**

Please approve the following services for students with disabilities:

| | | |
|-------|---|--------------------------|
| 14AA | Brookfield Elementary ESY 800 Kings Highway Haddon Heights, NJ 7/8/13 – 8/8/13 | \$8,250.00 |
| 14JC | New Grange Academy ESY 526 South Olden Avenue Hamilton, NJ 08629 7/1/13 – 8/13/13 | \$8,270.40 |
| 14JCh | Bancroft – Voorhees Peds 1304 Laurel Oak Road Voorhees, NJ 08043 7/1/13 - 8/31/13 | \$8,117.12 |
| 14JD | Lindenwold School 4 ESY 900 E. Gibbsboro Road Lindenwold, NJ 08021 | |
| 14IG | Burlington County Special Services ESY One-on-One Support 20 Pioneer Boulevard Westampton, NJ 08060 7/1/13 – 7/31/13 | \$3,000.00 \$4,000.00 |
| 14EG | LARC School ESY 1089 Creek Road Bellmawr, NJ 08031 7/8/13 – 8/6/13 | \$6,872.70 |
| 14GK | REAL Center 1371 Chews Landing Road Laurel Springs, NJ 08021 Reading Services 30 hours @ \$65/hour + \$25.00 travel per week | \$2,200.00 |
| 14WM | Bancroft – Voorhees Peds 1304 Laurel Oak Road Voorhees, NJ 08043 7/1/13 - 8/31/13 | \$8,117.12 |
| 14AN | Bancroft Cherry Hill ESY 201 Kings Highway Cherry Hill, NJ 08034 7/3/13 - 8/16/13 | \$8,896.00 |
| 14JN | YALE @ Cherry Hill ESY | \$7,686.90 |

**New Business Approvals
Out of District and Contracted Services 2013-14**

2127 Church Road
Cherry Hill, NJ 08002
7/8/13 – 8/16/13

| | | |
|-------|---|------------------------------------|
| 14AP | Bankbridge Annex Program ESY 1340 Tanyard Road Sewell, NJ 08080 7/8/13 – 8/8/13 | \$3,840.00 |
| 14RP | YALE @ Cherry Hill ESY 2127 Church Road Cherry Hill, NJ 08002 7/8/13 – 8/16/13 | \$7,686.90 |
| 14AR | Brookfield Elementary ESY 800 Kings Highway Haddon Heights, NJ 08035 7/8/13 – 8/8/13 | \$8,250.00 |
| 14NS | LARC ESY 1089 Creek Road Bellmawr, NJ 08031 7/8/13 – 8/16/13 | \$6,872.70 |
| 14HaS | Bankbridge Elementary School One-on-One Support 550 Salina Road Sewell, NJ 7/8/13 – 8/8/13 | \$3,840.00 \$3,120.00 |
| 14HS | Voorhees Twp Public Schools CER CER PLUS Mastering 6 th Grade 7/8-7/12/13 | \$480.00 \$85.00 |
| 14DW | Meryl Rosenblum The Executive Mews 1930 Route 70 East Building E Suite 30 Cherry Hill, New Jersey 08003 1 hour per week @ \$90/6 weeks | \$540.00 |
| 14JW | LARC School ESY 1089 Creek Road Bellmawr, NJ 08031 7/8/13 – 8/16/13 Meryl Rosenblum The Executive Mews 1930 Route 70 East | \$6,872.70 \$540.00 |

**New Business Approvals
Out of District and Contracted Services 2013-14**

Building E Suite 30
Cherry Hill, New Jersey 08003
1 hour per week @ \$90/6 weeks

14 EW

YALE @ Mullica Township ESY
One-on-One Support
500 Elwood Road
Elwood, NJ 08106
7/8/13 – 8/16/13

\$8,955.00

\$4,700.00

14LZ

Bayada Nurses
Voorhees Pediatrics South
2140 Voorhees Town Center
Voorhees, NJ 08043
Feeding Services – 2 hours/ day @ \$22 for 30 days

\$1,320.00

14AZ

Marie Katzenbach School for the Deaf ESY
PO Box 535
Trenton, NJ 08625
7/8/13 – 8/9/13

\$3,800.00

2013 CER/FUTURE VIKINGS SOCCER CAMP

JUNE 25 - JUNE 28

8:00 AM TO 11:00 AM

VOORHEES MIDDLE SCHOOL

STEVE KOSYLA – DIRECTOR

Coach Kosyla is an Alumni of Eastern High School and Glassboro State College/Rowan University. He is a member of the Eastern High School Athletic Hall of Fame as well as the South Jersey Soccer Hall of Fame. He has coached in South Jersey since 1981 and is entering his seventh season as the Boys' Varsity Head Coach at Eastern High School. His 2008 and 2010 teams were crowned Olympic Conference Champions. Coach Kos has been involved with the Voorhees Soccer Association since its inception in 1978 and currently trains several VSA teams.

Present and former staff include:

Scott Viereck – Former Varsity Head Coach at Overbrook High School and Sterling High School. Scott currently serves as Assistant Head coach for the Boys Varsity Team at Eastern High School.

Matt Lieg – An All South Jersey Goalkeeper and 2009 graduate of Eastern High School and Eastern University, Matt is also a member of the Eastern coaching staff as an Assistant Coach/Goalkeeper Coach.

Shannon Kelly – A former standout for Eastern High School and Greensboro College, Shannon is currently a trainer in the Voorhees Soccer Association.

EVERY PLAYER WILL RECEIVE A SOCCER BALL AND CAMP TEE SHIRT. THIS CAMP IS FOR BOYS AND GIRLS WHO ARE TRAVEL AND REC PLAYERS OF ALL LEVELS.

CAMPERS SHOULD BRING SOCCER CLEATS, SHINGUARDS, SNEAKS, AND PLENTY TO DRINK.

COST IS \$100 PER PLAYER. YOU CAN REGISTER IN PERSON AT THE VOORHEES CER OFFICE AT THE VOORHEES MIDDLE SCHOOL. ANY QUESTIONS, CALL STEVE KOSYLA AT 609-828-5840 OR EMAIL AT KOSYLA@VOORHEES.K12.NJ.US

NAME: _____ GRADE: _____ AGE: _____

ADDRESS: _____

PHONE # _____ EMERGENCY PHONE # _____

TEE SHIRT SIZE (CIRCLE ONE) YM YL AS AM AL AXL

CHECK AMOUNT _____

Voorhees CER- INTERACT Club

The INTERACT Club is established for 3rd, 4th, and 5th grade students who would like to improve their social interaction and skills. The INTERACT Club approaches social skills in a creative manner that evolves the students through positive, fun social interaction activities.

Instructor: Mrs. Middleton

Dates: 8th -18th

Days: Monday-Thursday

Location: Osage School

Time: 10:00-12:00

Cost: \$50.00

For additional information/questions please contact Mrs. Middleton at middletonr@voorhees.k12.nj.us

Interact Club

NAME: _____ GRADE: _____ AGE: _____

ADDRESS: _____

PHONE # _____ EMERGENCY PHONE # _____

CHECK AMOUNT _____

Mail Registration and payment to:

Voorhees CER

C/) Voorhees Middle School

1000 Holly Oak Dr

Voorhees, NJ 08043



VOORHEES CER SUMMER TENNIS PROGRAM

Voorhees CER will be running an 8 week Summer Tennis Program for students currently in grades 1 to 8 and adults. The program will be held outdoors (weather permitting) or indoors at the Voorhees Middle School. The cost is \$100 per child grades 1-4 and \$120 per child grades 5-8 and adults. All participants will need to provide one can of unopened tennis balls and supply their own racquet.

- **FIRST COME FIRST SERVED.**
- **CLASS SIZE LIMITED TO 16 STUDENTS.**
- **CLASSES BEGIN ON WEDNESDAY JUNE 19th (Rain or Shine).**

| <u>DAY</u> | <u>GRADE</u> | <u>TIME</u> |
|------------|--------------|----------------|
| Wednesday | 1-2 | 4:30-5:30 p.m. |
| Wednesday | 3-4 | 5:30-6:30 p.m. |
| Wednesday | 5-8 | 6:30-7:45 p.m. |
| Wednesday | Adults | 7:45-8:45 p.m. |

*****Please note-you will not get a phone call, assume that you are registered. We will call only if the class is full.*****

Make checks payable to Voorhees CER and mail to:
1000 Holly Oak Drive
Voorhees, NJ 08043.

Any questions, call 856-795-5566, ext. 5232

Name: _____ Grade: _____

Address: _____ Phone #: _____

Emergency phone #: _____ Class time: _____

Check #: _____ Check Amount: _____

2013 Summer Day Camp Plus

Cold Stone Creamery
210 Kings Highway East
Haddonfield, NJ 08033-1905

Flyers Skate Zone
601 Laurel Oak Rd.
Voorhees, NJ 08043

Cinemark 16
711 Evesham Road,
Somerdale, NJ 08083

30 Strikes
White Horse Pike
Stratford, NJ 08084

Sahara Sam's
535 North Route 73
West Berlin, NJ 08091

Tilt Studio
1580 Voorhees Town Center
Voorhees, NJ 08043

Camden Riversharks
401 Delaware Avenue
Camden, NJ 08102

Johnson's Farm
133 Church Rd.
Medford, NJ 08055

Moods Farm
901 Bridgeton Pike
Mullica Hill, NJ 08062

Paseriello Pizza
111 Laurel Oak Road
Voorhees, NJ 08043

Laser Park Entertainment
45 Everett Drive \ Bldg C
Princeton Junction, NJ 08550

Wells Fargo Center
3601 South Broad Street
Philadelphia, PA 19148

Pleasant Valley Golf
93 New Jersey 73
Voorhees, NJ 08043

All Fired Up
602 Haddon Avenue
Collingswood, NJ 08108

Sturbridge Lakes Swim Club
Forrest Hills & Cooper Road
Voorhees, NJ 08043

2013 Summer Day Camp

Pleasant Valley Miniature Golf
93 Route 73 South
Voorhees, NJ 08043

30 Strikes Bowling Center
501 South White Horse Pike
Stratford, NJ 08084

Voorhees Middle School Theater
1000 Holly Oak Dr
Voorhees, NJ 08043

2013 All Sports Camp

Down Farm Swim Club

1701 Berlin Road
Cherry Hill, NJ 08003-3532

Playdrome Cherry Hill

1536 North Kings (Rte 41) Highway
Cherry Hill, NJ 08034

Fishing

Avalon Court
Voorhees, NJ

Sahara Sam's

535 North Route 73
West Berlin, NJ 08091

Roller Skating: Cherry Hill Skating Center

664 Deer Rd.
Cherry Hill, NJ

Campbell's Field (Riversharks Baseball)

401 N Delaware Ave
Camden, NJ 08102

Funplex

Route 38,
Mt. Laurel, NJ

2013 Science Camp

Rowan University

Glassboro, NJ

Franklin Institute

222 N. 20th Street
Philadelphia, PA 19103

Philadelphia Zoo

Philadelphia, Pa.

Mutter Museum

19 S. 22nd St., Philadelphia, Pa

Dinosaur Field Station

One Dinosaur Way
Secaucus, NJ

Woodford Nature Center

4 Sawmill Road
Medford, NJ 08055

Marine Mammal Stranding Center

3625 Brigantine Blvd,
Brigantine, NJ

VOORHEES CER SCHOOL AGE CARE 2013-2014 (SAC) Parents' Manual

Voorhees CER SAC Parents' Manual Table of Contents

1. CER Mission
2. Overview of School Age Care Program (SAC)
3. Hours of Operation
4. Registration
5. Children's Schedules
6. Transportation
7. Administration of Medicines
8. Sick Children
9. Sign In/Sign Out Procedures
10. Billing Rates
11. Billing Procedure
12. Report Cards
13. Discipline Procedure
14. Departure
15. Emergency Numbers
16. Snow Days/School Closing/delayed openings
17. Federal ID
18. Security

Updated: June 7, 2013

1. **CER Mission** - The Voorhees Community Education Recreation program is provided by the Voorhees Board of Education to enrich the lives of the families in the community by using the resources at hand to meet the many and varied needs of the people living here. Our SAC program does that by providing quality child care to residents in a familiar and safe environment. Our staff uses walkie-talkies between inside/outside staff, escorts children to and from the bathroom, and is very aware and protective of the security of your child.

2. **Overview** - The School Age Care child care program in Voorhees Township has been in existence for 25 years. In fact, we were one of the pilot programs in Southern New Jersey, and our program has served as a model for many other townships.

The CER philosophy is that every child is an individual. Every child is an important little person and showing that to each participant is our ultimate goal while providing a safe child- friendly atmosphere. They can play with their peers, do homework, participate in arts and crafts and have fun with all of the various games and sports equipment we provide. They are under supervision at all times.

3. **Hours of Operation** - The child care program is available from 7:00 – 9:00 AM and 3:25 - **6:00 PM** at each elementary school every day when school is open. We always follow the school calendar. On half days of school, we begin our program at the conclusion of the school day. **SAC is held at each of the elementary schools.**

4. **Registration** - All children must be pre-registered. There is a registration fee of \$25.00 per child. Children **MAY NOT** start in this program without the parent **completing an information sheet**. Parents are required to keep their children's forms up to date by promptly reporting any changes of information.

5. **Children's Schedule** - When you register for the program, you will be asked to provide your child's schedule of attendance in the Child Care Program. If your child is NOT attending child care on a regularly scheduled day (a dentist appointment, etc.) it is essential that you send in TWO NOTES in the morning - one to your child's teacher and one to the CER site supervisor. **DO NOT CALL THE SCHOOL OR CER OFFICE. THE NOTICE MUST BE IN WRITING.** If your child is absent from school, there is no need to call the CER office; we receive the daily attendance reports from the schools.

6. **Transportation** - TRANSPORTATION TO OR FROM THE CHILD CARE PROGRAM IS NOT PROVIDED BY CER OR THE BOARD OF EDUCATION. Transportation is the responsibility of the parent/guardian.

7. **Administration of Medicines** - Our staff cannot administer medicine except according to BOE policy.

8. **Sick Children** - If your child is ill, he/she **DOES NOT** belong in school or CER Child Care. If your child gets sick while in child care, you must come and pick her/him up immediately.

9. **Sign In/Sign Out Procedures** - You **MUST** come into the school and sign your child in and out each day. If you do not sign out, your child you will be billed to 6:00 PM. When signing in or out include your child's name, the time and your signature. Identification will be required until our staff becomes comfortable with recognition of people picking up children. Be sure to include all possible names of people picking up your children on your registration form for safety purposes.

10. **Billing Rates** - You are billed monthly (**at the beginning of the month after usage**) at an hourly rate for only the hours you use the program. In the event any child is not picked up by **6:00 pm**, a fee of \$1.00 PER MINUTE for the first fifteen minutes (until 6:15) and \$5.00 per minute for each additional minute or any part thereof will be charged. After 6:15 pm we will start calling emergency contacts.

Hours billed are:

7:00 a.m.-9:00 a.m. - 2 hours
8:00 a.m.-9:00 a.m. - 1 hour
3:25 p.m.-4:25 p.m. - 1 hour
3:25 p.m.-5:25 p.m. - 2 hours
3:25 p.m.-6:00 p.m. - 2-1/2 hours.

The Site Supervisor at each school has been asked to be very strict with this allowance so that we are fair to everyone. The school clock nearest to the sign-in/out sheets will be used as the official time.

The rates are: \$4.50 per hour for the first child, \$3.50 for second child per hour and \$2.50 for third child. If you use the program EVERY day of the month, the rate drops to \$4.25 per hour first child and \$3.25 for second child if they **attend every day**. Reduced rates are available for low income families, call Mike Redfearn at 795-5566 ext. 5232.

11. **Billing Procedure** - You will receive your bill (e-mail and postal service) within the first few days of the month **following** the month of usage. The due date for payment will be the 25th of that month with a late fee being assessed after the 25th of that month if we have not received the payment in our office. Payments are to be mailed to: CER office, Attn: SAC Payment, 1000 Holly Oak Drive, Voorhees, NJ 08043. Prompt payment is essential. CER is self-funded and does not receive tax dollars to pay for staffing and supplies. Your payments are what keep this program in operation. Parents/guardians who have not paid outstanding bills by the second month will be jeopardizing their family's privilege to use our program. If you have any questions about your bill, please contact Mike Redfearn at the CER office at 795-5566 ext. 5232.

Failure to pay sums due the CER office by the 25th of the month, will result in the additional imposition of a late fee of \$25, together with an amount equal to the attorney's fees, costs and/or expenses incurred by the Voorhees Township Board of Education in seeking to collect same. Be further advised that if your account is in arrears over 30 days, your child/children will be excluded from using the SAC program.

13. **Discipline Procedure** - The school's discipline code is in effect during the SAC program and can be found in your child's school handbook. Children who do not cooperate or follow instructions will be spoken to by staff. If the child has to be spoken to on a consistent basis, the parent will also be made aware of the situation. In severe discipline cases the parents will be called and asked to pick their child up immediately. If behavior is not significantly improved the parents will be notified of possible suspension or even exclusion from the program. **Participation in the CER School Age Child Care Program is a privilege, not a right. This privilege can be revoked due to continued misbehavior or failure to follow the procedures in this Manual.**

14. Once a parent comes to the school to pick up your child, you must take the child promptly, not leave and come back later if the child wishes to stay.

15. **Emergency Numbers** - If you have an emergency, the number for your school Child Care Program is:

| | | | |
|----|--------------|---------------------|-------------------------|
| a. | Kresson: | 424-1816, ext. 2165 | cell phone 609-743-1787 |
| b. | Osage: | 427-2990, ext. 4149 | cell phone 609-352-4981 |
| c. | Hamilton: | 767-4888, ext. 3139 | cell phone 609-352-4973 |
| d. | Signal Hill: | 767-6749, ext. 1150 | cell phone 609-352-4969 |

16. **Snow Days/School Closing/Delayed Opening** - When inclement weather is severe enough to cause the closing of schools for the entire day, announcements regarding the closings will be made on cooperating stations between 6:00 AM and 8:30 AM.

When school is canceled there is NO child care.

IF school is closed early due to inclement weather, the child care program will remain in operation. Our staff will be on duty from the closing of the school day until the last child is picked up.


On days where the weather causes delayed openings, our program will delay its start by the same amount of time that the school is delayed. If school is delayed by one and a half hours than we will start one and a half hours late also.

17. **Federal ID** - Our federal identification number is 21-6000114. This number is necessary for your federal tax statement. Tax statements will be e-mailed home on the final school day in December.

18. **Security** - Security is a major concern in school buildings. For that reason we now have a security "swipe fob" at all the elementary schools. There is a \$10.00 fee for each fob.

Memo

TO: Fran Collins
Frank DeBerardinis

From: Elaine Hill 

CC: Michelle Mortelliti

DATE: 5/9/13

RE: IDEA Tuition Charges

Please be advised that the following tuition costs for the 2012-13 school year should be charged to the IDEA-B Basic Grant FY 13.

| | |
|-----------------------------------|----------------------------|
| <u>Tuition Basic Grant</u> | <u>\$267,398.00</u> |
|-----------------------------------|----------------------------|

| | |
|------------|-----------|
| Lindenwold | 38,791.74 |
| LARC | 39,859.20 |
| Bankbridge | 33,930.00 |
| Bankbridge | 33,930.00 |
| LARC | 39,859.20 |
| Bankbridge | 33,930.00 |
| Yale | 13,167.86 |
| Bankbridge | 24,317.00 |
| Yale | 9,613.00 |

58240 *** VOORHEES TOWNSHIP BOARD OF EDUCATION *** 4/30/1
2012-13 PAYMENT SUMMARY BY ACCOUNT PAGE 1
ACCT PERIOD: 4/13
BATCH NUMBER: P 44

| <u>Fund</u> | <u>Account number</u> | <u>Total payments</u> |
|--------------------|-----------------------|-----------------------|
| 10 GENERAL FUND | 10-141 -5 | 84,516.72 |
| Fund 10 total: | | 84,516.72 * |
| 11 CURRENT EXPENSE | 11-000 -100 -562 -04 | 5,454.36 |
| | 11-000 -100 -565 -04 | 430.56 |
| | 11-000 -100 -566 -04 | 873.00 |
| | 11-000 -213 -610 -10 | 11.52 |
| | 11-000 -219 -592 -04 | 27.37 |
| | 11-000 -219 -610 -04 | 424.68 |
| | 11-000 -219 -890W-04 | 219.00 |
| | 11-000 -230 -331 -00 | 129.50 |
| | 11-000 -230 -530 -00 | 1,409.55 |
| | 11-000 -230 -530 -07 | 547.69 |
| | 11-000 -230 -530 -08 | 576.88 |
| | 11-000 -230 -530 -09 | 1,487.25 |
| | 11-000 -230 -530 -10 | 582.77 |
| | 11-000 -230 -530 -11 | 579.35 |
| | 11-000 -230 -890 -00 | 85.97 |
| | 11-000 -240 -610 -07 | 137.99 |
| | 11-000 -240 -610 -10 | 1,349.08 |
| | 11-000 -251 -610 -00 | 943.69 |
| | 11-000 -251 -890U-00 | 2,000.00 |
| | 11-000 -252 -580 -14 | 294.99 |
| | 11-000 -252 -610 -14 | 337.36 |
| | 11-000 -252 -890W-14 | 25.00 |
| | 11-000 -261 -420D-06 | 2,650.00 |
| | 11-000 -261 -420E-06 | 141.70 |
| | 11-000 -261 -420E-08 | 630.00 |
| | 11-000 -262 -610C-06 | 4,729.87 |
| | 11-000 -262 -610V-06 | 1,201.95 |
| | 11-000 -262 -622 -00 | 46.71 |
| | 11-000 -262 -622 -09 | 15,049.71 |
| | 11-000 -262 -622 -10 | 7,585.20 |
| | 11-000 -270 -350 -00 | 1,374.71 |
| | 11-000 -270 -511 -00 | 1,393.16 |
| | 11-000 -270 -512 -09 | 7,887.56 |
| | 11-000 -270 -518 -00 | 27,494.22 |
| | 11-000 -291 -220 -00 | 20,580.57 |
| | 11-000 -291 -241 -00 | 285.70 |
| | 11-000 -291 -270 -00 | 47,192.72 |
| | 11-000 -291 -290A-00 | 2,115.00 |
| | 11-190 -100 -610 -07 | 633.90 |
| | 11-190 -100 -610 -09 | 3,624.44 |
| | 11-190 -100 -610 -10 | 1,712.62 |
| | 11-190 -100 -890W-08 | 189.00 |

5 40 **** VOORHEES TOWNSHIP BOARD OF EDUCATION **** 4/30/13
 2012-13 PAYMENT SUMMARY BY ACCOUNT PAGE 2
 ACCT PERIOD: 4/12
 BATCH NUMBER: P 44

| <u>Fund</u> | <u>Account number</u> | <u>Total payments</u> |
|----------------------|-----------------------|-----------------------|
| 11 CURRENT EXPENSE | 11-190 -100 -890W-09 | 75.00 |
| | 11-204 -100 -610 -09 | 1,865.00 |
| | 11-212 -100 -320 -03 | 16,321.25 |
| | 11-213 -100 -610 -09 | 350.00 |
| | 11-401 -100 -890 -09 | 704.95 |
| Fund 11 total: | | 183,762.50 * |
| 12 CAPITAL OUTLAY | 12-000 -210 -731 -00 | 4,984.16 |
| Fund 12 total: | | 4,984.16 * |
| 20 SPECIAL REVENUE | 20-250 -100 -320N-04 | 1,203.00 |
| | 20-250 -100 -560 -04 | 8,189.38 |
| | 20-254 -100 -320N-04 | 483.00 |
| | 20-432 -200 -890 -00 | 731.25 |
| Fund 20 total: | | 10,606.63 * |
| 60 ENTERPRISE FUNDS | 60-800 -330 -600 -00 | 175.52 |
| | 60-800 -330 -600D-00 | 2,362.78 |
| | 60-800 -330 -600G-00 | 1,426.47 |
| | 60-800 -330 -600N-00 | 4,009.00 |
| | 60-800 -330 -731 -00 | 175,000.00 |
| Fund 60 total: | | 182,973.77 * |
| 61 FOOD SERVICE FUND | 61-000 -310 -610 -08 | 69.47 |
| | 61-000 -310 -610 -09 | 4,352.35 |
| | 61-000 -310 -610 -11 | 49.72 |
| | 61-000 -310 -610 -17 | 52.29 |
| | 61-000 -310 -870 -08 | 3,094.13 |
| | 61-000 -310 -870 -09 | 524.40 |
| | 61-000 -310 -870 -10 | 3,825.89 |
| | 61-000 -310 -870 -11 | 1,264.30 |
| | 61-000 -310 -870 -17 | 224.65 |
| | 61-000 -310 -890 -07 | 3,862.72 |
| | 61-000 -310 -890 -09 | 5,237.43 |
| | 61-000 -310 -890 -11 | 844.54 |
| | 61-000 -310 -890 -17 | 118.65 |
| Fund 61 total: | | 23,611.54 * |
| Total payments: | | \$490,455.34 ** |

SB240 *** VOORHEES TOWNSHIP BOARD OF EDUCATION *** 5/13/13
 2012-13 PAYMENT SUMMARY BY ACCOUNT PAGE 1
 ACCT PERIOD: 5/13
 BATCH NUMBER: P 46

| <u>Fund</u> | <u>Account number</u> | <u>Total payments</u> |
|--------------------|-----------------------|-----------------------|
| 10 GENERAL FUND | 10-402 -8 | 1,310.88 |
| Fund 10 total: | | 1,310.88 * |
| 11 CURRENT EXPENSE | 11-000 -100 -565 -04 | 23,370.08 |
| | 11-000 -100 -565 -04 | 51,317.85 |
| | 11-000 -213 -339 -00 | 1,545.00 |
| | 11-000 -219 -592 -04 | 86.90 |
| | 11-000 -219 -610 -04 | 420.94 |
| | 11-000 -221 -580 -15 | 168.29 |
| | 11-000 -222 -610 -08 | 300.05 |
| | 11-000 -230 -331 -00 | 2,333.67 |
| | 11-000 -230 -530 -00 | 1,549.95 |
| | 11-000 -251 -890B-00 | 5.98 |
| | 11-000 -261 -420D-06 | 1,090.00 |
| | 11-000 -261 -420E-09 | 107.00 |
| | 11-000 -262 -610C-06 | 3,581.94 |
| | 11-000 -262 -621 -00 | 187.06 |
| | 11-000 -262 -622 -00 | 1,076.40 |
| | 11-000 -262 -622 -07 | 4,136.64 |
| | 11-000 -262 -622 -11 | 5,678.39 |
| | 11-000 -263 -420G-06 | 16,794.60 |
| | 11-000 -270 -511 -00 | 125,705.47 |
| | 11-000 -270 -512 -00 | 5,487.75 |
| | 11-000 -270 -512 -09 | 5,507.01 |
| | 11-000 -270 -514 -00 | 25,268.34 |
| | 11-000 -291 -210 -00 | 65.60 |
| | 11-000 -291 -241 -00 | 74.06 |
| | 11-000 -291 -270 -00 | 576,731.72 |
| | 11-190 -100 -440 -00 | 11,199.77 |
| | 11-190 -100 -440A-00 | 661.58 |
| | 11-190 -100 -580 -08 | 17.73 |
| | 11-190 -100 -580 -09 | 199.94 |
| | 11-190 -100 -580 -11 | 60.79 |
| | 11-190 -100 -610 -07 | 526.80 |
| | 11-190 -100 -610 -09 | 335.80 |
| | 11-190 -100 -610 -10 | 1,392.60 |
| | 11-190 -100 -610 -11 | 1,723.43 |
| | 11-190 -100 -890 -11 | 500.00 |
| | 11-190 -100 -890W-09 | 11.00 |
| | 11-212 -100 -320 -03 | 11,117.00 |
| | 11-213 -100 -610 -10 | 1,024.00 |
| | 11-401 -100 -890 -09 | 803.00 |
| | 11-401 -100 -890 -10 | 2,260.75 |
| | 11-401 -100 -890 -11 | 750.00 |
| Fund 11 total: | | 885,176.88 * |

5 40 ***** VODRHEES TOWNSHIP BOARD OF EDUCATION ***** 5/13/13
 2012-13
 ADDT PERIOD: 5/13
 BATCH NUMBER: P 45
 PAYMENT SUMMARY BY ACCOUNT PAGE 2

EDUD Account Number Total Payments

30 SPECIAL REVENUE 20-250 -100 -560 -04 9,613.00
 20-504 -100 -320 -00 25,249.93
 Fund 20 total: 24,682.93 *

30 CAPITAL PROJECTS 30-000 -400 -339 -07 23,515.05
 30-000 -400 -339 -08 20,350.00
 30-000 -400 -339 -09 16,000.00
 30-000 -400 -339 -10 10,099.61
 30-000 -400 -339 -11 10,321.50
 Fund 30 total: 80,286.16 *

60 ENTERPRISE FUNDS 60-800 -330 -6000-00 3,723.97
 60-800 -330 -6000-00 485.76
 60-800 -330 -731 -00 10,388.00
 60-800 -330 -890 -00 140.41
 Fund 60 total: 14,738.14 *

5 FOOD SERVICE FUND 61-000 -310 -590 -17 322.46
 61-000 -310 -610 -09 856.74
 61-000 -310 -870 -07 837.03
 61-000 -310 -870 -08 587.99
 61-000 -310 -870 -09 1,582.39
 61-000 -310 -870 -10 1,267.12
 61-000 -310 -870 -11 172.14
 61-000 -310 -870 -17 76.00
 61-000 -310 -890 -08 252.00
 61-000 -310 -890 -09 378.34
 61-000 -310 -890 -10 535.39
 61-000 -310 -890 -17 204.86
 Fund 61 total: 7,072.46 *

Total Payments: 51,023,447.45 **

58240 *** VOORHEES TOWNSHIP BOARD OF EDUCATION ***
 2012-13 PAYMENT SUMMARY BY ACCOUNT
 ACCT PERIOD: 5/13
 BATCH NUMBER: P 49

5/30/
 PAGE 1

| <u>Fund</u> | <u>Account number</u> | <u>Total payments</u> |
|--------------------|-----------------------|-----------------------|
| 10 GENERAL FUND | 10-141 -B | 168,839.41 |
| | 10-402 -B | 20,814.44 |
| Fund 10 total: | | 189,653.85 * |
| 11 CURRENT EXPENSE | 11-000 -100 -565 -04 | 7,194.44 |
| | 11-000 -100 -566 -04 | 28,186.41 |
| | 11-000 -213 -610 -00 | 299.95 |
| | 11-000 -219 -592 -04 | 267.32 |
| | 11-000 -219 -610 -04 | 3,686.60 |
| | 11-000 -221 -610 -12 | 135.39 |
| | 11-000 -221 -610E-15 | 52.68 |
| | 11-000 -230 -334 -00 | 870.00 |
| | 11-000 -230 -339 -00 | 4,679.99 |
| | 11-000 -230 -530 -00 | 1,452.37 |
| | 11-000 -230 -530 -07 | 588.04 |
| | 11-000 -230 -530 -08 | 604.29 |
| | 11-000 -230 -530 -09 | 1,578.17 |
| | 11-000 -230 -530 -10 | 652.49 |
| | 11-000 -230 -530 -11 | 640.71 |
| | 11-000 -230 -590B-00 | 840.00 |
| | 11-000 -230 -610B-00 | 29.99 |
| | 11-000 -240 -610 -07 | 596.00 |
| | 11-000 -240 -610 -09 | 581.00 |
| | 11-000 -251 -610 -00 | 2,829.28 |
| | 11-000 -251 -890A-00 | 74.25 |
| | 11-000 -251 -890U-00 | 503.46 |
| | 11-000 -261 -420D-06 | 1,250.12 |
| | 11-000 -261 -420D-11 | 195.00 |
| | 11-000 -261 -420E-06 | 400.67 |
| | 11-000 -261 -420E-07 | 2,118.93 |
| | 11-000 -261 -420E-08 | 1,365.81 |
| | 11-000 -261 -420E-09 | 6,022.02 |
| | 11-000 -261 -420E-10 | 5,559.32 |
| | 11-000 -261 -420E-11 | 9,706.29 |
| | 11-000 -262 -490W-00 | 3,417.83 |
| | 11-000 -262 -610C-06 | 17,504.81 |
| | 11-000 -262 -621 -00 | 1,454.33 |
| | 11-000 -262 -622 -00 | 1,475.42 |
| | 11-000 -262 -622 -07 | 6,159.56 |
| | 11-000 -262 -622 -08 | 12,814.24 |
| | 11-000 -262 -622 -09 | 28,600.78 |
| | 11-000 -262 -622 -10 | 14,482.30 |
| | 11-000 -263 -420G-06 | 5,920.00 |
| | 11-000 -270 -350 -00 | 1,431.41 |
| | 11-000 -270 -512 -00 | 1,243.37 |

5:40 ***** VOORHEES TOWNSHIP BOARD OF EDUCATION ***** 5/30/13
 2012-13 PAYMENT SUMMARY BY ACCOUNT PAGE 2
 ACCT PERIOD: 5/13
 BATCH NUMBER: P 49

| Fund | Account number | Total payments | |
|----------------------|----------------------|----------------|---|
| 11 CURRENT EXPENSE | 11-000 -270 -514 -00 | 4,135.80 | |
| | 11-000 -270 -518 -00 | 28,628.25 | |
| | 11-000 -270 -610 -00 | 4,000.00 | |
| | 11-000 -291 -220 -00 | 45,331.26 | |
| | 11-000 -291 -241 -00 | 497.34 | |
| | 11-000 -291 -270 -00 | 47,077.44 | |
| | 11-190 -100 -520 -11 | 29.30 | |
| | 11-190 -100 -610 -07 | 452.83 | |
| | 11-190 -100 -610 -08 | 49.49 | |
| | 11-190 -100 -610 -09 | 616.43 | |
| | 11-190 -100 -610 -10 | 2,036.20 | |
| | 11-190 -100 -890 -09 | 2,034.01 | |
| | 11-190 -100 -890W-09 | 149.00 | |
| | 11-212 -100 -320 -03 | 24,288.92 | |
| | 11-213 -100 -610 -08 | 270.00 | |
| | 11-401 -100 -890 -09 | 80.00 | |
| | 11-401 -100 -890 -11 | 2,507.61 | |
| Fund 11 total: | | 339,651.92 | * |
| 12 CAPITAL OUTLAY | 12-000 -210 -731 -00 | 212,978.78 | |
| Fund 12 total: | | 212,978.78 | * |
| 20 SPECIAL REVENUE | 20-250 -100 -320N-04 | 2,175.00 | |
| | 20-250 -100 -560 -04 | 5,314.56 | |
| | 20-501 -100 -640N-00 | 164.97 | |
| | 20-504 -100 -320 -00 | 17,815.25 | |
| Fund 20 total: | | 25,469.78 | * |
| 30 CAPITAL PROJECTS | 30-000 -400 -339 -07 | 5,057.75 | |
| | 30-000 -400 -339 -08 | 3,000.00 | |
| | 30-000 -400 -339 -09 | 4,000.00 | |
| | 30-000 -400 -339 -11 | 412.00 | |
| Fund 30 total: | | 12,469.75 | * |
| 60 ENTERPRISE FUNDS | 60-800 -330 -580 -00 | 43.96 | |
| | 60-800 -330 -6000-00 | 16.25 | |
| | 60-800 -330 -6006-00 | 581.74 | |
| | 60-800 -330 -731 -00 | 95,126.00 | |
| | 60-800 -330 -890H-00 | 240.00 | |
| | 60-800 -330 -890I-00 | 316.80 | |
| | 60-800 -330 -890N-00 | 575.00 | |
| | 60-800 -330 -890Y-00 | 384.00 | |
| Fund 60 total: | | 97,283.75 | * |
| 61 FOOD SERVICE FUND | 61-000 -310 -610 -08 | 49.72 | |

SB240S

**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
 PAYMENT SUMMARY BY ACCOUNT

Budget year: 2012-13
 Batch number: P 051
 Period:

6/11/2013
 Page 1 of 3

| <u>Fund</u> | <u>Account Number</u> | <u>Total Payments</u> |
|--------------------|-----------------------|-----------------------|
| 11 CURRENT EXPENSE | 11-000 -100 -562 -04 | 3,643.08 |
| | 11-000 -100 -565 -04 | 9,569.56 |
| | 11-000 -100 -566 -04 | 1,164.94 |
| | 11-000 -213 -339 -00 | 1,545.00 |
| | 11-000 -218 -610 -09 | 500.00 |
| | 11-000 -219 -592 -04 | 88.29 |
| | 11-000 -221 -610 -01 | 114.97 |
| | 11-000 -221 -640 -01 | 941.68 |
| | 11-000 -221 -890W-01 | 19.00 |
| | 11-000 -223 -390 -18 | 8,572.50 |
| | 11-000 -230 -339 -00 | 20,461.00 |
| | 11-000 -230 -530 -00 | 1,545.47 |
| | 11-000 -230 -590I-00 | 243,000.00 |
| | 11-000 -230 -610S-00 | 340.78 |
| | 11-000 -240 -610 -10 | 466.24 |
| | 11-000 -251 -610 -00 | 2,405.01 |
| | 11-000 -251 -890U-00 | 116.50 |
| | 11-000 -252 -890 -14 | 9,773.00 |
| | 11-000 -261 -420D-06 | 721.16 |
| | 11-000 -261 -420D-11 | 28,037.84 |
| | 11-000 -261 -420E-06 | 13,224.36 |
| | 11-000 -261 -420E-07 | 3,604.56 |
| | 11-000 -261 -420E-08 | 4,973.92 |
| | 11-000 -261 -420E-09 | 9,484.45 |
| | 11-000 -261 -420E-10 | 3,932.88 |
| | 11-000 -261 -420E-11 | 4,450.89 |
| | 11-000 -262 -520 -00 | 150,767.00 |
| | 11-000 -262 -610C-06 | 20,870.52 |
| | 11-000 -262 -621 -00 | 1,189.99 |
| | 11-000 -262 -622 -00 | 6,869.86 |
| | 11-000 -262 -622 -07 | 4,571.97 |
| | 11-000 -263 -420G-06 | 7,300.00 |
| | 11-000 -270 -511 -00 | 124,074.31 |
| | 11-000 -270 -512 -00 | 12,416.00 |
| | 11-000 -270 -512 -09 | 480.00 |
| | 11-000 -270 -514 -00 | 22,386.14 |
| | 11-000 -270 -610 -00 | 381.93 |
| | 11-000 -291 -241 -00 | 74.06 |
| | 11-000 -291 -270 -00 | 575,663.68 |
| | 11-000 -291 -290C-00 | 8,103.00 |
| | 11-190 -100 -340 -07 | 2,398.47 |

SB240S

**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****

6/11/2013

Budget year: 2012-13

PAYMENT SUMMARY BY ACCOUNT

Page 2 of 3

Batch number: P 051

Period:

| <u>Fund</u> | <u>Account Number</u> | <u>Total Payments</u> |
|----------------------|-----------------------|-----------------------|
| 11 CURRENT EXPENSE | 11-190 -100 -340 -08 | 2,398.47 |
| | 11-190 -100 -340 -09 | 4,679.12 |
| | 11-190 -100 -340 -10 | 2,398.47 |
| | 11-190 -100 -340 -11 | 2,398.47 |
| | 11-190 -100 -440 -00 | .00 |
| | 11-190 -100 -440A-00 | 1,567.44 |
| | 11-190 -100 -580 -08 | 16.12 |
| | 11-190 -100 -580 -09 | 122.26 |
| | 11-190 -100 -610 -07 | 260.74 |
| | 11-190 -100 -610 -09 | 10,654.44 |
| | 11-190 -100 -610 -10 | 499.00 |
| | 11-190 -100 -610 -11 | 2,006.70 |
| | 11-190 -100 -890W-10 | 125.00 |
| | 11-190 -100 -890W-11 | 106.00 |
| | 11-212 -100 -320 -03 | 9,439.50 |
| | 11-401 -100 -890 -10 | 250.00 |
| Fund total: | | 1,347,165.74 * |
| 12 CAPITAL OUTLAY | 12-000 -210 -732 -00 | 6,345.00 |
| Fund total: | | 6,345.00 * |
| 20 SPECIAL REVENUE | 20-250 -100 -320N-04 | 1,423.50 |
| | 20-254 -100 -320N-04 | 493.50 |
| | 20-509 -100 -610 -00 | 1,633.60 |
| Fund total: | | 3,550.60 * |
| 60 ENTERPRISE FUNDS | 60-800 -330 -600D-00 | 144.48 |
| | 60-800 -330 -600Q-00 | 474.88 |
| | 60-800 -330 -890 -00 | 595.11 |
| | 60-800 -330 -890Q-00 | 199.00 |
| Fund total: | | 1,413.47 * |
| 61 FOOD SERVICE FUND | 61-000 -310 -580 -17 | 81.84 |
| | 61-000 -310 -610 -07 | 17.98 |
| | 61-000 -310 -610 -08 | 65.52 |
| | 61-000 -310 -610 -09 | 4,787.88 |
| | 61-000 -310 -610 -10 | 466.00 |
| | 61-000 -310 -610 -11 | 50.74 |
| | 61-000 -310 -870 -07 | 3,053.60 |
| | 61-000 -310 -870 -08 | 1,149.76 |
| | 61-000 -310 -870 -09 | 314.00 |

SB240S

**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****

6/11/2013

Budget year: 2012-13

PAYMENT SUMMARY BY ACCOUNT

Page 3 of 3

Batch number: P 051

Period:

| <u>Fund</u> | <u>Account Number</u> | <u>Total Payments</u> |
|----------------------|-----------------------|------------------------|
| 61 FOOD SERVICE FUND | 61-000 -310 -870 -10 | 8,974.55 |
| | 61-000 -310 -870 -11 | 2,176.60 |
| | 61-000 -310 -870 -17 | 58.00 |
| | 61-000 -310 -890 -07 | 189.00 |
| | 61-000 -310 -890 -17 | 6.55 |
| Fund total: | | 21,392.02 * |
| Grand total: | | 1,379,866.83 ** |

VOORHEES TWP. BOARD OF EDUCATION

CASH REPORT

836

ALL FUNDS
For the Month Ending April 2013

| | | BEGINNING CASH BALANCE | CASH RECEIPTS THIS MONTH | CASH DISBURSEMENTS THIS MONTH | ENDING CASH BALANCE | |
|----------------------------|-----------------------|------------------------------|-----------------------------------|--|---------------------------|-----------------|
| GOVERNMENTAL FUNDS | | | | | | |
| 1 | GENERAL FUND | FUND 10 | \$15,422,198.20 | \$4,857,707.83 | \$4,234,024.90 | \$16,045,881.13 |
| 2 | SPECIAL REVENUE FUND | FUND 20 | -\$502,860.81 | \$618,254.00 | \$116,683.06 | -\$1,289.87 |
| 3 | CAPITAL PROJECTS FUND | FUND 30 | \$3,256,895.50 | \$0.00 | \$0.00 | \$3,256,895.50 |
| 4 | DEBT SERVICE FUND | FUND 40 | \$15,974.63 | \$0.00 | \$0.00 | \$15,974.63 |
| TOTAL GOVERNMENTAL FUNDS | | | \$18,192,207.52 | \$5,475,961.83 | \$4,350,707.96 | \$19,317,461.39 |
| 5 | ENTERPRISE FUND (CER) | FUND 60 | \$2,099,739.84 | \$133,022.26 | \$250,457.50 | \$1,982,304.60 |
| 6 | FOOD SERVICE FUND | FUND 61 | \$712,146.46 | \$79,419.48 | \$89,384.17 | \$702,181.77 |
| 7 | PAYROLL | | \$70,215.22 | \$1,545,566.36 | \$1,545,557.98 | \$70,223.60 |
| 8 | PAYROLL AGENCY | | \$92,498.01 | \$1,466,468.84 | \$1,503,595.27 | \$55,371.58 |
| TOTAL TRUST & AGENCY FUNDS | | | \$2,974,599.53 | \$3,224,476.94 | \$3,388,994.92 | \$2,810,081.55 |
| TOTAL ALL FUNDS | | | \$21,166,807.05 | \$8,700,438.77 | \$7,739,702.88 | \$22,127,542.94 |

| | |
|-------------------------------------|-----------------|
| BANK RECONCILIATION GENERAL ACCOUNT | \$19,317,461.39 |
| BANK RECONCILIATION PAYROLL ACCOUNT | \$70,223.60 |
| BANK RECONCILIATION PAYROLL AGENCY | \$55,371.58 |
| BANK RECONCILIATION CER | \$1,982,304.60 |
| BANK RECONCILIATION FOOD SERVICE | \$702,181.77 |
| TOTAL BANK RECONCILIATIONS | \$22,127,542.94 |

Synthia L. McClain

VOORHEES TOWNSHIP SCHOOL DISTRICT
CASH RECONCILIATION
April 2013

| | <u>Balance</u> <u>3/31/13</u> | <u>Receipts</u> | <u>Disbursements</u> | <u>Balance</u> <u>4/30/13</u> |
|---|----------------------------------|-------------------------------|-------------------------------|----------------------------------|
| Fund 10 | \$ 15,422,198.20 | \$ 4,857,707.83 | \$ 4,234,024.90 | \$ 16,045,881.13 |
| Fund 20 | (502,860.81) | 618,254.00 | 116,683.06 | \$ (1,289.87) |
| Fund 40 | <u>15,974.63</u> | <u> </u> | <u>-</u> | \$ 15,974.63 |
| Total | <u><u>\$ 14,935,312.02</u></u> | <u><u>\$ 5,475,961.83</u></u> | <u><u>\$ 4,350,707.96</u></u> | 16,060,565.89 |
| Adjustments: | | | | |
| Capital Reserve | | | | 100.00 |
| Agency Adjustment | | | | (490.95) |
| Petty Cash Interest | | | | (4.30) |
| Payroll Transfer | | | | 0.02 |
| Cash Balance (Books) | | | | <u><u>\$ 16,060,170.66</u></u> |
| Balance per Bank Statements: | | | | |
| Commerce Checking | 0002372183 | \$ 10,557,280.35 | | |
| Commerce Money Market | 7866443166 | \$ 5,546,154.90 | | |
| Cash Management Fund | 171-000047708 | 104,523.62 | | |
| | | | <u>16,207,958.87</u> | |
| Less: Outstanding Checks | | | <u>487,629.88</u> | |
| | | | | \$ 15,720,328.99 |
| Add: Reimbursements Due from: | | | | |
| Food Service Fund | | | 89,384.17 | |
| Capital Projects Fund | | | | |
| CER Program | | | 250,457.50 | |
| Total Reimbursements Due to General Fund | | | <u>339,841.67</u> | |
| Cash Balance (Bank) | | | | <u><u>\$ 16,060,170.66</u></u> |

VOORHEES TOWNSHIP SCHOOL DISTRICT
OUTSTANDING CHECKLIST VERIFICATION
April 2013

| | | |
|--|---------------|-----------------------------|
| Outstanding Checklist--Prior Month | | \$ 414,891.92 |
| Add: Payment List--Current Month (All Funds) (Do not include "No Check" disbursements) | | <u>4,690,549.63</u> |
| Potential Disbursements to Clear in Current Month | | 5,105,441.55 |
| Less: Checks, Withdrawals and Charges from Bank Statements: | | |
| Commerce Checking | 0002372183 | \$ 4,617,811.67 |
| Cash Management | 171-000047708 | |
| | | <hr/> |
| Total Checks, Withdrawals and Charges from Bank Statements | | <u>4,617,811.67</u> |
| Outstanding Checklist--Current Month | | <u><u>\$ 487,629.88</u></u> |

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 REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 **** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
 GENERAL FUND - FUND 10
 Interim Balance Sheet
 April, 2013

=====

ASSETS AND RESOURCES

=====

SETS:

| | | | |
|---|---------------------------------------|------------------|---------------------|
| 1 | Cash in bank | | \$ 16,045,881.13 |
| 3 | Petty cash | | \$ 4,200.00 |
| 6 | Investments - Capital reserve account | | 100.00 |
| 1 | Tax levy receivable | | <u>4,135,329.50</u> |
| | Accounts receivable: | | |
| 2 | Interfund | \$ 5,995.38 | |
| 1 | Intergovernmental - state | <u>84,528.73</u> | |
| 3 | Other | <u>--</u> | <u>90,524.11</u> |

SOURCES:

| | | | |
|---|----------------------------|--------------------------|-------------------------|
| 1 | Estimated revenues | \$ 46,876,034.00 | |
| 2 | Less revenues | (<u>45,706,729.40</u>) | <u>1,169,304.60</u> |
| | Total assets and resources | | \$ <u>21,445,339.34</u> |

=====

LIABILITIES AND FUND EQUITY

=====

LIABILITIES:

| | | |
|---------------------------|--|---------------------|
| Other current liabilities | | 22,127.72 |
| Total liabilities | | \$ <u>22,127.72</u> |

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
GENERAL FUND - FUND 10
Interim Balance Sheet
April, 2013

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ND BALANCE:

| | | | |
|------------------------|---|-------------------|--------------------------------|
| Appropriated: | | | |
| 3 | Reserve for encumbrances - current year | | \$ 11,905,550.92 |
| 4 | Reserve for encumbrances - prior year | | \$ -- |
| Reserved fund balance: | | | |
| 1 | Capital reserve account | | 3,983,342.55 |
| 2 | Adult education programs | | 1,031,277.37 |
| 3 | Sale/leaseback reserve 7/1/2012 | 463,648.97 | |
| 5 | Add: Increase in sale/leaseback | -- | |
| 8 | Less: Budgeted W/D sale/leaseback | (--) | 463,648.97 |
| 4 | Maintenance reserve | -- | |
| 6 | Add: Increase in maintenance reserve | -- | |
| 0 | Less: Budgeted W/D maintenance res. | (--) | -- |
| 5 | Tuition reserve account | -- | |
| 1 | Less: Budgeted w/d tuition reserve | (--) | -- |
| 6 | Current expense emergency reserve | -- | |
| 7 | Add: Increase curr. exp. emer. res. | -- | |
| 2 | Less: W/D from curr. exp. emer.res. | (--) | -- |
| 1,752,76x | Other reserves | | -- |
| 1 | Appropriations | \$ 48,155,107.00 | |
| 2 | Less: Expenditures | (33,221,102.75) | |
| 3 | Encumbrances | (11,905,550.92) | (45,126,653.67) 3,028,453.33 |
| 4 | Increase in capital reserve | | -- |
| | Total appropriated | | \$ 20,412,273.14 |
| Unappropriated: | | | |
| 0 | Fund balance, July 1, 2012 | | 2,290,011.48 |
| 1 | Designated fund balance | | -- |
| 3 | Budgeted fund balance | (1,279,073.00) | |
| 7 | Budgeted w/d from cap res local-excess | (--) | |
| 9 | Budgeted w/d from cap reserve-inelig. | (--) | |
| | Total fund balance | | 21,423,211.62 |
| | Total liabilities and fund equity | | \$ 21,445,339.34 |

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 **** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
 GENERAL FUND - FUND 10
 Interim Balance Sheet
 April, 2013

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CAPITULATION OF FUND BALANCE:

| | <u>Budgeted</u> | <u>Actual</u> | <u>Variance</u> |
|--|------------------------|-----------------------|------------------------|
| Appropriations | \$ 48,155,107.00 | \$ 45,126,653.67 | \$ 3,028,453.33 |
| Revenues | (46,876,034.00) | (45,706,729.40) | (1,169,304.60) |
| Subtotal | <u>1,279,073.00</u> | <u>580,075.73-</u> | <u>1,859,148.73</u> |
| Change in capital reserve: | | | |
| Plus: Increase in reserve | <u>.00</u> | <u>.00</u> | • -- |
| Less: Withdrawal from reserve | (<u>.00</u>) | (<u>.00</u>) | <u>--</u> |
| Change in sale/leaseback reserve: | | | |
| Plus: Increase in reserve | <u>.00</u> | <u>.00</u> | -- |
| Less: Withdrawal from reserve | (<u>.00</u>) | (<u>.00</u>) | <u>--</u> |
| Change in maintenance reserve: | | | |
| Plus: Increase in reserve | <u>.00</u> | <u>.00</u> | -- |
| Less: Withdrawal from reserve | (<u>.00</u>) | (<u>.00</u>) | <u>--</u> |
| Less: Adjustment for prior year encumbrances | (<u>.00</u>) | (<u>.00</u>) | <u>--</u> |
| Budgeted Fund balance | \$ <u>1,279,073.00</u> | \$ <u>580,075.73-</u> | \$ <u>1,859,148.73</u> |

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PAGE 4

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
GENERAL FUND - FUND 10
Interim Statements Comparing
Budgeted Revenue with Actual to Date and
Appropriations with Expenditures and Encumbrances to Date
(For 10 month period ending April 30, 2013)

VENUES/SOURCES OF FUNDS:

| | Budgeted Estimated | Actual to Date | Note: Over or (Under) | Unrealized Balance |
|--|-----------------------|-------------------|--------------------------|-----------------------|
| OPERATING BUDGET | | | | |
| -303G Budgeted Fund Balance - Operating Budget | 1,279,073.00 | .00 | (UNDER) | 1,279,073.00 |
| -12XX From Local Sources | 41,373,795.00 | 41,502,439.31 | (OVER) | 128,644.31- |
| -3XXX From State Sources | 5,478,889.00 | 4,183,241.00 | (UNDER) | 1,295,648.00 |
| -4XXX From Federal Sources | 23,350.00 | 21,049.09 | (UNDER) | 2,300.91 |
| GENERAL FUND GRAND TOTAL | 48,155,107.00 | 45,706,729.40 | (UNDER) | 2,448,377.60 |

EXPENDITURES:

| | Appropriations | Expenditures | Encumbrances | Available Balance |
|---|----------------|---------------|---------------|----------------------|
| OPERATING BUDGET | | | | |
| GENERAL CURRENT EXPENSE | | | | |
| -1XX-100-XXX Regular Programs | 15,730,093.12 | 11,822,996.58 | 3,499,390.65 | 407,705.89 |
| -2XX-100-XXX Special Education | 5,968,509.00 | 4,279,985.04 | 1,535,271.85 | 153,252.11 |
| -230-100-XXX Basic Skills/Remedial | 795,295.00 | 534,925.95 | 260,369.05 | .00 |
| -240-100-XXX Bilingual Education | 192,550.00 | 113,105.97 | 78,914.80 | 529.23 |
| -401-100-XXX School-Sponsored Co/Extra-Curricular Activities | 281,492.00 | 156,023.10 | 107,962.78 | 17,506.12 |
| -800-330-XXX Community Services Programs/Operations | 1,000.00 | .00 | .00 | 1,000.00 |
| Undistributed Expenditures: | | | | |
| -000-100-XXX Tuition | 1,467,910.00 | 820,674.36 | 193,394.50 | 453,841.14 |
| -000-211-XXX Attendance and Social Work Services | 2,500.00 | 1,000.00 | 1,500.00 | .00 |
| -000-213-XXX Health Services | 531,513.00 | 417,528.38 | 107,218.35 | 6,766.27 |
| -000-216,217 Speech, OT, PT & Extraordinary Services | 651,008.00 | 419,287.06 | 211,160.00 | 20,560.94 |
| -000-218-XXX Guidance | 609,921.00 | 486,111.44 | 121,998.95 | 1,810.61 |
| -000-219-XXX Child Study Teams | 1,324,732.00 | 998,413.41 | 320,388.09 | 5,930.50 |
| -000-221-XXX Improvement of Instructional Services | 393,343.00 | 285,390.57 | 72,132.11 | 35,820.32 |
| -000-222-XXX Educational Media Services - School Library | 446,738.00 | 353,968.40 | 84,240.31 | 8,529.29 |
| -000-223-XXX Instructional Staff Training Services | 654,261.00 | 436,096.62 | 176,290.85 | 41,873.53 |
| -000-230-XXX General Administration | 995,848.00 | 386,546.43 | 461,999.63 | 147,301.94 |
| -000-240-XXX School Administration | 1,430,931.00 | 1,131,480.66 | 291,732.28 | 7,718.06 |
| -000-25X-XXX Central Services & Admin. Information Technology | 951,473.00 | 538,301.45 | 149,146.80 | 264,024.75 |
| -000-26X-XXX Operation and Maintenance of Plant Services | 4,462,663.00 | 3,021,681.73 | 1,079,674.63 | 361,306.64 |
| -000-270-XXX Student Transportation Services | 2,297,462.00 | 1,685,275.10 | 509,832.88 | 102,354.02 |
| -XXX-XXX-2XX Personal Services - Employee Benefits | 8,481,865.00 | 5,199,712.33 | 2,369,092.10 | 913,060.57 |
| Total Support Services Expenditures | 24,702,168.00 | 16,181,467.94 | 6,149,801.48 | 2,370,898.58 |
| TOTAL GENERAL CURRENT EXPENSE | 47,671,107.12 | 33,088,504.58 | 11,631,710.61 | 2,950,891.93 |
| CAPITAL OUTLAY | | | | |
| -XXX-XXX-73X Equipment | 457,390.88 | 132,598.17 | 273,840.31 | 50,952.40 |

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
GENERAL FUND - FUND 10
Interim Statements Comparing
Budgeted Revenue with Actual to Date and
Appropriations with Expenditures and Encumbrances to Date
(For 10 month period ending April 30, 2013)

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EXPENDITURES:

| | Appropriations | Expenditures | Encumbrances | Available Balance |
|---|----------------|---------------|---------------|----------------------|
| -000-4XX-XXX Facilities Acquisition and Construction Services | 26,609.00 | .00 | .00 | 26,609.00 |
| TOTAL CAPITAL EXPENDITURES | 483,999.88 | 132,598.17 | 273,840.31 | 77,561.40 |
| OPERATING BUDGET GRAND TOTAL | 48,155,107.00 | 33,221,102.75 | 11,905,550.92 | 3,028,453.33 |

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REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
GENERAL FUND - FUND 10
Schedule of Revenues
Actual Compared with Estimated
(For 10 month period ending April 30, 2013)

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| | | Estimated | Actual | Unrealized |
|-------|--|---------------|---------------|--------------|
| -303G | Budgeted Fund Balance - Operating Budget | 1,279,073.00 | .00 | 1,279,073.00 |
| | REVENUES FROM LOCAL SOURCES: | | | |
| -1210 | Local Tax Levy | 41,353,295.00 | 41,353,295.00 | .00 |
| -1300 | Tuition | .00 | 19,861.04 | 19,861.04- |
| -1XXX | Unrestricted Miscellaneous Revenues | 20,500.00 | 129,283.27 | 108,783.27- |
| | Subtotal | 41,373,795.00 | 41,502,439.31 | 128,644.31- |
| | REVENUES FROM STATE SOURCES: | | | |
| -3132 | Categorical Special Education Aid | 1,680,959.00 | 2,664,069.00 | 983,110.00- |
| -3176 | Equalization Aid | 3,035,976.00 | 1,214,390.40 | 1,821,585.60 |
| -3177 | Categorical Security Aid | 232,536.00 | 93,014.40 | 139,521.60 |
| -3121 | Categorical Transportation Aid | 529,418.00 | 211,767.20 | 317,650.80 |
| | Subtotal | 5,478,889.00 | 4,183,241.00 | 1,295,648.00 |
| | FEDERAL SOURCES: | | | |
| -4200 | Medicaid Reimbursement | 23,350.00 | 21,049.09 | 2,300.91 |
| | Subtotal | 23,350.00 | 21,049.09 | 2,300.91 |
| | TOTAL OPERATING BUDGET | 48,155,107.00 | 45,706,729.40 | 2,448,377.60 |

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 **** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
 GENERAL FUND - FUND 10
 Statement of Appropriations
 Compared with Expenditures and Encumbrances
 (For 10 month period ending April 30, 2013)

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| | Appropriations | Expenditures | Encumbrances | Available Balance | |
|--|---|----------------------|----------------------|---------------------|-------------------|
| GENERAL CURRENT EXPENSE | | | | | |
| Regular Programs - Instruction | | | | | |
| 1-105-100-101 | Preschool - Salaries of Teachers | 153,944.00 | 123,958.40 | 29,985.60 | .00 |
| 1-110-100-101 | Kindergarten - Salaries of Teachers | 518,492.00 | 396,489.09 | 122,002.91 | .00 |
| 1-120-100-101 | Grades 1-5 - Salaries of Teachers | 8,228,704.00 | 6,464,523.44 | 1,763,685.54 | 495.02 |
| 1-130-100-101 | Grades 6-8 - Salaries of Teachers | 5,524,335.00 | 4,181,531.56 | 1,342,803.44 | .00 |
| Regular Programs - Home Instruction: | | | | | |
| 1-150-100-101 | Salaries of Teachers | 150,000.00 | 75,226.65 | 74,773.35 | .00 |
| Regular Programs - Undistributed Instruction | | | | | |
| -190-100-320 | Purchased Professional-Educational Services | 3,150.00 | 492.50 | .00 | 2,657.50 |
| -190-100-340 | Purchased Technical Services | 25,000.00 | .00 | .00 | 25,000.00 |
| -190-100-500 | Other Purchased Services | 179,550.00 | 113,095.56 | 56,293.76 | 10,160.68 |
| -190-100-610 | General Supplies | 610,250.12 | 445,372.05 | 30,417.69 | 134,460.38 |
| -190-100-640 | Textbooks | 140,763.00 | 4,129.53 | 69,829.08 | 66,804.39 |
| -1-100-890 | Other Objects | 195,905.00 | 18,177.80 | 9,599.28 | 168,127.92 |
| | TOTAL REGULAR PROGRAMS - INSTRUCTION | 15,730,093.12 | 11,822,996.58 | 3,499,390.65 | 407,705.89 |
| SPECIAL EDUCATION - INSTRUCTION | | | | | |
| Learning and/or Language Disabilities: | | | | | |
| -204-100-101 | Salaries of Teachers | 589,801.00 | 462,733.98 | 126,867.02 | 200.00 |
| -204-100-106 | Other Salaries for Instruction | 125,112.00 | 82,876.38 | 42,235.62 | .00 |
| -204-100-610 | General Supplies | 4,400.00 | 3,235.32 | .00 | 1,164.68 |
| -204-100-640 | Textbooks | 725.00 | .00 | .00 | 725.00 |
| | Total | 720,038.00 | 548,845.68 | 169,102.64 | 2,089.68 |
| Behavioral Disabilities: | | | | | |
| -209-100-101 | Salaries of Teachers | 68,581.00 | 45,723.20 | 22,857.80 | .00 |
| | Total | 68,581.00 | 45,723.20 | 22,857.80 | .00 |
| Multiple Disabilities: | | | | | |
| 212-100-101 | Salaries of Teachers | 470,745.00 | 382,226.21 | 88,518.79 | .00 |
| 212-100-106 | Other Salaries for Instruction | 502,379.00 | 340,578.73 | 161,800.27 | .00 |
| 212-100-320 | Purchased Professional-Educational Services | 487,583.00 | 216,141.59 | 133,243.00 | 138,198.41 |
| 212-100-610 | General Supplies | 1,500.00 | 1,396.08 | .00 | 103.92 |
| 212-100-800 | Other Objects | 5,000.00 | 1,316.62 | 218.50 | 3,464.88 |
| | Total | 1,467,207.00 | 941,659.23 | 383,780.56 | 141,767.21 |
| Resource Room/Resource Center | | | | | |
| 212-100-101 | Salaries of Teachers | 2,655,773.00 | 1,965,985.61 | 689,787.39 | .00 |
| 21 00-106 | Other Salaries for Instruction | 800,522.00 | 577,576.66 | 222,945.34 | .00 |
| 21 00-610 | General Supplies | 17,000.00 | 9,337.87 | 1,024.00 | 6,638.13 |

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REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
GENERAL FUND - FUND 10
Statement of Appropriations
Compared with Expenditures and Encumbrances
(For 10 month period ending April 30, 2013)

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| | Appropriations | Expenditures | Encumbrances | Available Balance |
|--|----------------|--------------|--------------|-------------------|
| 1-213-100-640 Textbooks | 2,900.00 | 470.14 | .00 | 2,429.86 |
| Total | 3,476,195.00 | 2,553,370.28 | 913,756.73 | 9,067.99 |
| Autism: | | | | |
| 1-214-100-106 Other Salaries for Instruction | 38,000.00 | 28,965.80 | 9,034.20 | .00 |
| Total | 38,000.00 | 28,965.80 | 9,034.20 | .00 |
| Preschool Disabilities - Part-Time: | | | | |
| 1-215-100-101 Salaries of Teachers | 49,129.00 | 38,823.20 | 10,305.80 | .00 |
| 1-215-100-106 Other Salaries for Instruction | 95,965.00 | 79,574.08 | 16,390.92 | .00 |
| 1-215-100-600 General Supplies | 3,230.00 | 2,902.77 | .00 | 327.23 |
| Total | 148,324.00 | 121,300.05 | 26,696.72 | 327.23 |
| Preschool Disabilities - Full-Time: | | | | |
| -216-100-101 Salaries of Teachers | 50,164.00 | 40,120.80 | 10,043.20 | .00 |
| Total | 50,164.00 | 40,120.80 | 10,043.20 | .00 |
| TOTAL SPECIAL EDUCATION - INSTRUCTION | | | | |
| | 5,968,509.00 | 4,279,985.04 | 1,535,271.85 | 153,252.11 |
| Basic Skills/Remedial - Instruction | | | | |
| -230-100-101 Salaries of Teachers | 795,295.00 | 534,925.95 | 260,369.05 | .00 |
| Total | 795,295.00 | 534,925.95 | 260,369.05 | .00 |
| Bilingual Education - Instruction | | | | |
| -240-100-101 Salaries of Teachers | 191,150.00 | 112,235.20 | 78,914.80 | .00 |
| -240-100-610 General Supplies | 1,400.00 | 870.77 | .00 | 529.23 |
| Total | 192,550.00 | 113,105.97 | 78,914.80 | 529.23 |
| School-Sponsored Cocurricular Activities-Instruction | | | | |
| -401-100-100 Salaries | 253,592.00 | 146,368.20 | 101,773.80 | 5,450.00 |
| -401-100-800 Other Objects | 27,900.00 | 9,654.90 | 6,188.98 | 12,056.12 |
| Total | 281,492.00 | 156,023.10 | 107,962.78 | 17,506.12 |
| Community Services Programs - Operations | | | | |
| -800-330-500 Purchased Services | 1,000.00 | .00 | .00 | 1,000.00 |
| Total | 1,000.00 | .00 | .00 | 1,000.00 |
| UNDISTRIBUTED EXPENDITURES | | | | |
| Instruction | | | | |
| -000-100-561 Tuition - Other LEAs Within the State - Regular | 36,268.00 | .00 | 32,107.80 | 4,160.20 |
| -000-100-562 Tuition - Other LEAs Within the State - Special | 98,432.00 | 33,001.10 | 6,087.80 | 59,343.10 |

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 **** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
 GENERAL FUND - FUND 10
 Statement of Appropriations
 Compared with Expenditures and Encumbrances
 (For 10 month period ending April 30, 2013)

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| | Appropriations | Expenditures | Encumbrances | Available Balance |
|--|----------------|--------------|--------------|-------------------|
| 11-000-100-565 Tuition - Co. Spec. Services and Regional Day Schls | 380,262.00 | 189,579.86 | 100,964.64 | 89,717.50 |
| 11-000-100-566 Tuition - Private Schls/Disabled within State | 907,593.00 | 594,893.40 | 54,234.26 | 258,465.34 |
| .1-000-100-567 Tuition - Private Schls/Disab,other LEA's out-state | 42,155.00 | .00 | .00 | 42,155.00 |
| .1-000-100-569 Tuition - Other | 3,200.00 | 3,200.00 | .00 | .00 |
| Total | 1,467,910.00 | 820,674.36 | 193,394.50 | 453,841.14 |
| Attendance and Social Work Services | | | | |
| 1-000-211-100 Salaries | 2,500.00 | 1,000.00 | 1,500.00 | .00 |
| Total | 2,500.00 | 1,000.00 | 1,500.00 | .00 |
| Health Services | | | | |
| 1-000-213-100 Salaries | 503,194.00 | 399,365.60 | 103,828.40 | .00 |
| 1-000-213-300 Purchased Professional and Technical Services | 17,800.00 | 12,360.00 | 3,090.00 | 2,350.00 |
| 1-000-213-600 Supplies and Materials | 10,519.00 | 5,802.78 | 299.95 | 4,416.27 |
| Total | 531,513.00 | 417,528.38 | 107,218.35 | 6,766.27 |
| Speech, OT, PT and Related services | | | | |
| 1-000-216-100 Salaries | 621,808.00 | 417,448.00 | 204,360.00 | .00 |
| 1-000-216-320 Purchased Professional-Educational Services | 25,300.00 | .00 | 6,800.00 | 18,500.00 |
| .-000-216-600 Supplies and Materials | 3,900.00 | 1,839.06 | .00 | 2,060.94 |
| Total | 651,008.00 | 419,287.06 | 211,160.00 | 20,560.94 |
| Guidance | | | | |
| -000-218-104 Salaries of Other Professional Staff | 552,749.00 | 440,334.45 | 112,414.55 | .00 |
| -000-218-105 Salaries of Secretarial and Clerical Assistants | 54,272.00 | 44,687.60 | 9,584.40 | .00 |
| -000-218-600 Supplies and Materials | 2,900.00 | 1,089.39 | .00 | 1,810.61 |
| Total | 609,921.00 | 486,111.44 | 121,998.95 | 1,810.61 |
| Child Study Teams | | | | |
| -000-219-104 Salaries of Other Professional Staff | 1,148,279.00 | 850,965.52 | 297,313.48 | .00 |
| -000-219-105 Salaries of Secretarial and Clerical Assistants | 87,840.00 | 72,632.60 | 15,207.40 | .00 |
| -000-219-320 Purchased Professional-Educational Services | 32,400.90 | 27,050.90 | 5,155.00 | 195.00 |
| -000-219-592 Miscellaneous Purchased Services | 3,500.00 | 2,318.45 | .00 | 1,181.55 |
| -000-219-600 Supplies and Materials | 44,313.65 | 39,230.50 | 2,712.21 | 2,370.94 |
| -000-219-800 Other Objects | 8,398.45 | 6,215.44 | .00 | 2,183.01 |
| Total | 1,324,732.00 | 998,413.41 | 320,388.09 | 5,930.50 |
| Improvement of Instructional Services | | | | |
| -000-21-102 Salaries of Supervisors of Instruction | 259,170.00 | 214,708.04 | 44,461.96 | .00 |
| -000-21-105 Salaries of Secretarial and Clerical Assistants | 69,208.00 | 47,170.80 | 22,037.20 | .00 |
| -000-21-110 Other Salaries | 5,000.00 | .00 | 5,000.00 | .00 |

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REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
GENERAL FUND - FUND 10
Statement of Appropriations
Compared with Expenditures and Encumbrances
(For 10 month period ending April 30, 2013)

| | Appropriations | Expenditures | Encumbrances | Available Balance |
|---|----------------|--------------|--------------|-------------------|
| 1-000-221-320 Purchased Professional-Educational Services | 8,000.00 | 4,000.00 | .00 | 4,000.00 |
| 1-000-221-500 Other Purchased Services | 5,050.00 | 719.01 | .00 | 4,330.99 |
| 1-000-221-600 Supplies and Materials | 33,835.00 | 10,029.11 | 632.95 | 23,172.94 |
| 1-000-221-800 Other Objects | 13,080.00 | 8,763.61 | .00 | 4,316.39 |
| Total | 393,343.00 | 285,390.57 | 72,132.11 | 35,820.32 |
| Educational Media Services - School Library | | | | |
| 1-000-222-100 Salaries | 406,238.00 | 324,056.00 | 82,182.00 | .00 |
| 1-000-222-600 Supplies and Materials | 40,500.00 | 29,912.40 | 2,058.31 | 8,529.29 |
| Total | 446,738.00 | 353,968.40 | 84,240.31 | 8,529.29 |
| Instructional Staff Training Services | | | | |
| 1-000-223-102 Salaries of Supervisors of Instruction | 333,950.00 | 276,150.13 | 57,799.87 | .00 |
| 1-000-223-110 Other Salaries | 277,100.00 | 158,609.02 | 118,490.98 | .00 |
| 1-000-223-390 Other Purchased Professional and Technical Services | 29,000.00 | .00 | .00 | 29,000.00 |
| 1-000-223-500 Other Purchased Services | 1,200.00 | .00 | .00 | 1,200.00 |
| 1-000-223-600 Supplies and Materials | 3,000.00 | 167.47 | .00 | 2,832.53 |
| 1-000-223-800 Other Objects | 10,011.00 | 1,170.00 | .00 | 8,841.00 |
| Total | 654,261.00 | 436,096.62 | 176,290.85 | 41,873.53 |
| Support Services - General Administration | | | | |
| 1-000-230-100 Salaries | 297,263.00 | 241,357.60 | 55,905.40 | .00 |
| 1-000-230-331 Legal Services | 64,200.00 | 19,723.26 | 44,106.24 | 370.50 |
| 1-000-230-332 Audit Fees | 46,300.00 | 46,300.00 | .00 | .00 |
| 1-000-230-334 Architectural/Engineering Services | 11,500.00 | 137.25 | .00 | 11,362.75 |
| 1-000-230-339 Other Purchased Professional Services | 125,992.00 | 5,015.00 | 48,020.00 | 72,957.00 |
| 1-000-230-530 Communications/Telephone | 126,013.00 | 40,191.00 | 54,237.99 | 31,584.01 |
| 1-000-230-585 BOE Other Purchased Services | 9,600.00 | .00 | .00 | 9,600.00 |
| 1-000-230-590 Other Purchased Services | 262,100.00 | 2,050.25 | 259,600.00 | 449.75 |
| 1-000-230-610 General Supplies | 2,300.00 | 2,005.84 | .00 | 294.16 |
| 1-000-230-630 BOE In-House Training/Meeting Supplies | 6,000.00 | 900.00 | .00 | 5,100.00 |
| 1-000-230-890 Miscellaneous Expenditures | 21,580.00 | 6,880.38 | 130.00 | 14,569.62 |
| 1-000-230-895 BOE Membership Dues and Fees | 23,000.00 | 21,985.85 | .00 | 1,014.15 |
| Total | 995,848.00 | 386,546.43 | 461,999.63 | 147,301.94 |
| Support Services - School Administration | | | | |
| 1-000-240-103 Salaries of Principals/Assistant Principals | 876,427.00 | 675,309.12 | 201,117.88 | .00 |
| 1-000-240-105 Salaries of Secretarial and Clerical Assistants | 528,434.00 | 438,996.60 | 89,437.40 | .00 |
| 1-000-240-600 Supplies and Materials | 26,070.00 | 17,174.94 | 1,177.00 | 7,718.06 |
| Total | 1,430,931.00 | 1,131,480.66 | 291,732.28 | 7,718.06 |

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REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 **** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
 GENERAL FUND - FUND 10
 Statement of Appropriations
 Compared with Expenditures and Encumbrances
 (For 10 month period ending April 30, 2013)

| | Appropriations | Expenditures | Encumbrances | Available Balance |
|---|----------------|--------------|--------------|-------------------|
| Undistributed Expenditures - Central Services | | | | |
| 1-000-251-100 Salaries | 486,959.00 | 403,586.75 | 83,369.00 | 3.25 |
| 1-000-251-330 Purchased Professional Services | 13,000.00 | .00 | 13,000.00 | .00 |
| 1-000-251-592 Miscellaneous Purchased Services (400-500 series) | 13,300.00 | .00 | .00 | 13,300.00 |
| 1-000-251-600 Supplies and Materials | 23,000.00 | 9,308.29 | 11,684.83 | 2,006.88 |
| 1-000-251-890 Other Objects | 65,675.00 | 7,962.23 | 18,130.67 | 39,582.10 |
| Total | 601,934.00 | 420,857.27 | 126,184.50 | 54,892.23 |
| Undistributed Expenditures - Admin. Info. Technology | | | | |
| 1-000-252-100 Salaries | 129,139.00 | 106,275.70 | 22,863.30 | .00 |
| 1-000-252-500 Other Purchased Services (400-500 series) | 2,000.00 | 785.27 | .00 | 1,214.73 |
| 1-000-252-600 Supplies and Materials | 75,500.00 | 8,339.46 | 99.00 | 67,061.54 |
| 1-000-252-800 Other Objects | 142,900.00 | 2,043.75 | .00 | 140,856.25 |
| Total | 349,539.00 | 117,444.18 | 22,962.30 | 209,132.52 |
| Required Maintenance for School Facilities | | | | |
| 1- 261-100 Salaries | 231,454.00 | 182,678.03 | 45,535.97 | 3,240.00 |
| 1- 261-420 Cleaning, Repair, and Maintenance Services | 607,000.00 | 321,933.22 | 15,203.20 | 269,863.58 |
| Total | 838,454.00 | 504,611.25 | 60,739.17 | 273,103.58 |
| Custodial Services | | | | |
| 1-000-262-100 Salaries | 1,023,276.00 | 771,142.98 | 252,133.02 | .00 |
| 1-000-262-420 Cleaning, Repair, and Maintenance Services | 5,824.00 | .00 | .00 | 5,824.00 |
| 1-000-262-490 Other Purchased Property Services | 133,665.00 | 88,494.30 | 41,145.70 | 4,025.00 |
| 1-000-262-520 Insurance | 156,513.00 | .00 | 151,220.00 | 5,293.00 |
| 1-000-262-610 General Supplies | 457,600.00 | 403,804.80 | 50,143.33 | 3,651.87 |
| 1-000-262-621 Energy (Natural Gas) | 78,560.00 | 36,353.52 | 41,613.14 | 593.34 |
| 1-000-262-622 Energy (Electricity) | 1,569,015.00 | 1,124,059.33 | 444,955.67 | .00 |
| 1-000-262-800 Other Objects | 2,590.00 | 240.00 | .00 | 2,350.00 |
| Total Custodial Services | 3,427,043.00 | 2,424,094.93 | 981,210.86 | 21,737.21 |
| Care and Upkeep of Grounds | | | | |
| 1-000-263-420 Cleaning, Repair and Maintenance Services | 157,760.00 | 92,975.55 | 37,724.60 | 27,059.85 |
| 1-000-263-610 General Supplies | 39,406.00 | .00 | .00 | 39,406.00 |
| Total Care and Upkeep of Grounds | 197,166.00 | 92,975.55 | 37,724.60 | 66,465.85 |
| Total Operation and Maintenance of Plant Services | 4,462,663.00 | 3,021,681.73 | 1,079,674.63 | 361,306.64 |
| Student Transportation Services | | | | |
| 1-000-270-160 Salaries - Between Home & School - Regular | 48,766.00 | 40,597.30 | 8,168.70 | .00 |
| 1-000-270-161 Salaries - Between Home and School - Special | 8,605.00 | 7,164.30 | 1,440.70 | .00 |
| 1-000-270-350 Management Fee-ESC Transportation Programs | 18,963.00 | 15,555.39 | 3,344.61 | 63.00 |
| 1-000-270-511 Contracted Services (Home/School) - Vendors | 1,273,942.00 | 1,021,684.60 | 250,934.94 | 1,322.46 |

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REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
GENERAL FUND - FUND 10
Statement of Appropriations
Compared with Expenditures and Encumbrances
(For 10 month period ending April 30, 2013)

| | Appropriations | Expenditures | Encumbrances | Available Balance |
|--|----------------------|----------------------|----------------------|---------------------|
| 1-000-270-512 Contracted Services (not Home/School) - Vendors | 136,269.00 | 64,559.73 | 29,823.35 | 41,885.92 |
| 1-000-270-514 Contracted Services (Special Ed) - Vendors | 326,992.00 | 225,018.92 | 52,846.28 | 49,126.80 |
| 1-000-270-518 Contracted Services (Special Ed) - ESCs | 350,000.00 | 215,635.63 | 134,364.37 | .00 |
| 1-000-270-503 Contr Serv - Aid in Lieu of Payments - Nonpublic | 124,065.00 | 95,059.23 | 28,528.00 | 477.77 |
| 1-000-270-610 General Supplies | 9,860.00 | .00 | 381.93 | 9,478.07 |
| Total | 2,297,462.00 | 1,685,275.10 | 509,832.88 | 102,354.02 |
| UNALLOCATED BENEFITS | | | | |
| 1-000-291-210 Group Insurance | 600.00 | 577.17 | .00 | 22.83 |
| 1-000-291-220 Social Security Contributions | 557,204.00 | 323,219.62 | 146,165.95 | 87,818.43 |
| 1-000-291-241 Other Retirement Contributions - PERS | 572,977.00 | 516,775.28 | 1,722.72 | 54,479.00 |
| 1-000-291-250 Unemployment Compensation | 26,000.00 | .00 | .00 | 26,000.00 |
| 1-000-291-270 Health Benefits | 7,017,084.00 | 4,238,787.31 | 2,114,755.18 | 663,541.51 |
| 1-000-291-280 Tuition Reimbursement | 118,800.00 | 16,950.00 | 27,701.20 | 74,148.80 |
| 1-000-291-290 Other Employee Benefits | 189,200.00 | 103,402.95 | 78,747.05 | 7,050.00 |
| TOTAL UNALLOCATED BENEFITS | 8,481,865.00 | 5,199,712.33 | 2,369,092.10 | 913,060.57 |
| TOTAL PERSONAL SERVICES - EMPLOYEE BENEFITS | 8,481,865.00 | 5,199,712.33 | 2,369,092.10 | 913,060.57 |
| TOTAL UNDISTRIBUTED EXPENDITURES | 24,702,168.00 | 16,181,467.94 | 6,149,801.48 | 2,370,898.58 |
| TOTAL GENERAL CURRENT EXPENSE | 47,671,107.12 | 33,088,504.58 | 11,631,710.61 | 2,950,891.93 |
| CAPITAL OUTLAY | | | | |
| Undistributed Expenditures: | | | | |
| -000-210-730 Support Services - Students - Regular | 400,491.38 | 80,766.18 | 273,840.31 | 45,884.89 |
| -000-219-730 Support Services - Students - Special | 20,263.00 | 15,263.00 | .00 | 5,000.00 |
| -XXX-X00-730 Special Schools - (All Programs) | 36,636.50 | 36,568.99 | .00 | 67.51 |
| Total Equipment | 457,390.88 | 132,598.17 | 273,840.31 | 50,952.40 |
| Facilities Acquisition and Construction Services | | | | |
| -000-400-800 Other Objects | 26,609.00 | .00 | .00 | 26,609.00 |
| Total Facilities Acquisition & Construction Services | 26,609.00 | .00 | .00 | 26,609.00 |
| TOTAL CAPITAL OUTLAY EXPENDITURES | 483,999.88 | 132,598.17 | 273,840.31 | 77,561.40 |
| GENERAL FUND GRAND TOTAL | 48,155,107.00 | 33,221,102.75 | 11,905,550.92 | 3,028,453.33 |

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 **** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
 SPECIAL REVENUE FUND - FUND 20
 Interim Balance Sheet
 April, 2013

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FUND BALANCE:

| | | | | |
|---------------|--|----|---------------------|----------------------|
| Appropriated: | | | | |
| '53 | Reserve for encumbrances - current year | | \$ | <u>427,531.50</u> |
| '54 | Reserve for encumbrances - prior year | | \$ | <u> --</u> |
| | Reserved fund balance: | | | |
| '61 | Capital reserve account - July 1, 2012 | | | <u> --</u> |
| '04 | Add: Increase in capital reserve | | | <u> --</u> |
| '07 | Less: Budgeted withdrawal from capital reser | (| <u> --</u>) | <u> --</u> |
| '01 | Appropriations | \$ | <u>1,374,413.72</u> | |
| '02 | Less: Expenditures | (| <u>844,061.21</u>) | |
| '03 | Encumbrances | (| <u>427,531.50</u>) | <u>102,821.01</u> |
| | Total fund balance | | | <u>530,352.51</u> |
| | Total liabilities and fund equity | | | \$ <u>584,032.10</u> |

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REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 **** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
 SPECIAL REVENUE FUND - FUND 20
 Interim Statements Comparing
 Budgeted Revenue with Actual to Date and
 Appropriations with Expenditures and Encumbrances to Date
 (For 10 month period ending April 30, 2013)

| EVENUES/SOURCES OF FUNDS: | | Budgeted Estimated | Actual to Date | Note: Over or (Under) | Unrealized Balance |
|-----------------------------|-----------------------|-----------------------|-------------------|--------------------------|-----------------------|
| SPECIAL REVENUE FUNDS | | | | | |
| 0-3XXX | From state sources: | 214,896.00 | 175,652.75 | (UNDER) | 39,243.25 |
| 0-4XXX | From federal sources: | 1,159,517.72 | 613,442.00 | (UNDER) | 546,075.72 |
| TOTAL SPECIAL REVENUE FUNDS | | 1,374,413.72 | 789,094.75 | (UNDER) | 585,318.97 |

| EXPENDITURES: | | Appropriations | Expenditures | Encumbrances | Available Balance |
|-------------------------------|--|----------------|--------------|--------------|----------------------|
| State Projects: | | | | | |
| Other Special Projects: | | | | | |
|)-XXX-XXX-XXX | Nonpublic Textbooks | 11,889.00 | 9,935.93 | 316.08 | 1,636.99 |
|)-XXX-XXX-XXX | Nonpublic Auxiliary Services | 172,603.00 | 46,141.02 | 121,271.98 | 5,190.00 |
|)-XXX-XXX-XXX | Nonpublic Nursing Services | 16,501.00 | 14,702.40 | 1,798.60 | .00 |
|)-XXX-XXX-XXX | Nonpublic Technology Initiative Program | 4,663.00 | 4,532.69 | .00 | 130.31 |
|)-XXX-XXX-XXX | Other Special Projects | 9,240.00 | 7,951.50 | 1,288.50 | .00 |
| Total State Projects | | 214,896.00 | 83,263.54 | 124,675.16 | 6,957.30 |
| Federal Projects: | | | | | |
|)-231-XXX-XXX | IMPROVING BASIC PROGRAMS | 259,591.00 | 165,088.60 | 33,103.40 | 61,399.00 |
|)-233-XXX-XXX | TITLE I PRT A IMPROVING BASIC PROGRAMS REALLOCATED | 325.00 | 325.00 | .00 | .00 |
|)-240-XXX-XXX | Bilingual education | 12,798.00 | 7,237.40 | 1,678.60 | 3,882.00 |
|)-250-XXX-XXX | I.D.E.A. PART B | 798,745.72 | 523,451.87 | 257,492.14 | 17,801.71 |
|)-270-XXX-XXX | TITLE II A, TEACHER/PRINCIPAL TRAINING RECRUITING | 66,378.00 | 43,014.80 | 10,582.20 | 12,781.00 |
|)-291-XXX-XXX | RACE TO THE TOP | 21,680.00 | 21,680.00 | .00 | .00 |
| Total Federal Projects | | 1,159,517.72 | 760,797.67 | 302,856.34 | 95,863.71 |
| TOTAL GRANTS AND ENTITLEMENTS | | 1,374,413.72 | 844,061.21 | 427,531.50 | 102,821.01 |

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REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
SPECIAL REVENUE FUND - FUND 20
Schedule of Revenues
Actual Compared with Estimated
(For 10 month period ending April 30, 2013)

| | Estimated | Actual | Unrealized |
|---|--------------|------------|------------|
| Revenues from State Sources: | | | |
| 0-32XX Other Restricted Entitlements | 214,896.00 | 175,652.75 | 39,243.25 |
| Total Revenues from State Sources | 214,896.00 | 175,652.75 | 39,243.25 |
| Revenues from Federal Sources | | | |
| 0-4411 - 4416 Title I | 259,916.00 | 125,225.00 | 134,691.00 |
| 0-4451 - 4455 Title II | 66,378.00 | 32,434.00 | 33,944.00 |
| 0-4491 - 4494 Title III | 12,798.00 | 5,559.00 | 7,239.00 |
| 0-4420 - 4429 I.D.E.A. Part B (Handicapped) | 798,745.72 | 450,224.00 | 348,521.72 |
| 0-4xxx Other | 21,680.00 | .00 | 21,680.00 |
| Total Revenues from Federal Sources | 1,159,517.72 | 613,442.00 | 546,075.72 |
| TOTAL GRANTS AND ENTITLEMENTS | 1,374,413.72 | 789,094.75 | 585,318.97 |

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 **** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
 SPECIAL REVENUE FUND - FUND 20
 Statement of Appropriations
 Compared with Expenditures and Encumbrances
 (For 10 month period ending April 30, 2013)

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| | Appropriations | Expenditures | Encumbrances | Available Balance |
|--|----------------|--------------|--------------|-------------------|
| Other State Projects: | | | | |
| 0-XXX-XXX-XXX Nonpublic Textbooks | 11,889.00 | 9,935.93 | 316.08 | 1,636.99 |
| 0-XXX-XXX-XXX Nonpublic Auxiliary Services | 172,603.00 | 46,141.02 | 121,271.98 | 5,190.00 |
| 0-XXX-XXX-XXX Nonpublic Nursing Services | 16,501.00 | 14,702.40 | 1,798.60 | .00 |
| 0-XXX-XXX-XXX Nonpublic Technology Initiative | 4,663.00 | 4,532.69 | .00 | 130.31 |
| 0-XXX-XXX-XXX Other Special Projects | 9,240.00 | 7,951.50 | 1,288.50 | .00 |
| Total State Projects | 214,896.00 | 83,263.54 | 124,675.16 | 6,957.30 |
| Federal Projects: | | | | |
| 0-231-XXX-XXX IMPROVING BASIC PROGRAMS | 259,591.00 | 165,088.60 | 33,103.40 | 61,399.00 |
| 0-233-XXX-XXX TITLE I PRT A IMPROVING BASIC PROGRAMS REALLOCATED | 325.00 | 325.00 | .00 | .00 |
| 0-240-XXX-XXX Bilingual education | 12,798.00 | 7,237.40 | 1,678.60 | 3,882.00 |
| 0-250-XXX-XXX I.D.E.A. PART B | 798,745.72 | 523,451.87 | 257,492.14 | 17,801.71 |
| 0-270-XXX-XXX TITLE II A, TEACHER/PRINCIPAL TRAINING RECRUITING | 66,378.00 | 43,014.80 | 10,582.20 | 12,781.00 |
| 0-XXX-XXX-XXX RACE TO THE TOP | 21,680.00 | 21,680.00 | .00 | .00 |
| Total Federal Projects | 1,159,517.72 | 760,797.67 | 302,856.34 | 95,863.71 |
| TOTAL SPECIAL REVENUE FUNDS | 1,374,413.72 | 844,061.21 | 427,531.50 | 102,821.01 |

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REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
DEBT SERVICE FUND - FUND 40
Interim Balance Sheet
April, 2013

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ASSETS AND RESOURCES

=====

ASSETS:

01 Cash in bank \$ 15,974.63

RESOURCES:

01 Estimated revenues \$ 422,105.00
02 Less revenues (422,105.00) --
Total assets and resources \$ 15,974.63

=====

LIABILITIES AND FUND EQUITY

=====

LIABILITIES:

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 **** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
 DEBT SERVICE FUND - FUND 40
 Interim Balance Sheet
 April, 2013

BM30
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UND BALANCE:

| | | | | |
|-----------------|---|----|-----------------------|-------------------------|
| Appropriated: | | | | |
| 53 | Reserve for encumbrances - current year | | \$ | <u> --</u> |
| 54 | Reserve for encumbrances - prior year | | \$ | <u> --</u> |
| 67 | Debt service reserve | | | <u> --</u> |
| 08 | Add: Increase in debt service reserve | | | <u> --</u> |
| 13 | Less: W/D from debt service reserve | (| <u> --</u>) | <u> --</u> |
| 51,752,753 | Other reserves | | | <u> --</u> |
| 01 | Appropriations | \$ | <u>2,122,105.00</u> | |
| 02 | Less: Expenditures | \$ | <u>2,122,105.00</u> | |
| 03 | Encumbrances | (| <u> --</u>) | (<u>2,122,105.00</u>) |
| | Total appropriated | | \$ | <u> --</u> |
| Unappropriated: | | | | |
| 00 | Fund balance, July 1, 2012 | | | <u>1,715,974.63</u> |
| 03 | Budgeted fund balance | (| <u>1,700,000.00</u>) | |
| | Total fund balance | | | <u>15,974.63</u> |
| | Total liabilities and fund equity | | \$ | <u>15,974.63</u> |

Calculation of FUND BALANCE:

| | <u>Budgeted</u> | <u>Actual</u> | <u>Variance</u> |
|--|------------------------|------------------------|----------------------|
| Appropriations | \$ <u>2,122,105.00</u> | \$ <u>2,122,105.00</u> | \$ <u> </u> |
| Revenues | (<u>422,105.00</u>) | (<u>422,105.00</u>) | (<u>.00</u>) |
| Subtotal | <u>1,700,000.00</u> | <u>1,700,000.00</u> | <u>.00</u> |
| Less: Adjustment for prior year encumbrances | (<u>.00</u>) | (<u>.00</u>) | <u> --</u> |
| Budgeted Fund balance | \$ <u>1,700,000.00</u> | \$ <u>1,700,000.00</u> | \$ <u>.00</u> |

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REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
DEBT SERVICE FUND - FUND 40
Interim Statements Comparing
Budgeted Revenue with Actual to Date and
Appropriations with Expenditures and Encumbrances to Date
(For 10 month period ending April 30, 2013)

| REVENUES/SOURCES OF FUNDS: | | Budgeted Estimated | Actual to Date | Note: Over or (Under) | Unrealized Balance |
|----------------------------|-----------------------------|-----------------------|-------------------|--------------------------|-----------------------|
| | DEBT SERVICE | | | | |
|)-303 | Budgeted Fund Balance | 1,700,000.00 | .00 | (UNDER) | 1,700,000.00 |
| | Local Sources: | | | | |
|)-1210 | Local Tax Levy | 57,333.00 | 57,333.00 | | .00 |
| | Total | 57,333.00 | 57,333.00 | | .00 |
| | State Sources: | | | | |
|)-3160 | Debt Service Aid Type II | 364,772.00 | 364,772.00 | | .00 |
| | TOTAL DEBT SERVICE FUND | 2,122,105.00 | 422,105.00 | (UNDER) | 1,700,000.00 |
| | | | | | |
| EXPENDITURES: | | Appropriations | Expenditures | Encumbrances | Available Balance |
| | REPAYMENT OF DEBT | | | | |
| -701-510-XXX | Repayment of Debt - Regular | 2,122,105.00 | 2,122,105.00 | .00 | .00 |
| | TOTAL REPAYMENT OF DEBT | 2,122,105.00 | 2,122,105.00 | .00 | .00 |

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
DEBT SERVICE FUND - FUND 40
Schedule of Revenues
Actual Compared with Estimated
(For 10 month period ending April 30, 2013)

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| | Estimated | Actual | Unrealized |
|-----------------------------------|--------------|------------|--------------|
| DEBT SERVICE | | | |
| 0-303 Budgeted Fund Balance | | | |
| Revenue from Local Sources | 1,700,000.00 | .00 | 1,700,000.00 |
| 0-1210 Local Tax Levy | | | |
| Total Revenues from Local Sources | 57,333.00 | 57,333.00 | .00 |
| Revenues from State Sources | 57,333.00 | 57,333.00 | .00 |
| 0-3160 Debt Service Aid Type II | | | |
| Total Local Repayment of Debt | 364,772.00 | 364,772.00 | .00 |
| TOTAL REPAYMENT OF DEBT | 2,122,105.00 | 422,105.00 | 1,700,000.00 |
| | 2,122,105.00 | 422,105.00 | 1,700,000.00 |

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REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
DEBT SERVICE FUND - FUND 40
Statement of Appropriations
Compared with Expenditures and Encumbrances
(For 10 month period ending April 30, 2013)

| | Appropriations | Expenditures | Encumbrances | Available Balance |
|--|------------------|------------------|--------------|----------------------|
| DEBT SERVICE FUNDS | | | | |
| Regular Debt Service | | | | |
| 10-701-510-834 Interest on Bonds | 517,105.00 | 517,105.00 | .00 | .00 |
| 10-701-510-910 Redemption of Principal | 1,605,000.00 | 1,605,000.00 | .00 | .00 |
| Total Regular Debt Service | 2,122,105.00 | 2,122,105.00 | .00 | .00 |
| TOTAL DEBT SERVICE FUNDS | 2,122,105.00 | 2,122,105.00 | .00 | .00 |

SB584
 BUDGET YEAR: 2012-13

**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
 APPROPRIATION ADJUSTMENT LIST

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 PAGE 1

Transactions from 4/01/13 to 4/30/13

| <u>Date</u> | <u>Type</u> | <u>From account (or decrease)</u> | <u>To account (or increase)</u> | <u>Amount</u> |
|-------------|-------------|-----------------------------------|---------------------------------|---------------|
| 4/01/13 | Transfer | 11-190 -100 -640 -00 | 11-190 -100 -610 -00 | 3,000.00 |
| 4/01/13 | Transfer | 11-190 -100 -890T-07 | 11-190 -100 -890W-07 | 500.00 |
| 4/01/13 | Transfer | 11-000 -263 -610 -06 | 11-000 -262 -610C-06 | 10,000.00 |
| 4/01/13 | Transfer | 11-000 -270 -514 -00 | 11-000 -270 -511 -00 | 2,000.00 |
| 4/01/13 | Decrease | | 20-291 -200 -500 -00 | 33.00- |
| 4/01/13 | Transfer | 11-000 -261 -420E-10 | 11-000 -261 -420E-07 | 1,600.00 |
| 4/01/13 | Transfer | 11-000 -261 -420E-10 | 11-000 -261 -420E-09 | 1,000.00 |
| 4/01/13 | Increase | | 20-504 -100 -320 -00 | 5,190.00 |
| 4/01/13 | Transfer | 11-000 -230 -339 -00 | 11-000 -230 -331 -00 | 500.00 |
| 4/01/13 | Transfer | 30-000 -400 -339C-07 | 30-000 -400 -339 -07 | 23,515.05 |
| 4/01/13 | Transfer | 30-000 -400 -339C-08 | 30-000 -400 -339 -08 | 4,875.56 |
| 4/01/13 | Transfer | 30-000 -400 -453 -08 | 30-000 -400 -339 -08 | 2,473.69 |
| 4/01/13 | Transfer | 30-000 -400 -455 -08 | 30-000 -400 -339 -08 | 13,000.75 |
| 4/01/13 | Transfer | 30-000 -400 -339C-10 | 30-000 -400 -339 -10 | 10,054.61 |
| 4/01/13 | Transfer | 30-000 -400 -451 -09 | 30-000 -400 -339 -11 | 10,321.50 |
| 4/01/13 | Transfer | 11-000 -261 -420D-10 | 11-000 -262 -610C-06 | 5,000.00 |
| 4/01/13 | Transfer | 11-212 -100 -320 -03 | 11-000 -219 -320 -04 | 5,000.00 |
| 4/01/13 | Transfer | 30-000 -400 -339C-09 | 30-000 -400 -339 -09 | 16,000.00 |
| 4/01/13 | Transfer | 30-000 -400 -339C-10 | 30-000 -400 -339 -10 | 45.00 |
| 4/01/13 | Transfer | 11-190 -100 -640 -00 | 11-190 -100 -890 -14 | 1,000.00 |
| 4, 13 | Transfer | 11-190 -100 -610 -14 | 11-190 -100 -890 -14 | 850.00 |
| 4, 13 | Transfer | 12-000 -210 -731 -00 | 12-000 -210 -732 -00 | 12,000.00 |

SB360

Budget year: 2012-13
Acct period: June 2013
Batch number: A283

**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
BATCH A283 CHECKS VOIDED

7/29/2013 10:27:10 AM

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09
2

| <u>Check Number</u> | <u>Void Date</u> | <u>Vendor number and name</u> | <u>Total Check Amount</u> | <u>P.O. Number</u> | <u>Account number</u> | <u>Account Amount</u> |
|------------------------|------------------|-----------------------------------|---------------------------|--------------------|-----------------------|-----------------------|
| 56858 (C) | 06/30/13 | 589 ALL-PHASE GENERAL CONTRACTORS | -28,859.10 | 3181-13 | 11-000 -261 -420E-06 | -28,859.10 |
| Total checks voided: 1 | | | -28,859.10 | | | |

55500

Budget year: 2012-13
Acct period: June 2013
Batch number: A283
Check Voiding Run

**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
AUTOMATIC GENERAL LEDGER ENTRIES

7/29/2013 10:27:48 AM
Page 1 of 1

| <u>Fund</u> | <u>Account</u> | <u>Debits</u> | <u>Credits</u> |
|-----------------|---|--------------------|--------------------|
| 10 GENERAL FUND | 101 Cash in Bank | 28,859.10 | .00 |
| | 602 Expenditures/Expenses | .00 | 28,859.10 |
| | 603 Encumbrances | 28,859.10 | .00 |
| | 753 Reserve for Encumbrances - Current Year | .00 | 28,859.10 |
| Fund 10 totals: | | <u>57,718.20 *</u> | <u>57,718.20 *</u> |
| Batch totals: | | 57,718.20 ** | 57,718.20 ** |

SB360

Budget year: 2012-13

Acct period: June 2013

Batch number: A241

**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
BATCH A241 CHECKS VOIDED

| <u>Check Number</u> | <u>Void Date</u> | <u>Vendor number and name</u> | <u>Total Check Amount</u> | <u>P.O. Number</u> | <u>Account number</u> | <u>Account Amount</u> |
|------------------------|------------------|-------------------------------|---------------------------|--------------------|-----------------------|-----------------------|
| 56742 (C) | 06/24/13 | 737 MONTGOMERY, KARYN | -2,175.00 | 2915-13 | 11-000-291-280-00 | -465.00 |
| | | | | 3174-13 | 11-000-291-280-00 | -1,710.00 |
| Total checks voided: 1 | | | -2,175.00 | | | |

SB360

Budget year: 2012-13
Acct period: June 2013
Batch number: A241
Check Voiding Run

**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
AUTOMATIC GENERAL LEDGER ENTRIES

6/24/2013 12:32:34 PM

Page 1 of 1

| <u>Fund</u> | <u>Account</u> | <u>Debits</u> | <u>Credits</u> |
|-----------------|---|-------------------|-------------------|
| 10 GENERAL FUND | 101 Cash in Bank | 2,175.00 | .00 |
| | 602 Expenditures/Expenses | .00 | 2,175.00 |
| | 603 Encumbrances | 2,175.00 | .00 |
| | 753 Reserve for Encumbrances - Current Year | .00 | 2,175.00 |
| Fund 10 totals: | | <u>4,350.00 *</u> | <u>4,350.00 *</u> |
| Batch totals: | | 4,350.00 ** | 4,350.00 ** |

SB360

Budget year: 2012-13

Acct period: June 2013

Batch number: A248

**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****

BATCH A248 CHECKS VOIDED

6/25/2013 11:06:16 AM

Page 1 of 1

8
9
9

| <u>Check Number</u> | <u>Void Date</u> | <u>Vendor number and name</u> | <u>Total Check Amount</u> | <u>P.O. Number</u> | <u>Account number</u> | <u>Account Amount</u> |
|------------------------|------------------|-------------------------------|---------------------------|--------------------|-----------------------|-----------------------|
| 56627 (C) | 06/25/13 | 2189 EIRC | -125.00 | 3002-13 | 11-190 -100 -890W-10 | -125.00 |
| 56277 (C) | 06/25/13 | 1541 STORYBOOK LAND INC. | -756.00 | 2367-13 | 11-000 -270 -512 -00 | -756.00 |
| Total checks voided: 2 | | | -881.00 | | | |

55500

**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
AUTOMATIC GENERAL LEDGER ENTRIES

6/25/2013 11:06:30 AM

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Budget year: 2012-13
Acct period: June 2013
Batch number: A248
Check Voiding Run

| <u>Fund</u> | <u>Account</u> | <u>Debits</u> | <u>Credits</u> |
|-----------------|---|-------------------|-------------------|
| 10 GENERAL FUND | 101 Cash in Bank | 881.00 | .00 |
| | 602 Expenditures/Expenses | .00 | 881.00 |
| | 603 Encumbrances | 881.00 | .00 |
| | 753 Reserve for Encumbrances - Current Year | .00 | 881.00 |
| Fund 10 totals: | | <u>1,762.00 *</u> | <u>1,762.00 *</u> |
| Batch totals: | | 1,762.00 ** | 1,762.00 ** |

SB360

Budget year: 2012-13

Acct period: June 2013

Batch number: A262

**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****

BATCH A262 CHECKS VOIDED

7/11/2013 3:27:54 PM ∞

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| <u>Check Number</u> | <u>Void Date</u> | <u>Vendor number and name</u> | <u>Total Check Amount</u> | <u>P.O. Number</u> | <u>Account number</u> | <u>Account Amount</u> |
|------------------------|------------------|-------------------------------|---------------------------|--------------------|-----------------------|-----------------------|
| 56850 | 06/30/13 | Unused | | | | .00 |
| 56851 | 06/30/13 | Unused | | | | .00 |
| Total checks voided: 2 | | | .00 | | | |

SB360

Budget year: 2012-13
Acct period: June 2013
Batch number: A284

**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
BATCH A284 CHECKS VOIDED

7/30/2013 10:46:56 AM

Page 1 of 1

| <u>Check Number</u> | <u>Void Date</u> | <u>Vendor number and name</u> | <u>Total Check Amount</u> | <u>P.O. Number</u> | <u>Account number</u> | <u>Account Amount</u> |
|------------------------|------------------|-------------------------------|---------------------------|--------------------|-----------------------|-----------------------|
| 56027 (C) | 06/30/13 | 594 GARDEN STATE EMBROIDERY | -468.00 | 2658-13 | 11-401 -100 -890 -09 | -468.00 |
| Total checks voided: 1 | | | -468.00 | | | |

SB360

Budget year: 2012-13

Acct period: June 2013

Batch number: A284

Check Voiding Run

**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
AUTOMATIC GENERAL LEDGER ENTRIES

7/30/2013 10:46:59 AM

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| <u>Fund</u> | <u>Account</u> | <u>Debits</u> | <u>Credits</u> |
|-----------------|---|-------------------|-------------------|
| 10 GENERAL FUND | 101 Cash in Bank | 468.00 | .00 |
| | 602 Expenditures/Expenses | .00 | 468.00 |
| | 603 Encumbrances | 468.00 | .00 |
| | 753 Reserve for Encumbrances - Current Year | .00 | 468.00 |
| Fund 10 totals: | | ----- 936.00 * | ----- 936.00 * |
| Batch totals: | | 936.00 ** | 936.00 ** |

Resolution
Transfer of Funds to Capital Reserve Account and
Maintenance Reserve Account

WHEREAS, N.J.S.A. 18A:21-2-3, N.J.S.A. 18A:7G-31, and N.J.A.C. 6A:23A-14.1,14.3 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Voorhees Township Board of Education authorizes the transfer of unanticipated excess current year revenue and unexpended appropriations from the general fund into a Capital Reserve account and Maintenance Reserve account at year end, and

WHEREAS, the Voorhees Township Board of Education has transferred from Capital Reserve to Debt Service for re-payment of the District's debt in an amount exceeding \$2,600,000 in the previous three (3) budget years, and

WHEREAS, the Voorhees Township Board of Education has determined that an amount not to exceed \$900,000 is available for such purpose of transfer to the Capital Reserve account and an amount not to exceed \$1,000,000 to the Maintenance Reserve account;

NOW THEREFORE BE IT RESOLVED by the Voorhees Township Board of Education that it hereby authorizes the district's Assistant Superintendent for Business/Board Secretary to make these transfers consistent with all applicable laws and regulations.

Board Approval:

Ayes 6

Nays 0

Abstain 0



Frank T. DeBerardinis, Ed.D., Assistant Superintendent
for Business/Board Secretary

 6/19/13

Date

RESOLUTION NO. _____
Resolution Directing the Distribution of the
Voorhees Township Public Schools
Net Returned Surplus Funds Held in Trust by the

BURLINGTON COUNTY INSURANCE POOL JOINT INSURANCE FUND

WHEREAS, the Voorhees Township Public Schools Board of Education, hereinafter referred to as BOARD, participated as a member district of the Burlington County Insurance Pool, Inc. (also known as the Burlington County Insurance Pool and Burlington County Insurance Pool Joint Insurance Fund), hereinafter referred to as FUND, for one or more of the FUND fiscal year beginning July 1, 1994, 1995, 1996, 1997, 1998, 2004, 2005, 2006, 2007 and / or 2008, and

WHEREAS, the FUND is a statutory filed school district joint insurance fund as defined in N.J.S.A. 18A:18B1-10 et seq., and

WHEREAS, the BOARD joined the FUND knowing that membership carries with it joint and several liability with all other member districts for each year of the BOARD's membership, and

WHEREAS, the BOARD understands that the FUND's Board of Trustees are the only persons authorized in law to make decisions as to when and how much of any available statutory surplus will be released by the FUND, and

WHEREAS, the BOARD understands that the FUND's Board of Trustees are the only persons authorized in law to make decisions as to when and how much of any projected deficit will be declared as an additional assessment due to the FUND, and

WHEREAS, the BOARD understands that Available Statutory Surplus is defined to be the amount of money in excess of the projected value of claims by line of coverage, plus an actuarially determined value for Incurred But Not Reported claims, subject to the surplus reserve calculations as defined in N.J.A.C. 11:15-4.6 et seq., and subject to review and approval by the Department of Banking and Insurance, State of New Jersey, prior to release by the Board of Trustees of the FUND, and

WHEREAS, the BOARD understands that it remains jointly and severally liable into perpetuity despite the earlier release of Available Statutory Surplus due to the possibility that a FUND year wherein a return of Statutory Surplus has been duly authorized could later be presented with a claim for which it could be responsible causing a demand for an additional assessment from each participating member district of that FUND year, and

WHEREAS, the BOARD understands that it remains jointly and severally liable into perpetuity despite the earlier collection of an additional assessment due to the possibility that a FUND year wherein an additional assessment has been duly authorized could later be presented with a need for additional assessments from each participating member district of that FUND year, and

WHEREAS, the BOARD recognizes its Share of Available Statutory Surplus authorized to be released by the FUND is as shown below:

Dollar amounts of Surplus by FUND Fiscal Year

Released by the FUND's Board of Trustees – Valued as of June 30, 2012 Financial Position

| <u>Fund Fiscal Year</u> | <u>Total FUND Release</u> | <u>BOARD's Share</u> |
|---|---------------------------|----------------------|
| July 1, 1994 to June 30, 1995 | \$100,000 | \$Not a Participant |
| July 1, 1995 to June 30, 1996 | \$100,000 | \$Not a Participant |
| July 1, 1996 to June 30, 1997 | \$100,000 | \$Not a Participant |
| July 1, 1997 to June 30, 1998 | \$100,000 | \$Not a Participant |
| July 1, 1998 to June 30, 1999 | \$100,000 | \$Not a Participant |
| July 1, 2004 to June 30, 2005 | \$100,000 | \$Not a Participant |
| July 1, 2005 to June 30, 2006 | \$100,000 | \$Not a Participant |
| July 1, 2006 to June 30, 2007 | \$100,000 | \$4,492 |
| July 1, 2007 to June 30, 2008 | \$100,000 | \$4,257 |
| July 1, 2008 to June 30, 2009 | \$100,000 | \$4,257 |
| Subtotal Current Distribution | \$1,000,000 | \$13,005 |
| Aggregate Excess Loss Contingency Fund (Optional Distribution) | \$212,607 | \$41,115 |
| Total Distribution Available | \$1,212,607 | \$54,120 |

, and

WHEREAS, the BOARD understands that its options for directing the distribution of its net share of released Statutory Surplus to be as follows:

1. Direct the FUND to forward a check for the BOARD's full share to the BOARD,
2. Direct the FUND to apply the BOARD's share to the BOARD's 2013-2014 premium in the next FUND fiscal year (N.J.A.C. 11:15-4.21(e)) (current FUND members only),
3. Direct the FUND to apply the BOARD's share to the FUND's Aggregate Excess Loss Contingency Fund, which provides both current member districts and former member districts with an available individual contingency balance for use in satisfying any possible need for a supplemental assessment for any year they were a member and an annual capacity to use all or a portion of a member district's available balance in offsetting future premiums, or
4. Direct the FUND to apportion the BOARD's share as a stated dollar amount among options 1, 2, 3 & 4 above such that the sum total of allocated dollars equals the amount of the Total Distribution available to the BOARD as noted above.

NOW THEREFORE, the BOARD directs the FUND to distribute the BOARD's share of its Net Distribution as follows (check the one box that applies):

- Forward a check in the full amount to the BOARD.
- Apply the full amount to the BOARD's next 2013-2014 premium (current FUND members only),
- Apply the full amount to the BOARD's share of the FUND's Aggregate Excess Loss Contingency Fund.
- Distribute the full amount among options 1, 2 & 3 as follows:

Option 1 - \$ _____, Option 2 - \$ _____, Option 3 - \$ _____.

BY: *Dr. Frank T. DeBerardinis*
DATE: 6/19/13

TITLE: Dr. Frank T. DeBerardinis
Assistant Superintendent
For Business/Board Secretary

AYES: _____ 6 _____
NAYS: _____ 0 _____
ABSTAINS: _____ 0 _____

Voorhees Twp. Board of Education
329 Rt. 73
Voorhees, NJ 08043

Bid Results for
Skilled Trade Bid
Electrical
May 22, 2013
10:00 A.M.

| | Contract Description | Contract Period | Regular Hourly Rate | Overtime Hourly Rate | % of Total Contract |
|----|---|-----------------|---------------------|----------------------|---------------------|
| 1 | Northeast Mechanical | 2013-2014 | \$85.00 | | 15% |
| | 1535 North Tuckahoe Road | 2014-2015 | \$87.00 | | |
| | Williamstown, NJ 08094 | 2015-2016 | \$89.00 | | |
| 2 | USA Electrical Construction, Inc | 2013-2014 | \$60.97 | | 10% |
| | 630 South Broadway | 2014-2015 | \$67.65 | | |
| | Pitman, NJ 08071 | 2015-2016 | \$72.00 | | |
| 3 | Morgan Electric | 2013-2014 | | | |
| | | 2014-2015 | | | |
| | | 2015-2016 | | | |
| 4 | Marlee Contractors, LLC | 2013-2014 | \$96.50 | | 35% |
| | 364 S.Egg Harbor Road | 2014-2015 | \$97.50 | | |
| | Hammonton, NJ 08037 | 2015-2016 | \$99.50 | | |
| 5 | Ray Angelini, Inc. | 2013-2014 | \$103.50 | | 15% |
| | P.O. Box 432 | 2014-2015 | \$105.60 | | |
| | Sewell, NJ 08080 | 2015-2016 | \$107.80 | | |
| 6 | | 2013-2014 | | | |
| | | 2014-2015 | | | |
| | | 2015-2016 | | | |
| 7 | | 2013-2014 | | | |
| | | 2014-2015 | | | |
| | | 2015-2016 | | | |
| 8 | | 2013-2014 | | | |
| | | 2014-2015 | | | |
| | | 2015-2016 | | | |
| 9 | | 2013-2014 | | | |
| | | 2014-2015 | | | |
| | | 2015-2016 | | | |
| 10 | | 2013-2014 | | | |
| | | 2014-2015 | | | |
| | | 2015-2016 | | | |
| 11 | | 2013-2014 | | | |
| | | 2014-2015 | | | |
| | | 2015-2016 | | | |
| 12 | | 2013-2014 | | | |
| | | 2014-2015 | | | |
| | | 2015-2016 | | | |
| 13 | | 2013-2014 | | | |
| | | 2014-2015 | | | |
| | | 2015-2016 | | | |

Voorhees Twp. Board of Education
 329 Rt. 73
 Voorhees, NJ 08043

Bid Results for
 Skilled Trade Bid
HVAC
 May 22, 2013
 10:00 A.M.

| | Contractor | Year | Regular Hourly Rate | Overtime Hourly Rate | % Materials Charge |
|----|-------------------------------------|-----------|---------------------|----------------------|--------------------|
| 1 | Northeast Mechanical | 2013-2014 | \$74.89 | | 20% |
| | 1535 North Tuckahoe Road | 2014-2015 | \$76.38 | | |
| | Williamstown, NJ 08094 | 2015-2016 | \$78.45 | | |
| 2 | Core Mechanical | 2013-2014 | \$73.90 | | 15% |
| | 7150 N Park Dr, #400 | 2014-2015 | \$76.00 | | |
| | Pennsauken, NJ 08109 | 2015-2016 | \$78.00 | | |
| 3 | Multi-Temp Mechanical | 2013-2014 | \$71.00 | | 12% |
| | 1000 Delsea Drive B1 | 2014-2015 | \$71.00 | | |
| | Westville, NJ 08093 | 2015-2016 | \$71.00 | | |
| 4 | Marlee Contractors, LLC | 2013-2014 | \$96.50 | | 35% |
| | 364 S. Egg Harbor Road | 2014-2015 | \$97.50 | | |
| | Hammonon, NJ 08037 | 2015-2016 | \$99.50 | | |
| 5 | West Jersey AC & Heating | 2013-2014 | \$68.10 | | 15% |
| | 5800 Westfield Avenue | 2014-2015 | \$69.95 | | |
| | Pennsauken, NJ 08110 | 2015-2016 | \$72.50 | | |
| 6 | Falasca Mechanical | 2013-2014 | \$78.00 | | 15% |
| | 3329 N. Mill Road | 2014-2015 | \$79.00 | | |
| | Vineland, NJ 08360 | 2015-2016 | \$80.00 | | |
| 7 | | 2013-2014 | | | |
| | | 2014-2015 | | | |
| | | 2015-2016 | | | |
| 8 | | 2013-2014 | | | |
| | | 2014-2015 | | | |
| | | 2015-2016 | | | |
| 9 | | 2013-2014 | | | |
| | | 2014-2015 | | | |
| | | 2015-2016 | | | |
| 10 | | 2013-2014 | | | |
| | | 2014-2015 | | | |
| | | 2015-2016 | | | |
| 11 | | 2013-2014 | | | |
| | | 2014-2015 | | | |
| | | 2015-2016 | | | |
| 12 | | 2013-2014 | | | |
| | | 2014-2015 | | | |
| | | 2015-2016 | | | |
| 13 | | 2013-2014 | | | |
| | | 2014-2015 | | | |
| | | 2015-2016 | | | |

Voorhees Twp. Board of Education
329 Rt. 73
Voorhees, NJ 08043

Bid Results for
Skilled Trade Bid
Plumbing
May 22, 2013
10:00 A.M.

| | Year(s) | Proposed Monthly Rate | Weighted Monthly Rate | % of Total Package |
|-----------|-----------------------------------|--------------------------|--------------------------|--------------------|
| 1 | Northeast Mechanical | 2013-2014 | \$85.00 | 15% |
| | 1535 North Tuckahoe Road | 2014-2015 | \$87.00 | |
| | Williamstown, NJ 08094 | 2015-2016 | \$89.00 | |
| 2 | Leaks & Glogs Plumbing | 2013-2014 | | |
| | | 2014-2015 | | |
| | | 2015-2016 | | |
| 3 | Falasca Mechanical | 2013-2014 | \$110.00 | 15% |
| | 3329 N. Mill Road | 2014-2015 | \$112.00 | |
| | Vineland, NJ 08360 | 2015-2016 | \$114.00 | |
| 4 | | 2013-2014 | | |
| | | 2014-2015 | | |
| | | 2015-2016 | | |
| 5 | | 2013-2014 | | |
| | | 2014-2015 | | |
| | | 2015-2016 | | |
| 6 | | 2013-2014 | | |
| | | 2014-2015 | | |
| | | 2015-2016 | | |
| 7 | | 2013-2014 | | |
| | | 2014-2015 | | |
| | | 2015-2016 | | |
| 8 | | 2013-2014 | | |
| | | 2014-2015 | | |
| | | 2015-2016 | | |
| 9 | | 2013-2014 | | |
| | | 2014-2015 | | |
| | | 2015-2016 | | |
| 10 | | 2013-2014 | | |
| | | 2014-2015 | | |
| | | 2015-2016 | | |
| 11 | | 2013-2014 | | |
| | | 2014-2015 | | |
| | | 2015-2016 | | |
| 12 | | 2013-2014 | | |
| | | 2014-2015 | | |
| | | 2015-2016 | | |
| 13 | | 2013-2014 | | |
| | | 2014-2015 | | |
| | | 2015-2016 | | |

Voorhees Twp. Board of Education
 329 Rt. 73
 Voorhees, NJ 08043

Bid Results for
 Skilled Trade Bid
Roofing
 May 22, 2013
 10:00 A.M.

| | Vendor | | Regular Hourly Rate | Overtime Hourly Rate | % Added Marked |
|----|-------------------------------|-----------|---------------------|----------------------|----------------|
| 1 | Patriot Roofing | 2013-2014 | \$98.50 | | 10% |
| | 2083 Jacksonville-Jobstown Rd | 2014-2015 | \$102.25 | | |
| | Jobstown, NJ 08041 | 2015-2016 | \$105.00 | | |
| 2 | Mike Kobithen Roofing | 2013-2014 | \$60.56 | | 9.5% |
| | 57 Virginia Drive | 2014-2015 | \$63.53 | | |
| | Churchville, PA 18966 | 2015-2016 | \$66.71 | | |
| 3 | | 2013-2014 | | | |
| | | 2014-2015 | | | |
| | | 2015-2016 | | | |
| 4 | | 2013-2014 | | | |
| | | 2014-2015 | | | |
| | | 2015-2016 | | | |
| 5 | | 2013-2014 | | | |
| | | 2014-2015 | | | |
| | | 2015-2016 | | | |
| 6 | | 2013-2014 | | | |
| | | 2014-2015 | | | |
| | | 2015-2016 | | | |
| 7 | | 2013-2014 | | | |
| | | 2014-2015 | | | |
| | | 2015-2016 | | | |
| 8 | | 2013-2014 | | | |
| | | 2014-2015 | | | |
| | | 2015-2016 | | | |
| 9 | | 2013-2014 | | | |
| | | 2014-2015 | | | |
| | | 2015-2016 | | | |
| 10 | | 2013-2014 | | | |
| | | 2014-2015 | | | |
| | | 2015-2016 | | | |
| 11 | | 2013-2014 | | | |
| | | 2014-2015 | | | |
| | | 2015-2016 | | | |
| 12 | | 2013-2014 | | | |
| | | 2014-2015 | | | |
| | | 2015-2016 | | | |
| 13 | | 2013-2014 | | | |
| | | 2014-2015 | | | |
| | | 2015-2016 | | | |

2. Returned to Public Session at 7:50 PM.
3. Motion by Mrs. Seigle, seconded by Mrs. Dunleavy, to approve affirming the Superintendent's recommendation on HIB appeal.

Motion carried, 6 ayes.

4. Motion by Mrs. Seigle, seconded by Mrs. Dunleavy to approve the findings of the May 1, 2013 Harassment, Intimidation and Bullying Report.

Motion carried, 6 ayes.

XXII. ADJOURNMENT

1. Motion by Mrs. Dunleavy, seconded by Mrs. Kirkland, to approve adjourning the meeting at 7:52 PM.

Motion carried unanimously.

Respectfully submitted,



Frank T. DeBerardinis, Ed.D.
Assistant Superintendent
for Business/Board Secretary